



**PARKS AND RECREATION**

Request for Proposal  
For  
Pickard Park Fence Replacement

Issued by:  
City of Indianola Parks and Recreation Department  
2204 W 2<sup>nd</sup> Ave

Mailing Address:  
City of Indianola Parks and Recreation Department  
c/o Brandon DeCook  
2204 W 2<sup>nd</sup> Ave  
Indianola, IA 50125

All proposals must be submitted in person or by mail  
No later than 10:00am  
On Thursday, April 25, 2024  
**NO EMAILS WILL BE ACCEPTED**

**LATE PROPOSALS WILL BE REJECTED**  
There will not be a public opening for the RFP

Further information or questions regarding this RFP may be directed to:  
Brandon DeCook, Recreation Coordinator  
Email: [bdecook@indianolaiowa.gov](mailto:bdecook@indianolaiowa.gov)  
Office Phone: 515.961.9420

**INDIANOLA**

EST. 1849



## PARKS AND RECREATION

The City of Indianola Parks and Recreation Department is requesting bids for the replacement of athletic field fencing at Pickard Park. Below are the listed lengths and height of the fencing.

- All fences will be galvanized chain link.
  - Includes the tear out and haul away of old fabric.
  - All dimensions are per field.
1. Fields 1-4:
    - a. Replace chain link fabric on 60' by 20' tall backstop with the bottom 10' of the main backstop having 6-gauge wire.
    - b. Replace 400' of 42" tall chain link fence fabric on the 1<sup>st</sup> and 3<sup>rd</sup> base lines.
    - c. Replace 80' of 7' tall chain link fence fabric.
    - d. Repair and adjust all foul line gates.
      - i. 2 walking gates per field: 42" tall by 32" wide
      - ii. 1 drive in gate per field: 42" tall by 12' wide

Cost for Fields 1-4: \$ \_\_\_\_\_

2. Field 5-6:
  - a. Replace 210' of 4' tall chain link fence fabric on the 1<sup>st</sup> and 3<sup>rd</sup> base lines.
  - b. Replace chain link fabric on 60' by 10' tall backstop with 6-gauge wire, tying into the top 10' of chain link fabric.
  - c. Replace 54' of 7' tall chain link fence fabric.
  - d. Repair and adjust all foul line gates.
    - i. 1 walking gate per field: 4' tall by 32" wide
    - ii. 1 drive in gate per field: 4' tall by 12' wide

Cost for Fields 5-6: \$ \_\_\_\_\_

Total Cost for 1-2: \$ \_\_\_\_\_



## PARKS AND RECREATION

**The City of Indianola reserves the right to accept or reject any or all quotes.**

Bids are due back to the City of Indianola by 10:00am on Thursday, April 25, 2024. Bids may be hand delivered in a sealed envelope marked “Parks and Recreation Pickard Park Fence Replacement RFP” to Indianola Parks and Recreation Office at 2204 W 2<sup>nd</sup> Ave. Bids that are mailed may be sent to the following address:

Indianola Parks and Recreation  
C/O Brandon DeCook  
2204 W. 2<sup>nd</sup> Ave.  
Indianola, Iowa 50125

**NO EMAIL BIDS WILL BE ACCEPTED**

Any questions regarding this process are to be directed to Brandon DeCook, Recreation Coordinator, by calling 515.961.9420 or via email [bdecook@indianolaiowa.gov](mailto:bdecook@indianolaiowa.gov)

### **Proposal Evaluations:**

- The second part evaluation of all proposals shall be based upon deriving the “Best Value” for the City of Indianola. Best Value means achieving an appropriate balance between price and other factors that are key to the delivery of satisfactory deliverables. A Proposal that obtains a low price but does not include other necessary qualities and features as specified in this RFP does not meet the Best Value criterion. Factors upon which the proposals will be judged include, but are not limited to, the following:
  - Vendor’s industry experience and previous experience in performing similar work, particularly with public sector entities and public employers in the state of Iowa.
  - Cost estimate.



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- Vendor's past performance and client references.

### **Additional Terms and Conditions**

- The City of Indianola reserves the right to determine, at its sole and absolute discretion, whether any aspect of a proposal satisfactorily meets the criteria established in this RFP. This RFP does not commit the City to select a consultant, to pay any costs incurred in the preparation of a proposal for this request, or to produce or contract for services. The City reserves the right to accept or reject any or all proposals received as a result of this request, or to modify or cancel in part or in its entirety the RFP if the City determines it is in the best interest of the City to do so.
- All submitted Proposals/Qualifications become the property of the City upon submission.
- The City of Indianola reserves the right to request additional information from Vendors during any phase of the proposal evaluation process. During the evaluation and selection process, the City may require the presence of Vendor's representatives. Vendors are required to travel at their own expense for the demonstration of the product and answer questions; vendors may be asked to participate in a video conference or a conference by telephone. Notification of any such requirements will be given as necessary.
- The City of Indianola will not pay for the information solicited or obtained. The information obtained will be used in determining the alternative that best meets the needs of the City.
- The City reserves the right to amend this RFP by Addendum.