

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received by the City Clerk of the City of Forest City, Iowa, at City Hall, 305 North Clark Street, Forest City, Iowa 50436, until **2:00 P.M.** on **August 20, 2024**, for Furnishing an Electric Step Up Transformer for the Power Plant Substation for the City of Forest City, Iowa. At said time and place bids will be publicly opened and read aloud. Bids will be acted upon by the City Council at a subsequent meeting.

The equipment to be supplied and delivered is described in general as follows:

Step Up Transformer: One (1) 1500 kVA at 65°C, ONAN, 4.16 GRDY/2.4 kV to 2.4 kV Delta with accessories

The above equipment shall be in accordance with the specifications and proposed form of contract now on file in the office of the Municipal Electric Utility in said City of Forest City, Iowa, by this reference made a part hereof, as though fully set out and incorporated herein.

Complete digital project bidding documents are available at www.questcdn.com. You may download the digital plan documents at no charge by inputting **Quest project #9217430** on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information. An optional paper set of the proposal forms and specifications at no charge for individual use may be obtained from the office of the Engineer, DGR Engineering, 1302 South Union, P.O. Box 511, Rock Rapids, Iowa 51246, telephone 712-472-2531, Fax 712-472-2710, e-mail: dgr@dgr.com.

Each bid shall be made out on a blank form furnished by the Utility and must contain bid security as required by Iowa Code Section 26.8. The bidder's security shall be in the form of either (1) a cashier's check or certified check drawn on a state-chartered or federally chartered bank, in an amount equal to ten (10) percent of the amount of the Bid; or (2) a certified share draft drawn on a state-chartered or federally chartered credit union, in an amount equal to ten (10) percent of the amount of the Bid; or (3) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in an amount equal to ten (10) percent of the amount of the Bid. The bid security shall be made payable to City of Forest City, Iowa. The bid security must not contain any conditions either in the body or as an endorsement thereon. Such bid security shall be forfeited to the Utility as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within fifteen (15) days after the award of contract and post a satisfactory Performance Bond and Certificate of Insurance.

The sealed envelope containing the bid shall be clearly marked "BID ENCLOSED – FURNISHING AN ELECTRIC STEP UP TRANSFORMER – POWER PLANT SUBSTATION" on the outside of the envelope.

Payment to the Supplier will be made as described in the Material Agreement.

Delivery of the step up transformer shall be by the date set in the specifications.

Award of the Contract, if an award is made, will be made to the lowest responsible and responsive bidder. It is the intent of the Owner to award one (1) Contract for the transformer based on the total evaluation price and guaranteed delivery date.

By virtue of statutory authority, a preference will be given to products and provisions grown, and coal produced within the State of Iowa, and preference shall be given to Iowa domestic labor in the construction of said improvements. The Owner will, in evaluating Bids, consider the requirements of the resident bidder preference law, and allow such preferences to resident bidders as are required to be allowed under State Law. Bidder shall, when submitting a Bid, furnish an executed Bidder Status Form for the Owner to use when applying the preference law. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The City Council reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) days after the date proposals are received and no proposal may be withdrawn during this period. The City Council also reserves the right to reject any or all bids, to waive informalities and irregularities in the form of the bid and enter into such contract as it shall deem to be in the best interest of the City.

Published upon order of the City Council of Forest City, Iowa.

Dated this 16th day of July 2024.

CITY OF FOREST CITY, IOWA

By /s/ Ron Holland
Mayor

ATTEST:

Daisy Huffman
City Clerk/Administrator