



City of Ankeny Iowa

Cook - Tin Cup Bar & Grille at Otter Creek Golf Course

SALARY	\$16.00 Hourly	LOCATION	4100 NE Otter Creek Dr, Ankeny
JOB TYPE	Temporary/Seasonal	JOB NUMBER	00624
DEPARTMENT	Parks and Recreation	OPENING DATE	01/31/2025
CLOSING DATE	6/30/2025 5:00 PM Central		

Function

Otter Creek Golf Course is seeking a part-time cook for our Tin Cup Bar & Grille for the 2025 golf season.

The position will begin in March and ends mid-November 2025. Candidate must be able to work flexible hours, including nights and weekends.

The position pays **\$16.00/hour**. No benefits.

Under general direction of the Food and Beverage Manager and Assistant Food and Beverage Manager, the Tin Cup Cook is a member of the Food and Beverage Team and works closely with the Food and Beverage Manager and other Tin Cup team members to prepare meals for Tin Cup Bar & Grille. They are responsible for storing and serving food with consistent quality and Food Safety procedures. Excellent communication and organizational skills are required.

Applications be accepted online at www.ankenyiowa.gov until position is filled. Interested individuals should submit their application online as soon as possible.

Application QR Code:



Principal Duties and Responsibilities

- Prepares all food items to order, following standard recipes and procedures within specified time limits.
- Preps assigned food items daily in preparation for opening time of 11:00am.
- Washes and cleans raw food products.
- Grills raw meats and prepped foods to order.
- Accepts or rejects ingredients from food and beverage vendors based on quality and quantity.
- Minimizes waste of product.
- Labels all food items for food safety and shelf-life standards.
- Rotates product according to "First In, First Out" to maintain shelf-life standards.

- Logs and discards all product not used by the end of the shift on the "use by" date.
- Keeps the Grill Area neat, clean and sanitary.
- Cleans, organizes, and maintains walk-in refrigerator, reach-in refrigerator, cooler drawers, prep, and dry storage area.
- Stocks/restocks items on line according to specifications.
- Understands and complies with food safety and temperature standards.
- Notifies a Manager immediately if a Guest is injured or has a complaint.
- Assists in an entire team effort.
- All other duties as assigned
- Cooking experience a plus, but not required.
- Checks in orders from distributors.
- Assists the Tin Cup Concessions staff when time allows.

Entry Requirements and Skills

- Past Cooking experience a plus, but not required.
- Must be willing to train and learn knowledge of kitchen equipment.
- Must be willing to learn proper sanitation practices and cooking temperatures.
- Must be able to work flexible hours, including nights and weekends.
- Must be 16+ years of age.
- Pre-employment drug screening and background check required.

Employer

City of Ankeny Iowa

Address

410 West 1st St

Ankeny, Iowa, 50023-1557

Phone

515-965-6400

Website

<http://www.ankenyiowa.gov>

Cook - Tin Cup Bar & Grille at Otter Creek Golf Course Supplemental Questionnaire

QUESTION 1

Are you at least 16 years of age?

- ☐ Yes
- ☐ No

* Required Question