

# Position Announcement

**City:** Forest Lake, Minnesota

**Position:** City Administrator

**Salary:** \$151,580 to \$189,475

**Application Deadline:** April 23, 2024

**Job Summary:** Responsible for planning, organizing, directing, and coordinating the daily operations of all City departments and functions including Administration, Finance, Building, Planning, Engineering, Public Works, Public Safety, Fire, and City facilities and to provide information and support to the City Council and advisory commissions.

View the full job description at <https://www.ddahumanresources.com/active-searches>.

**Minimum Qualifications:** Bachelor's degree in Public or Business Administration, or related field, at least three years of experience working with local government, or an equivalent combination of education and experience. A master's degree is preferred.

**Apply:** Visit <https://daviddrown.hiringplatform.com/208352-forest-lake-city-administrator/856130-application-form/en> and complete the application process by April 23, 2024. Finalists will be selected on May 13, 2024, and final interviews will be held on June 4, 2024.

Please direct any questions to Bart Fischer at [bart@daviddrown.com](mailto:bart@daviddrown.com) or 612-920-3320 x119.