

SECTION 00 1113
ADVERTISEMENT FOR BIDS
CITY OF MASON CITY, IOWA
ELMWOOD – ST. JOSEPH CEMETERY
MAINTENANCE STORAGE BUILDING

PART 1 - GENERAL

1.1 ADVERTISEMENT FOR BIDS AND NOTICE OF PUBLIC HEARING

- A. Notice of Public Hearing is hereby given in accordance with the provisions of the Code of Iowa, by the City of Mason City, IA, that the city proposes to construct a free-standing building to serve as a maintenance storage building at the Elmwood-St. Joseph cemetery in Mason City, IA. This work will be bid and coordinated by the Architect. This Notice is for sum of the work as defined by the Bid Documents, and said documents (plans and specifications, plus proposed contract forms) have been adopted by said organization. A copy of these documents is on file and available for inspection at the office of the Architect. A Public Hearing will be held, as required by Iowa law, in the Mason City Room of the Mason City, Public Library at 225 2nd St SE, Mason City, IA 50401 beginning at 7:00 p.m., on the 21st day of February, 2023. Interested persons may appear and file opinions to said proposed plans, specifications or contract form, or cost of such improvements.

1.2 NOTICE TO BIDDERS SUMMARY

- A. Notice of Request of Bids is hereby given that sealed proposals will be received at the City Clerk's office at 10 1st St NW, Mason City, IA 50401 until 2:00 PM on February 14, 2023. Bids will be opened and read aloud immediately following cut-off date and time for receipt of bids at the City Hall at 10 1st St NW, Mason City, IA 50401 until.

1.3 DESCRIPTION

- A. Work is to be completed as described in the construction documents. In general, work consists of constructing a pre-fabricated/pre-engineered post frame building and associated site work.

1.4 AVAILABILITY OF DOCUMENTS

- A. Bidding Documents may be examined at:
1. Office of Architect:
Accord Architecture Company
208 East State Street
Mason City, Iowa 50401

1.5 SUMMARY AND KEY DATES

- A. Cut Off Date for Prior Approvals and Written Interpretations: February 6, 2023 at 11:00 AM.
B. Proposed Issue Date of Addendum No. 1: January 31, 2023.
C. Proposed Issue Date of Addendum No. 2: February 7, 2023.
D. Contract will be issued within 10 days of the Notice to Proceed.

1.6 PROJECT INFORMATION

- A. Owner:
Elmwood – St Joseph Cemetery
1224 S Washington Ave
Mason City, IA 50401
Attention: Tyler Anderson, Cemetery Manager
- B. Architect:
Accord Architecture Company
208 East State Street
Mason City, Iowa 50401
Attention: Scott T. Blum, AIA
Phone: 641.423.4784

1.7 BIDDING DOCUMENTS AND DEPOSIT

- A. Up to two (2) complete sets of documents available to each Contractor on deposit basis.
- B. Construction documents can be requested from Beeline and Blue printing service (Des Moines, IA) on a deposit basis or viewed online with a free download at www.beelineandblue.com.
- C. Deposit: \$75.00 each set or by MBI deposit.
1. Deposit will be refunded to Bidders who submit a bona fide Bid.
 2. Deposit refundable upon return of documents, in good condition, within ten (10) days after bid date. The cost of replacement of missing or damaged documents will be deducted from the deposit.
 3. Bidder receiving a Contract award may retain the Bidding Documents and the Bidder's deposit will be refunded.
 4. Failure to return documents, will forfeit deposit.
 5. Bidders shall use complete, full sized, sets of bidding Documents in preparing Bids. Neither Owner nor Architect assumes responsibility for errors or misinterpretations resulting from use of incomplete or reduced scale sets of Bidding Documents.
 6. In making copies of Bidding Documents available on the above terms, Owner and/or Architect do so solely for the purpose of obtaining Bids on the Work and do not confer a license or grant permission for any other use of Bidding Documents.
- D. Copies of said plans and specifications are also now on file in the office of the City Clerk, City Hall, 10 1st Street NW, Mason City, Iowa, for examination by bidders. The refundable deposit indicated above will be required for the Plans and Project Manual. To receive a refund both the Plans and Project Manual must be returned in complete and reusable condition within fourteen days of the award of the project.

