



City of Ames
Mechanic - CyRide

SALARY	\$29.49 Hourly	LOCATION	50010, IA
JOB TYPE	Full-Time	JOB NUMBER	24-1323-01
DEPARTMENT	CyRide	OPENING DATE	06/24/2024
CLOSING DATE	7/8/2024 12:00 PM Central	FLSA	Non-Exempt
BARGAINING UNIT	IUOE-BC	RESIDENCY REQUIREMENT?	Yes

Centrally located in the heart of Iowa, Ames is a vibrant, progressive community with more than 66,000 residents providing an excellent quality of life. Home to Iowa State University, Ames offers year-round recreation opportunities, diverse cultural offerings, a stable economy, safe neighborhoods, and a high-achieving school district.

General Information

<https://www.youtube.com/embed/97rsAGfo1eQ?&wmode=opaque&rel=0>

The City of Ames is currently conducting an open recruitment to establish a Civil Service eligibility list of qualified Mechanic candidates. The list will be valid for up to one year from the date of certification by the Ames Civil Service Commission and may be used to fill one or more vacancies in this classification. In addition, City of Ames Civil Service employees who have previously held Civil Service status in this classification and are interested in voluntarily demoting or laterally transferring into the current vacancy must submit their application by the deadline, as well as all other interested applicants.

Our Mechanics, under general supervision of the Transit Maintenance Coordinator, perform preventative maintenance, maintain and repair CyRide vehicles and buses, and assist in performing more complex activities related to the maintenance and repair of diesel or gasoline powered heavy equipment or automotive equipment. They also perform related work as assigned.

Compensation:

This position is governed by a bargaining unit agreement which establishes the steps in pay. Starting July 1, 2024, the following steps apply after the starting rate of pay:

Step B = \$32.52/hour, 4 passed ASE Tests or 18 months of service

Step C = \$38.23/hour, 7 passed ADE tests or 48 months of service

Step D = \$40.27/hour, Achieve Master Certification and maintain certification

Some immediate unique benefits for this position are:

** Garage workspace is heated and air conditioned.

** \$400 reimbursable tool allowance each fiscal year.

** Assistance in obtaining a CDL permit and license.

This position is also bound by a residency requirement per the bargaining unit agreement, which is outlined under "Other Supplemental Information" later in this posting.

In order to be considered for this position, all applicants must submit their online application by the deadline listed on this posting. Your application includes complete responses to the supplemental questions. Please keep in mind that submission of a resume in lieu of work experience on your application or answering the supplemental questions is not sufficient.

Benefits

Our comprehensive benefits package can be viewed at: [City of Ames Benefits](#)

Public Service Loan Forgiveness (PSLF) Program: The PSLF Program is a federal program that is intended to encourage individuals to work in public service by forgiving the balance of their federal student loans. To qualify, the individual must have made 120 qualifying payments while employed by a qualifying employer. For more information, please visit the website through this link: [PSLF Program](#)

Examples of Essential Job Functions

Performs preventive maintenance, inspection and diagnostics on heavy and automotive equipment systems; performs maintenance such as removing and replacing defective automotive equipment or assists more senior mechanics in disassembling and assembling major components; maintains shop and building(s); maintains tools and equipment in a safe, clean and usable condition; performs routine building and shelter maintenance and repair tasks.

Other Job Functions: Modifies or fabricates new parts as necessary; maintains shop and building(s); clears snow from transit buildings and bus stops; sets poles and signs; maintains tools and equipment in a safe, clean, and usable condition; assists in ordering and maintaining parts for repair work; transports vehicles or equipment to and from service vendors, dealerships, or local facilities; reads blueprints, schematics, and manuals for equipment repair and maintenance; welds and fabricates for other city departments as necessary; uses a variety of diagnostic equipment; repairs specialty equipment like pole setters, small engine devices, and trailers; paints and performs body and framework on vehicles; repairs and maintains vehicle air systems and equipment; performs routine scheduled and preventative maintenance on vehicles and equipment; maintenance and programming of electronic destination signs, security cameras, and other related electronic equipment.

Each employee is expected to continually strive to bring shared values to life through our Excellence Through People organizational culture. ETP values include: committing to continuous improvement; inspiring creativity and innovation; being customer driven; making data-driven decisions; committing to diversity, equity and inclusion; championing employee involvement; striving for excellence; having fiscal stewardship; acting with honesty and integrity; exhibiting leadership; choosing a positive attitude; respecting one another; promoting safety and wellness; and cultivating teamwork. For leaders,

this includes creating a work culture that brings these values to life. For all employees, this includes maintaining a Total City Perspective. The purpose of ETP is to deliver exceptional services to the public at the best price, and for employees to experience an enjoyable and stimulating work environment.

