

NOTICE TO BIDDERS

Colby Park, 2023 Phase 1 Improvements
City of Windsor Heights
Windsor Heights, IA

Time and Place for Filing Sealed Proposals. Sealed bids for the work comprising the repair & improvement as stated below must be filed before 10:00 A.M. on March 28, 2023, in the office of the City Clerk, 1145 66th Street, Suite 1, Windsor Heights, IA.

Time and Place Sealed Proposals Will be Opened and Considered. For this project the City will be accepting both paper bids and online electronic bids through QuestCDN. All bids will be opened and publicly read at 10:00 A.M. on March 28, 2023, in the office of the City Clerk, City of Windsor Heights, 1145 66th Street, Suite 1, Windsor Heights, IA for consideration by the City of Windsor Heights at its meeting at 6:00 P.M. on April 3, 2023. The City of Windsor Heights reserves the right to reject any and all bids.

Time for Commencement and Completion of Work. Work on the improvement shall commence upon approval of the contract by the Council and as stated in the Notice to Proceed. All work under the Contract must be substantially complete on or before November 15, 2023. All seeding and plantings to be installed by the end of the 2024 spring SUDAS seeding and planting windows. Damages in the amount of \$500.00 per day will be assessed for each day the work remains incomplete.

Bid Security. Each bidder shall accompany its bid with bid security, as defined in Section 468.35 of the Iowa Code in the amount equal to 5 percent of the total amount of the bid.

Contract Documents. Copies of the project documents are available for a price of \$25 per paper set. This fee is refundable, provided the plans and specifications are returned complete and in good usable condition, and they are returned within fourteen (14) calendar days after the award of the project. Please make your check payable to Bolton & Menk, Inc. and send it to 430 East Grand Ave., Suite 101, Des Moines, IA 50309. Complete digital project bidding documents are available at www.bolton-menk.com or www.questcdn.com. You may view the digital plan documents for free by entering Quest project # 8414025 on the website's Project Search page. Prospective bidders must be on the planholders list through QuestCDN for bids to be accepted. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, viewing, downloading, and working with this digital project information.

Preference of Products and Labor. Preference shall be given to domestic construction materials by the contractor, subcontractors, material, workforce, and suppliers in performance of the contract. By virtue of statutory authority, further preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

Sales Tax Exemption Certificates. The bidder shall not include sales tax in the bid. The City of Windsor Heights will distribute tax exemption certificates and authorization letters to the Contractor and all subcontractors who are identified. The Contractor and subcontractor may make copies of the tax exemption certificates and provide a copy to each supplier providing construction materials. These tax exemption certificates and authorization letters are applicable only for this specific project under the Contract.

PROJECT DESCRIPTION: Improvements to Colby Park in Windsor Heights including the demolition of an existing 1,500 SY tennis court and lighting, construction of approximately 1,250 SY of new post-tensioned concrete tennis and pickleball courts and associated 575 LF of chainlink fencing, sport court lighting and electrical, and site furnishings. Project also includes 80 LF of water main realignment, 800 SY of parking lot paving removal and new paving (approx. 150 SY of HMA, 900 SY of 8" PCC, 500 SY of 5" PCC) for parking spaces and sidewalks throughout. Includes restoration and other miscellaneous improvements throughout

This Notice is given by authority of the City of Windsor Heights

Travis Cooke

City Clerk