

## NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received by the City Clerk of the City of Paullina, at City Hall, 127 South Main Street, Paullina, Iowa 51046. Bids will be accepted until 1:30 P.M. on May 1<sup>st</sup>, 2024, for the Substation Improvements for the City of Paullina, Iowa. At said time and place bids will be publicly opened and read aloud. Bids will be acted upon by the City Council at a subsequent meeting.

The general nature of the work on which bids will be received consists of:

Furnishing and installing concrete foundations, conduit, steel riser structure, power cable, control cable, insulators, jumpers, and connectors at the City of Paullina Substation. The project includes grounding, bus work, assisting in the installation of an Owner-furnished shelter aisle control enclosure and switchgear, and the removal of existing substation equipment no longer needed.

The above work shall be in accordance with the specifications and proposed form of contract now on file in the office of the Municipal Electric Utility in said City of Paullina, Iowa, by this reference made a part hereof, as though fully set out and incorporated herein.

Complete digital project bidding documents are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital plan documents at no charge by inputting **Quest project #9060217** on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, downloading, and working with this digital project information. An optional paper set of the proposal forms and specifications at no charge for individual use may be obtained from the office of the Engineer, DGR Engineering, 1302 South Union, P.O. Box 511, Rock Rapids, Iowa 51246, telephone 712-472-2531, Fax 712-472-2710, e-mail: [dgr@dgr.com](mailto:dgr@dgr.com).

Each bid shall be made out on a blank form furnished by the City and must contain either (1) a cashier's check or draft or check or share draft certified and drawn on a solvent State or National bank, in an amount equal to ten percent (10%) of the amount of the Bid; or (2) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in an amount not less than ten percent (10%) of the amount of the Bid. The bid security shall be made payable to the City of Paullina. The bid security must not contain any conditions either in the body or as an endorsement thereon. Such bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within fifteen (15) days after the award of contract and post satisfactory Performance Bond and Payment Bond.

The sealed envelope containing the bid shall be clearly marked "BID ENCLOSED – SUBSTATION IMPROVEMENTS" on the outside of the envelope.

Payment to the Contractor for said construction work will be made from cash on hand or such other funds that legally may be used or obtained for such purposes. Estimates will be paid monthly by the Utility to the Contractor in accordance with the following schedule:

Ninety-five percent (95%) upon certification of units completed; five percent (5%) thirty days after final completion and acceptance.

Construction may be started after the execution of the Construction Agreement (the Contract) and the issuance of the Notice to Proceed. Substantial Completion of the project shall be no later than October 1, 2024. See the “Construction Schedule” of the Technical Specifications for special instructions relating to this project.

By virtue of statutory authority, a preference will be given to products and provisions grown, and coal produced within the State of Iowa, and preference shall be given to Iowa domestic labor in the construction of said improvements. The Owner will, in evaluating Bids, consider the requirements of the resident bidder preference law, and allow such preferences to resident bidders as are required to be allowed under State Law. Bidder shall, when submitting a Bid, furnish an executed Bidder Status Form for the Owner to use when applying the preference law. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The City of Paullina reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) days after the date proposals are received and no proposal may be withdrawn during this period. The City of Paullina also reserves the right to waive irregularities, reject any or all bids, and enter into such contract as it shall be deemed to be in the best interest of the City.

Dated this 1<sup>st</sup> day of April, 2024.

CITY OF PAULLINA

By           /s/ Michelle Wilson            
City Clerk