Qualifications

Education and Experience: Successful completion of high school, HiSet, or GED, plus four years of experience in the maintenance and repair of gasoline or diesel powered automotive or heavy equipment engines or their related systems; or an equivalent combination of education and experience. Degree in diesel technology or other vehicle mechanics major preferred.

Employment Qualifications: No record of more than two total moving violations and/or accidents in the last three years; no more than two serious accidents within the last five years; no record of operating a vehicle while under the influence (OWI); no record of revoked or suspended driver's license in last five years; no record of hit and run accidents. An offer of employment is conditional upon the following: satisfactory background check; obtaining CDL Permit; employment physical; drug and alcohol test; and obtaining a CDL license.

Licenses and Certificates: Ability to obtain a valid Iowa Drivers License; ability to obtain Commercial Driver's License Permit within 30 days of start date; ability to obtain Commercial Driver's License (Class A or B with passenger and airbrake endorsements) within three attempts; must maintain Commercial Driver's License (Class A or B with passenger and airbrake endorsements).

Knowledge, Skills, and Abilities Necessary to Perform Essential Functions:

Knowledge of the operation, repair, and maintenance of automobile and transit vehicle systems such as engines, transmissions, front and rear end assemblies, power steering and braking mechanisms, hydraulic and electrical systems, body and framework, knowledge of the safe use and care of tools and equipment used in maintaining and repairing automotive equipment; knowledge of the tools, equipment, and procedures involved in welding as related to the automotive maintenance field.

Skill in using automotive diagnostic, testing, and precision measuring equipment; skill in diagnosing automotive systems in order to determine the nature and extent of defects and malfunctions; skill in the safe and efficient use of shop power tools and equipment, including welding; skill in the safe operation of automotive vehicles.

Ability to diagnose, repair, replace, and adjust a variety of automotive or heavy equipment operating systems; ability to maintain appropriate records of maintenance work performed; ability to read and interpret technical manuals, related diagrams, and instructions; ability to perform mathematical calculations involving addition, subtraction, multiplication, division, decimals, and fractions; ability to perform work in accordance with established time and safety standards under undesirable working conditions; ability to safely use welding tools and equipment; ability to establish and maintain effective work relationships with co-workers; ability to safely lift 100 pounds on an intermittent basis.

Supplemental Information

Required Physical Activities: Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, finger dexterity, grasping, feeling, talking, hearing, repetitive motions.

Physical Characteristics of Work: Heavy work requiring exertion of up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. Requires intermittent lifting of object up to 150 pounds.

Vision Requirements: The minimum standard for use with those whose work deals with machines such as lathes, drill presses, power saws or mills where the seeing job is at or within arm's reach. The minimum standard for use of a computer terminal, extensive reading, and visual inspection involving small defects on parts, use of measurement devices and assembly of parts at distances close to the eyes.

Environmental Conditions: Worker is subject to activities that occur both inside and outside. The worker may have intermittent exposure to extreme heat and cold, noise, vibration, and oils; mechanical, electrical and chemical hazards; atmospheric conditions that affect the respiratory system or skin; may be required to wear a respirator for some duties. May occasionally need to perform work in confined spaces or under limited lighting conditions. Requires extensive standing on concrete floors.

Equipment Essential to the Job: Automobiles, vans, transit buses, pickup trucks; gasoline, diesel, and alternative fuel; a wide variety of general and special purpose hand tools, power tools, hydraulic tools, air tools, measurement devices, and electrical and other testing equipment; hoist and lift equipment; welding equipment; common lawn care and snow removal machines, tools, and chemicals; a variety of building cleaning and maintenance equipment and chemicals; safety equipment and clothing including occasional use of a respirator; telephone, two-way radio, pager, intercom; written manuals, maps, and blueprints; computer keyboard and monitor, and general office equipment. Use of cameras.

Other Equipment Used on the Job: Arc welder, acetylene torch, forklift, sweeper, oscilloscope, charging systems tester, plasma cutter, Mig welder, Tig welder, diesel specialty tools, air conditioner repair equipment, painting and sanding equipment, electronic diagnostic equipment, and related equipment.

