

The Iowa League of Cities seeks a qualified candidate for Membership Services Coordinator. Applicants should possess excellent communication skills, both oral and written; strong aptitude; knowledge of local government operations including budget, finance and general administration helpful; ability to manage training programs including event planning, material development and presenting; ability to manage affiliate associations. Excellent career opportunity for creative, highly motivated self-starter. Position involves regular in-state travel, some evenings and occasional weekends. Excellent benefits package. Degree in Public Administration or related field required along with one to three years' experience. Please send letter and resume by Friday, August 23, 2024 to [shannonbusby@iowaleague.org](mailto:shannonbusby@iowaleague.org) or by mail to:

Iowa League of Cities  
500 SW 7th Street, Suite 101  
Des Moines, IA 50309  
EOE