

**NOTICE TO BIDDERS**  
WWTF SHOP, LAB, AND OFFICE IMPROVEMENTS  
IOWA GREAT LAKES SANITARY DISTRICT - MILFORD, IOWA

**TIME AND PLACE FOR FILING SEALED PROPOSALS:** Proposals for the work described below will be received online through QuestCDN.com until 2:00 PM on March 29, 2023, at which time the bids will be electronically opened and publicly read through Microsoft Teams. Please use the below link or call-in number/meeting ID to hear the bid opening results. The District will consider bids at its meeting at 2:00 PM on April 11, 2023. The District reserves the right to reject any and all bids.

1. Microsoft Teams Link: <https://bit.ly/IGLSD2023-03>
2. Call: 1-612-428-8778 / Phone Conference ID: 548 220 276#

**TIME FOR COMMENCEMENT AND COMPLETION OF WORK:** Work on the improvements shall commence upon approval of the contract by the District, and as stated in the Notice to Proceed. Work under the Contract must be complete within six hundred thirty (630) calendar days after receipt of Notice to Proceed. Liquidated damages for work remaining after completion dates are defined in Section 00 52 00.

**BID SECURITY:** A bid security as defined by Iowa Code Chapter 26.8 and in the amount of not less than 5 percent of the total amount bid, drawn in favor of the Iowa Great Lakes Sanitary District, shall accompany each bid.

**PROJECT DESCRIPTION:** The work includes the following:

1. Construction of new precast and cavity wall building additions to the existing office building and maintenance garage.
2. Renovations to both the existing office building and maintenance garage.
3. Associated electrical, mechanical, and architectural work related to buildings.
4. Associated site work including piping, retaining walls, and concrete pavement.

Together with numerous related items of work, all in accordance with Plans and Specifications.

**TO OBTAIN BID DOCUMENTS:** Complete digital project bidding documents are available at [www.questcdn.com](http://www.questcdn.com) or [www.bolton-menk.com](http://www.bolton-menk.com). You may view the digital plan documents for free by entering Quest project #8417266 on the website's Project Search page. Documents may be downloaded for free (\$0.00). Please contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, viewing, downloading, and working with this digital project information. An optional paper set of project documents is also available for a refundable price of \$200.00 per set, provided the documents are returned complete and in reusable condition, and they are returned within 14 calendar days after the award of the project. Please make your check payable to Bolton & Menk, Inc. and send it to 1960 Premier Drive, Mankato, MN 56001, (507) 625-4171, fax (507) 625-4177.

A copy of the plans and specifications may be inspected at the following locations:

- Office of Bolton & Menk, Inc., 218 11th Street SW Plaza, Spencer, IA 51301
- Office of Bolton & Menk, Inc., 1519 Baltimore Drive, Ames, IA 50010

**PREFERENCE OF PRODUCTS AND LABOR:** Preference shall be given to domestic construction materials by the contractor, subcontractors, material, men, and suppliers in performance of the contract and further, by virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

**SALES TAX EXEMPTION:** The bidder shall not include sales tax in the bid. The Iowa Great Lakes Sanitary District will distribute tax exemption certificates and authorization letters to the Contractor and all subcontractors who are identified. The Contractor and subcontractor may make copies of the tax exemption certificates and provide a copy to each supplier providing construction materials. These tax exemption certificates and authorization letters are applicable only for this specific project under the Contract.

**PERFORMANCE, PAYMENT, AND MAINTENANCE BONDS:** Each successful bidder will be required to furnish a corporate surety bond in an amount equal to 100% of its contract price. Said bond shall be issued by a responsible surety and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the Iowa Great Lakes Sanitary District from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of two years from and after acceptance of the contract.

The Bid, Agreement, and Bonds shall be conditioned upon compliance with all provisions of the Bid Documents.

**PROJECT ADMINISTRATION:** All questions relating to this project prior to the opening of bids shall be directed to Bolton & Menk, Inc. for the project. It shall be understood, however, that no specification interpretations will be made by telephone.

Address inquiries to:

Bolton & Menk, Inc.  
Attn: Jason Neville, Project Engineer  
1960 Premier Drive  
Mankato, MN 56001  
Tel: (507) 514-0368  
Email: Jason.Neville@bolton-menk.com

**OWNER'S RIGHTS RESERVED:** The Owner reserves the right to reject any or all bids and to waive any irregularities and informalities therein and to award the Contract to other than the lowest bidder if, in their discretion, the interest of the Owner would be best served thereby.

This Notice is given by the authority of the  
Iowa Great Lakes Sanitary District  
Steve Anderson, District Superintendent

**Published:**

Iowa Great Lakes Sanitary District Website  
Iowa League of Cities  
Master Builders of Iowa  
QuestCDN

\*\*\*\*END OF SECTION\*\*\*\*