

The City of Strawberry Point, Iowa, pop 1,155, is seeking applications for the position of City Administrator/Clerk. Duties include management of total city operations. As Chief Finance Officer position includes preparation of annual budget and overseeing of all financial operations including preparation of all required financial reports and duties of City Clerk as required by law. Qualifications include 4-year college degree and/or equivalent year of experience and certifications. Preferred background Bachelor's Degree in accounting, public administration or related field, or Associate's Degree in related field with 3 years' experience in city government in supervisory position or equivalent combination of experience/training with current CMC destination working toward MMC and or ICMC/ICMFO. For complete job description and application form contact Strawberry Point City Hall at 563.933.4482. Return application, resume and 3 professional references to Mayor Hannah Evans mayor@strawberrypoint.com Applications are due by February 16 at 4:00 p.m. Position open until filled. Salary DOQ. EEO/Veteran/Disabled