

NOTICE TO BIDDERS

City Hall Entrance Improvements
City of Jefferson, Iowa

Time and Place for Filing Sealed Proposals. Sealed bids for the work comprising the repair or improvement as stated below must be filed before 10:30 a.m. on February 7, 2023, in the office of the City Clerk, 220 N. Chestnut Street, Jefferson, Iowa 50129.

Time and Place Sealed Proposals Will be Opened and Considered. Sealed proposals will be opened and bids tabulated at 10:30 a.m. on February 7, 2023, in the office of the City Clerk, City of Jefferson, 220 N. Chestnut Street, Jefferson, Iowa 50129 with the results being reported to the City of Jefferson at its meeting at 5:30 p.m. on February 14, 2023 at which time the City Council may take action on the proposals submitted or at such time as may then be fixed. The City of Jefferson City Council reserves the right to reject any or all bids, to waive informalities or technicalities in any bid, and to enter into such contract, or contracts, as it shall deem to be to the best interest of the City of Jefferson.

Time for Commencement and Completion of Work. Work on the improvement shall commence upon approval of the contract by the City Council and as stated in the Notice to Proceed. All work under the Contract must be substantially complete on or before September 29, 2023 with the final completion date of October 27, 2023. Liquidated damages as set forth in Section 00500 – Contract.

Bid Security. Each bidder shall accompany its bid with bid security, as defined in Iowa Code Section 26.8, as security that the successful bidder will enter into a contract for the work bid upon. The bidder's security shall be in an amount equal to 5 percent of the total amount of the bid. The bid shall contain no condition except as provided in the specifications.

If the bidder fails to execute the contract and to furnish an acceptable performance, payment, and maintenance bond or provide a Certificate of Insurance within ten (10) days after acceptance of the bid by the City, the bid security may be forfeited or cashed by the City as liquidated damages.

Contract Documents. Copies of the project documents are available for a price of \$0 per set. Complete digital project bidding documents are available at www.bolton-menk.com or www.questcdn.com. You may view the digital plan documents for free by entering QuestCDN Project #8366602 on the website's Project Search page. Documents may be downloaded for \$0.00. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, viewing, downloading, and working with this digital project information.

Preference of Products and Labor. By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, to the extent lawfully required under Iowa statutes.

Sales Tax Exemption Certificates. The bidder shall not include sales tax in the bid. The City of Jefferson will distribute tax exemption certificates and authorization letters to the Contractor and all subcontractors who are identified. The Contractor and subcontractor may make copies of the tax exemption certificates and provide a copy to each supplier providing construction materials. These tax exemption certificates and authorization letters are applicable only for this specific project under the Contract.

Project Description. Improvement to the front entrance of the City Hall Building including removal of existing sidewalks, steps, retaining wall, plantings and landscaping. Installation of new PCC sidewalk and steps, curb and gutter, pavers, retaining wall, planting, and other miscellaneous items.

The Notice is given by order of the City Council of the City of Jefferson

Roxanne Gorsuch
City Clerk