

**Library Director.** City of Tiffin, IA (pop. 5,800). This position directs the library services of the Springmier Library, activities, and operations including the formation and implementation of policies and long-range goals and objectives. Will have the responsibility and authority for organizing and managing the library operation and for planning, directing and coordinating its programs of service to the community. The Springmier Library shares space in the Clear Creek Amana Middle School of which the City and School have a 28E Agreement. Position requires the ability to handle complex administrative, supervisory, and professional duties requiring adherence to professional standards of accuracy, confidentiality, integrity and tact. The Library Director will report directly to the Library Board of Trustees and will have a working relationship with the City Administrator, Department Heads, and City employees. This position requires a standard work week of 40 hours and participation in various meetings and work-related functions outside the standard work week. Graduation from high school or GED required. Completion of Director Endorsement coursework required within 2 years of hire date. Salary: \$55,000 plus benefits package. Submit cover letter, resume and professional references by Friday, April 19, 2024, to City Administrator, 300 Railroad Street, Tiffin, IA, 52340 or to [dboldt@tiffin-iowa.org](mailto:dboldt@tiffin-iowa.org) subject 'Library Director Position'. For more information call 319-545-2572 ext. 2. EOE