

NOTICE OF PUBLIC HEARING AND TO BIDDERS
CITY OF AMES, IOWA
BAKER SUBDIVISION MULTI-FAMILY HOUSING GEOTHERMAL INSTALLATION
ELECTRIC SERVICES DEPARTMENT PUBLIC IMPROVEMENT PROJECT

Notice is hereby given that the City Council of the City of Ames, Iowa, will meet in the Council Chambers at City Hall, 515 Clark Avenue, Ames, Iowa, at 6:00 p.m. on April 23, 2024, at which time and place the City Council will hear objections to the proposed plans, specifications, and form of contract for said Baker Subdivision Multi-Family Housing Geothermal Installation, Lot 27, located at 3216 Tripp Street, Ames, Iowa, City of Ames Contract No. 2024-144.

Sealed bids will be received by the City Council for said project in accordance with the plans and specifications now on file in the office of the city clerk, and said bids **shall be filed in the office of said City Clerk prior to 2:00 p.m. local time** according to the clock in the reception area of the office of the city clerk, **on the 17th day of April, 2024**, at which time bids will be publicly opened and read aloud in Council Chambers, located at City Hall, 515 Clark Avenue, Ames, Iowa. All bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened. Bidder assumes all risk associated with delivery of its bid to the office of the city clerk prior to the specified time deadline.

The City Manager shall announce the results of the bidding, together with his recommendations thereon, to the City Council at its meeting to be held at 6:00 o'clock p.m. local time on April 23, 2024.

The plans and specifications are now on file in the office of the city clerk. Copies thereof may be obtained at the office of the City Clerk. One set of bidding documents for the above project is available without charge to prospective bidders, subcontractor bidders, suppliers, and contractor plan room services. A fee may apply to additional sets and to bidding documents requested by other than prospective bidders, subcontractor bidders, suppliers, and contractor plan room services as defined herein. The City of Ames Purchasing Division is the only authorized source of bidding documents and bid forms. Bidding documents and bid forms obtained from any other source may have an incomplete set of documents. Bidders using bidding documents and/or bid forms not obtained from the City of Ames Purchasing Division are advised to contact the City of Ames Purchasing Division to provide a contact name, mailing address and phone number to enable receipt of necessary addenda. **Reproduction of these documents without the express permission of the City of Ames is prohibited.**

The general nature of the work on which bids are requested is: perform installation of geothermal wells and heat pump system for the Baker Subdivision Multi-Family Housing, Lot 27. Substantial completion of the project is to be expected approximately September 15, 2024.

There is a pre-bid meeting scheduled on Monday, April 8, 2024, at 2:00 p.m. local time at City Hall, Room 235, located at 515 Clark Avenue, Ames, IA 50010.

Written questions will be accepted until 5:00 p.m. local time on April 10, 2024. Said questions may be sent via e-mail to amanda.moore@cityofames.org or mailed or delivered to the Purchasing Division at 515 Clark Avenue, Ames, IA 50010.

All bids shall be submitted to said city clerk on or before the time set herein for the bid opening. Bids shall be made on the Bid Form furnished by the City of Ames, in a **sealed and plainly marked envelope** indicating it is a bid in response to this notice.

Each bidder shall accompany its bid with bid security as defined in *Code of Iowa* Section 26.8 and as specified in the Instructions to Bidders. **Said bid security shall be based on an amount equal to at least 5% of the bid amount.**

The City of Ames reserves the right to defer acceptance of any bid for a period not to exceed sixty (60) days after receipt of bids, and no bid may be withdrawn during this period.

Each successful bidder shall be required to furnish a corporate surety bond in an amount equal to one hundred percent (100%) of its contract price. Said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement in good repair for a period of one (1) year from and after the completion and acceptance by the City.

The City's electric utility is considered a private entity for sales tax purposes. This project is considered to be new construction, re-construction, alteration, expansion, or remodel per Iowa Code. Contractor shall pay sales, consumer, use, and similar State and local taxes for the Work or portions provided by Contractor which are legally enacted when bids are received. The Contractor is responsible to pay taxes on the materials and equipment that become a part of the real property and be included in the bid price. No sales tax exemption certificates will be issued for this project.

As required by *Iowa Administrative Code 875, Chapter 156*, the bidder shall complete and submit the Bidder Status Form with its bid and certify its state or country of domicile by completing the address section of the Bid Form.

By virtue of statutory authority, preference will be given to products and provision grown and coal produced within the State of Iowa, and to Iowa labor, to the extent lawfully required under Iowa statutes.

The City does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This notice is given by order of the City Council of the City of Ames, Iowa

John A. Haila, Mayor
Renee Hall, City Clerk