1.8 BID SECURITY

- A. Submit Bid Security in form and amount indicated in Instructions to Bidders with Bid Form.

1.9 WITHDRAWAL

- A. Bids may not be withdrawn prior to 60 calendar days after actual date of opening Bids.

1.10 REJECTION

- A. Owner shall have the right to reject any or all Bids, reject a Bid not accompanied by a required bid security or by other data required by Bidding Documents, or reject a Bid that is in any way incomplete or irregular.

1.11 PROCEDURES FOR SUBMITTING BIDS

- A. Refer to Section 00 2113 – Instructions to Bidders for detailed requirements regarding how to complete Bid Forms and submit. Bids shall not be submitted via mail to the bid opening location (project site).
- B. Bids shall be made on the Bid Forms provided under Section 00 4126.
- C. In addition to obtaining Bidding Documents at Beeline and Blue printing, they may also be examined at the following locations:

Dodge Data Digital Plan Room

Reed Construction Data (CMD Group)

30 Technology Parkway South, Suite 100
Norcross, GA 30092

Master Builders of Iowa -Digital Plan Room (iSqFt.com)

221 Park Street
Des Moines, IA 50309

North Iowa Builders Exchange

9 North Federal Avenue
Mason City, IA 50401

- D. Successful bidders will be required to comply with applicable Equal Employment Opportunity laws and regulations. Successful bidders will be required to furnish Performance bond and Labor and Material Payment Bond prior to beginning this work. Successful bidders must comply with applicable federal, state and local codes, including the Americans with Disabilities Act (ADA) Federal Register.

1.12 ADDITIONAL INFORMATION

- A. The successful bidder will be required to furnish a performance and maintenance bond in an amount equal to one hundred percent (100%) of the contract price. Said bond is to be issued by a responsible surety approved by the City Council, and shall guarantee the faithful performance of the contract and the terms and conditions therein contained, and shall guarantee the prompt payment of all materials and labor and protect and save harmless the city from claims and damages of any kind caused by the operation of the contractor. Said bond shall also guarantee the maintenance of the improvements constructed for a period of two (2) years for all underground work and four (4) years for all pavement from and after its completion and acceptance by the city.
- B. Bidders shall be expected to comply with Chapters 91C and 103A of the Code of Iowa concerning the registration and bonding of construction contractors and the successful bidder shall be required to supply the City of Mason City with proof of said compliance.
- C. The bidders' attention is called to the prompt payment to the subcontractors, under Chapter 573.12 of the Code of Iowa.
- D. Pursuant to Chapter 73 of the Code of Iowa, out-of-state bidders are hereby advised of the Iowa Bidding Preference Law extending to Iowa firms any preference out-of-state competitors receive in their own states. Such preference may be (a) strict preference, (b) reciprocal preference, or combination preference and reciprocal. Application of such preference will be extended for any "public improvement" as defined in Chapter 73A.1 of the Code of Iowa.
- E. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

- F. The City of Mason City, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.
- G. Prospective bidders' or contractor's attention is specifically called to the Mason City Human Rights Commission Specifications which mandates that female and minority business enterprises shall be afforded the maximum opportunity to participate in the performance of this project. Prospective bidders' or contractor's attention is also directed to the fact that the Mason City Human Rights Commission will notify firms designated as Minority, Women, and/or Disadvantaged Business Enterprises, of this project and determine if they are interested in participating as subcontractors for this project. Prospective bidders or contractors shall then be notified by the Commission of those interested parties.
- H. All bids shall NOT include Iowa State Sales Tax for materials used in the project. Upon award, the successful bidder shall immediately provide a listing of subcontractors and associated Federal ID or Social Security Numbers for both the contractor and subcontractors. The city will register the contractor and subcontractors with the Iowa Department of Revenue and will provide appropriate certificates to the contractor for distribution and use.
- I. The City of Mason City reserves the right to reject any and all bids and to waive technicalities and irregularities.

Published upon order of the City Council of the City of Mason City, Iowa.

Aaron Burnett, City Clerk
City of Mason City, Iowa

PART 2 - NOT USED

PART 3 - NOT USED

END OF SECTION