

**NOTICE & SCHEDULE OF EVENTS**  
**REQUEST FOR PROPOSAL NO. 2025-184**  
**CALL FOR ARTISTS**  
**ACCESSIBLE MAP ENVISIONING SCULPTURE (A.M.E.S.) PROJECT**

The City of Ames is seeking proposals for a collection of seven sculptures intended for long-term outdoor display as part of the Ames Map Envisioning Sculpture (A.M.E.S.) Project. Organized by the Public Art Commission, the A.M.E.S. Project works in conjunction with the Commission's larger mission, which is to create an environment that incorporates art into the lives of all Ames citizens.

**PROPOSALS will be accepted by the City of Ames until 2:00 PM local time on July 16, 2025.** Proposals are to be emailed to Amanda Moore at [amanda.moore@cityofames.org](mailto:amanda.moore@cityofames.org) or delivered to the Ames City Hall Purchasing office, 515 Clark Avenue, Ames, Iowa. Once proposals have been thoroughly evaluated, the evaluations will be presented to the approving authority for action thereon.

Questions and requests for clarification of requirements for this project are encouraged. All questions and requests for clarification to the Request for Proposal shall be received in writing and be submitted via e-mail to [amanda.moore@cityofames.org](mailto:amanda.moore@cityofames.org) by 5:00pm local time on July 10, 2025.

The contract schedule represents the City's best estimate of the schedule that will be followed. If a component of this schedule is delayed, the rest of the schedule will be shifted accordingly.

**The approximate contract schedule is as follows:**

<b>Issue Request for Proposal:</b>	<b>June 16, 2025</b>
<b>Questions Due:</b>	<b>July 10, 2025</b>
<b>Proposals Due:</b>	<b>July 16, 2025 @ 2:00 PM</b>
<b>Selection of the Artist and Execution of Contract:</b>	<b>November 1, 2025</b>
<b>Finalize Design &amp; Obtain Notice to Proceed with Fabrication or Installation:</b>	<b>December 1, 2025</b>

**All Proposals shall be submitted to the City of Ames, Purchasing Office in an electronic version (.pdf) and images in (.jpeg) to [amanda.moore@cityofames.org](mailto:amanda.moore@cityofames.org) or deliver to 515 Clark Avenue, Ames, Iowa 50010.**

All submissions should be clearly marked "Call for Artists – Accessible Map Envisioning Sculpture". All submissions are to be received by the City of Ames prior to 2:00 PM local time on July 16, 2025.

Proposals received after 2:00 PM local time, July 16, 2025, will be returned to the Artist and not considered. It will be the sole responsibility of the Artist to have their submissions delivered before the closing hour and date.

The City of Ames Purchasing Division is the only authorized source of proposal documents. Proposal documents obtained from any other source may be incomplete. Artists using proposal documents not obtained from the City of Ames Purchasing Division are advised to contact the City of Ames Purchasing Division to provide a contact name, mailing address and phone number to enable receipt of necessary addenda. Reproduction of these documents without the express permission of the City of Ames is prohibited.

It is expressly understood that any costs associated with preparing a submittal shall be at the expense of the Artist.

The City of Ames does hereby reserve the right to reject any or all submissions, to waive informalities, and to make such awards as it shall deem to be in the best interest of the City.

#### **Local Consideration Program**

The Ames City Council adopted a Local Consideration Program for the procurement of goods and/or services by competitive proposal. A 1% local consideration shall be applied to acceptable bids or proposals from businesses located within Ames City limits who pays commercial property tax. **Submit a notarized Local Business Certificate with your submission.** If the Artist is already registered, or if this does not apply to your business, do not complete the form. The Local Consideration Program details, application and current list can be found at <http://www.cityofames.org/local-consideration-program>.

END OF SECTION