

# MARSHALLTOWN

— I O W A —

The City of Marshalltown, Iowa is seeking a Housing and Community Development

Director

## ANNOUNCEMENT

The City of Marshalltown, Iowa (population 27,500), located in the heart of Iowa, offers affordability, diversity, small-town charm with amble arts and outdoor options for everyone. The Housing and Community Development Director manages the overall operations and activities of the City's Housing and Community Development Department including the HUD Section 8 program, Rental Housing Inspection program, Building Inspection program, Planning and Zoning administration, Brownfield program, HUD Lead-Based Hazard Reduction program and other State and Federal grant programs awarded. This position serves as the lead writer and administer for various Federal, State or local housing and community development grant programs. In addition, they work with a variety of local organizations focused on housing and community development improvements, including developers, businesses, industries and property owners.

**Qualifications:** Graduation from a college or university of recognized standing with a Bachelor's Degree in public or business administration, urban planning or a closely related field, is required. Six years of experience in the field, in which the required minimum includes: successfully obtaining grants; administering federally-funded programs; competently implementing grants; and experience in the administration of housing development, including experience in HUD's section 8 Housing Choice Voucher Rent Assistance Program and HUD accounting; or any equivalent combination of experience and training which provides the knowledge, skills, and abilities necessary to perform the work.

**Salary Range:** \$105,500—141,886

### APPLICATION PROCESS:

To be considered for this position please submit an application (found on the City website—marshalltown-ia.gov), application questions, a cover letter, resume and professional references.

**SEND APPLICATION MATERIALS BY June 10, 2024:**

**[jpetermeier@marshalltown-ia.gov](mailto:jpetermeier@marshalltown-ia.gov)**

**QUESTIONS CAN BE DIRECTED TO:** Jill Petermeier, HR Director at 641/754-5704

### MISSION STATEMENT:

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant and growing community.