Select Process:

The selection process consists of an evaluation of education and experience, written exam, Oral Board interview, completion of a commercial and motor vehicle record check, and criminal background check, which includes a sex offender registry check, and physical with drug/alcohol testing. All candidates will be notified by email of their application status.

Preference may be given to applicants possessing qualifications above the minimum.

Written Exam

The written exam for this recruitment will be held on Wednesday, July 10, 2024, at 5:30pm. Location of the exam will be provided to those candidates eligible to participate. Candidates are responsible for their own transportation and lodging costs to attend the exam.

Interviews are planned to start the following Monday, July 15, 2024.

Residency Requirement:

The required residence area is the area bordered by the Boone and Story County lines on the north and south, State Highway 65 on the east; and on the west, County Road R27 north of Boone, and the Des Moines River south of Highway 30 to the Boone County line. Communities intersected by the borderlines, and Zearing, shall be considered within the area. The permitted residency area is that area inside the borderlines. The area adjacent to but outside the borderlines is not included.

E-Verify Process:

The City of Ames participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered a position with the City of Ames must complete Section 1 of Form I-9 along with the required proof of their right to work in the United States and proof of their identity on their first day of employment. Please be prepared to provide required documents on your first day of employment. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 515-239-5199 or go to the US Citizenship and Immigration Services web page at: <http://www.uscis.gov>.

NOTE: Applicants with disabilities may submit requests for ADA testing or interview accommodations to the Human Resources Department prior to the test or interview.

The City of Ames is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, creed, age, religion, sex, sexual orientation, gender identity, genetic information, ancestry, national origin, marital status, disability, or protected veteran status and will not be discriminated against. Inquiries can be directed to the Human Resources Department at 515-239-5199.

Agency

City of Ames

Address

515 Clark Ave

Ames, Iowa, 50010

Phone

515-239-5199

Website<http://www.cityofames.org/jobs>**Mechanic - CyRide Supplemental Questionnaire*****QUESTION 1**

Once a final candidate receives their contingent offer of employment, their driving record will be pulled during the background check investigation. The violations that may disqualify a candidate from further consideration if the offense occurred within certain time frames are listed below. The listed disqualifying factors may not be all inclusive. A history of repeated disregard for traffic regulations, public safety, and the level of offense, may also disqualify a candidate.

Please acknowledge that you are aware you will be disqualified due to traffic and public safety violations for any of the following acts if found in your recent history:

- (a) Have more than 2 moving violations and/or minor accidents (including seatbelt violations and speeding tickets) within the last 3 years.
- (b) Have more than 2 serious accidents (including "hit and run") within the last 5 years.
- (c) Have had an Operating While Intoxicated (OWI) or Driving Under the Influence (DUI) of any controlled substance

conviction.

(d) Have or had a suspended or revoked license in ANY state within the last 5 years.

Yes, I understand I may be disqualified due to a history of disregard for traffic regulations public safety, and certain levels of offense, as listed above. I also understand that this list is NOT all inclusive.

***QUESTION 2**

Have you had a driver's license in another state other than Iowa in the last 3 years?

Yes

No

***QUESTION 3**

If you answered YES to #2, then please provide the state(s) of your other license(s) below.

If you answered NO to #2, then type N/A in the answer space below.

***QUESTION 4**

Do you meet the requirements to obtain a Commercial Driver's Permit in the state of Iowa within 30 days of hire, should an offer of employment be given to you?

For more information on DOT requirements for a CDP, please visit their website at:

<https://iowadot.gov/mvd/cdl/Commercial-learners-permit>.

Yes

No

***QUESTION 5**

Have you tested positive, or refused a test, on any pre-employment drug or alcohol test administered by an employer to which you applied for, but did not obtain, a safety sensitive transportation position covered by DOT agency drug and alcohol testing rules within the past 3 years?

Yes

No

***QUESTION 6**

Please list all employers within the last 10 years for whom you have operated a commercial motor vehicle. Include each employer's name, address, start and end dates of employment, and the reason for leaving.

If you have not operated a commercial motor vehicle for any employer, answer with N/A.

***QUESTION 7**

The minimum work experience required for this position is 4 years of full time work in maintenance and repair of gasoline or diesel powered automotive or heavy equipment engines or related systems.

All relevant work experience MUST be represented on your application.

I understand the minimum experience requirements and have included all relevant experience with the Work Experience area of my application. I also understand that if my full relevant Work Experience does not clearly meet minimum requirements I may not be further considered for this position.

* Required Question