

CITY OF KALONA, IOWA

EMPLOYEE JOB DESCRIPTION

GENERAL LABORER

SUPERVISOR: Public Works Director and/or City Administrator

EMPLOYMENT STATUS: Full time – Salary \$40,000.00 - \$42,000.00 (Depending on Qualifications) plus benefits

JOB DUTIES:

Maintain and repair city facilities i.e.: parks, recreation center, swimming pool, streets, water and sewer facilities.
Mow park, cemetery, and highway medians.
Operate and maintain street sweeper, snowplows, and other heavy equipment.
Other duties as assigned by the Public Works Director and/or City Administrator.

REQUIRED SKILLS AND ABILITIES:

Must have the ability to maintain a good relationship with the public.
Must have the ability to perform the minor mechanical repair on city equipment.
Must have the ability to perform minor repairs on city facilities.

PHYSICAL REQUIREMENTS REQUIRED TO PERFORM ESSENTIAL FUNCTIONS:

Work involves regular standing, walking, and occasional crouching, crawling, stooping, kneeling, pushing, pulling, lifting, and carrying heavy objects. Extensive use of hands, fingers, legs, and arms in grasping objects, driving equipment, and using hand and power tools involved in maintenance functions. Climbs into cabs of various equipment (trucks, backhoes, graders, etc.) Uses hoists, jacks, and related mechanical equipment to lift and align heavy parts and equipment in repair and operational tasks.

ENVIRONMENTAL ADAPTABILITY:

Primarily outside work is subject to temperature extremes at various times of the year. Work is performed in an environment with numerous undesirable conditions including noise, dust, fumes, occasional heavy lifting, and exposure to moving parts. Work involves conditions, which are potentially dangerous or hazardous including direct contact with machinery and chemicals, working from heights or in holes. Work also occasionally involves the handling of hazardous materials.

REQUIRED EDUCATION AND TRAINING:

High School diploma or the equivalent.
Must have a CDL Driver's License or be able to obtain one within 6 months of being hired.