



Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 844-1899
jpetermeier@marshalltown-ia.gov

The City of Marshalltown (population 27,500) has an exciting opportunity for you to join our engineering team as a civil professional engineer and project manager. Whether you are looking for a change yourself, or you know someone else who may be, this is a great opportunity for professional growth in a thriving community.

THE POSITION:

The Civil Engineer II position has direct leadership and supervision over a staff of five in the Engineering Division, which is a division of the Public Works Department, reporting to the Public Works Director. The City of Marshalltown has many infrastructure improvements needed in the years to come. On a large scale, this position works with Civil 3D set-up and design for road reconstruction and rehabilitation projects, construction administration for various roadway and utility projects, and leads the pavement management program for over 150 miles of roadways. This is great opportunity for someone who is looking to showcase their leadership skills, in addition to their engineering expertise.

OUR BENEFITS:

The City of Marshalltown has a great benefits package to include low-cost health, dental, life and long-term disability insurance, IPERS and paid time off benefits. A more detailed listing of our benefit package is below.

MEET THE TEAM:

Heather, the Public Works Director and City Engineer, has been with the city since 2021, overseeing the Airport, Engineering, Street, Sewer, Water Pollution Control, Transit and Utility divisions. Previously working as a Project Engineer and Manager in the private consulting sector, she was excited to bring her experience to the public sector and aid Marshalltown in recovery from two natural disasters (2018 Tornado & 2020 Derecho). She brings lots of energy to the office, advocates for her Public Works team members, and strives to foster a rewarding working environment through her leadership. In her free time, she enjoys hobby farming, gardening, hunting, and fishing.

Esmeralda, our Public Works Office Manager, has been with the city since 2015 and transitioned into this role in 2023. She is a vital part of the day-to-day innerworkings by being the first point of contact within the department; provides coordination between staff, especially during the busy construction season; aids in permitting; is bilingual; and is a tremendous asset to our diverse community. In Esmeralda's free time, she likes to watch her kids play sports, go shopping, and travel.

Brad, our Civil Engineer I, has been with the city since 2010 and holds an E.I. certification. Brad is the lead person in handling engineering review for building permits, site plan reviews, and oversees staff's surveying and development of minor street rehab and repair projects. He is also handling right of way, driveway, and sidewalk permitting while that position is vacant. He serves an invaluable role in institutional knowledge of the city, answering questions from the public, and responding to concerns/complaints from the public. When Brad isn't working, he enjoys spending time with his children, hunting with his family, and listening to music.

Larry, our Construction Inspector, has been with the city since 2019. He comes from previous careers in heavy highway construction and is a former Iowa DOT inspector. Larry utilizes his friendly and humorous nature to build and maintain relationships with all of the local contractors. In his free time, Larry is a passionate in his shop, fully restoring collectable cars and antiques, as well as fixing up abandoned bicycles to donate to children.

Joel, our Storm Water Coordinator, has been with the city since 2003, previously serving in the city's Lead Grant program before joining Public Works. Joel is responsible for complying with the requirements of the city's MS4 Iowa DNR permit, including inspections of active construction sites for storm water compliance and inspecting over 3,500 components of the city's storm water infrastructure, annually. When time allows, he has also been trained to assist Larry with Construction Inspection and responding to concerns from the public. Joel has a calm demeanor and a team player attitude that allows him to achieve compromise and resolve conflict even when challenged with difficult situations. Joel is a passionate outdoorsman.

Kerry is our part-time and most senior team member responsible for plan and records archiving. His work centers around scanning, recording and filing building plans and documents for record and historical preservation. Kerry also keeps the morale up in the office, frequently entertaining staff with this sarcasm and humor. During Kerry's free time, he likes to watch YouTube and spend time with his many grandchildren.

Hailey is our GIS and Asset Records Coordinator and an honorary member of the Engineering Division as they are technically part of the Sewer Division. Hailey keeps track of the sanitary and storm sewer assets, the city's GIS records, and creates custom maps for unique requests. In their free time, they like to build Lego's, do jigsaw puzzles, and watch football.

City of Marshalltown Benefits & Retirement Information

Insurance

Employees in this class of employment and their eligible dependents are eligible for group health coverage on the first day of the month immediately following start date of employment

Medical/Dental

- Health Partners
- \$20 Office visit co-pay when PPO providers are utilized
- \$500 single/\$1,000 family deductible
- \$1250 single/\$2500 out of pocket maximum
- Major medical 90%/10% co-insurance if PPO providers are utilized
- Annual wellness/preventive benefits paid at 100% for eligible routine physicals, vision exams, etc.
- Prescription drug plan coverage along with mail order prescription drug service available for maintenance medications in a 90-day supply for the cost of \$60 per 90-day prescription for brand name and \$30 per 90-day prescription for generic.
- Dental plan covers preventive check up at 100%, along with 80% coverage for basic services (fillings, root canals) and 50% coverage for major services (bridges, crowns). \$1,500 annual benefit maximum per plan member and \$1,500 orthodontia lifetime benefit per plan member.

Voluntary Avesis Vision Plan

- Annual allowance for contact lenses or frames and lenses.
- Discounts for Lasik Surgery

Life Insurance

- Employee Life insurance and AD&D of one times the employee's annual salary paid at 100% by the City
- Supplemental term life insurance may be purchased for the employee up to \$300,000
- Life coverage may be purchased for spouse up to \$150,000, and for eligible dependent children (\$2,000, \$5,000, \$7,500, \$10,000)

Long Term Disability Insurance

- 180 day waiting period (period of time you must be disabled before benefits begin).
- Benefit is 60% of base salary with a maximum of \$3,000/month
- Benefit continuation to age 65
- The City currently pays 100% of the LTD premium for employees

Flexible Benefit Plan

- Medical and/or Dependent care spending accounts may be established that allow an employee to set aside a portion of earnings to pay for unreimbursed medical care and/or dependent care expenses on a pre-tax basis.

Employee Assistance Program

- Available at no cost to the employee and family members to provide short-term counseling, referral services, and resources to assist with personal issues.

Vacation

Negotiable

Paid Holidays & Personal Days

9 paid holidays: New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, and a Floating Holiday for Christmas; and 2 personal days granted on employees anniversary date.

Sick Leave

Sick leave is earned from the first pay period of employment. A full-time employee will earn four hours per each two-week pay period, to a maximum accumulation of 1,040 hours.

Retirement Plan

Employees in this classification of employment are required by state law to contribute to the Iowa Public Employees' Retirement System (IPERS). Although the principal focus of IPERS is to provide an adequate retirement plan for career public employees, even if employees do not retire under IPERS the contributions made by the employee will always be their money.

Continuation of health/dental insurance when no longer employed by the City

Non-union City employees who are covered by the City's group medical/dental plan and life insurance on the day prior to a defined "normal" retirement with IPERS or termination of their employment due to a disability are eligible to continue their existing group coverage. The City pays 50% of the premium for non-union employees (including spouse and eligible dependents covered by the plan) who have at least 15 years of continuous service in a position that was eligible for insurance benefits.

Retirement Health Savings Plan

Upon separation of employment or retirement with the City, eligible severance vacation and sick time (25% payout for employees who have a normal retirement and have 15 years of service or more) will be converted into a RHS account on a tax deferred basis. These RHS account dollars can be used to pay for medical expenses such as: health insurance premiums, Medicare premiums, COBRA premiums, co-pays, deductibles, prescriptions, and other qualified expenses defined by the IRS.

Deferred Compensation and Individual Retirement Accounts (IRAs) (Policy 3.14)

Additional information available