

## **REQUEST FOR BIDDER**

### **QUALIFICATIONS (RFQ)**

**PROJECT:** City of Altoona Sam Wise Youth Complex Phase 4 Improvements  
**LOCATION:** 501 8<sup>th</sup> Street SE  
Altoona, IA 50009  
**DUE DATE:** 2:00pm on 7/23/2025

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Per Iowa Code Chapter 26A, Prospective Bidders interested in providing a sub-bid for a Scope Package on the Project must complete and submit a Statement of Qualification (SOQ) by the submission due date and be deemed qualified to be eligible to bid the project.

#### **Bidding Schedule**

Subcontractor RFQ Issued	7/10/2025
Qualification Responses Due	2:00pm on 7/23/2025
Qualification Responses Evaluation	7/23/2025 – 7/24/2025
Subcontractor Notification and RFPs Issued	7/24/2025
RFI Deadline	8/4/2025
Subcontractor RFPs Due	2:00pm on 8/8/2025
Subcontractor Awards	8/13/2025

#### **Project Information**

The work for the Sam Wise Youth Complex Renovation Phase 4 project includes all materials, equipment, and labor necessary for construction. The location of improvements is softball field 1, and baseball fields 1 and 7. Work includes approximately 2,017 LF of chain link fence removal and replacement including backstops and dugouts; 780 CY of skinned infield removal and replacement; removal and replacement of 6 dugouts with PCC pads; removal and storage of bleachers for reinstallation on new PCC pads; regrading of infields subbase; installation of 1,294 LF of 4-inch perforated subdrain and 338 LF of 6-inch perforated subdrain in the infields; 1 portable pitching mound; installation of automatic irrigation systems for infield wet down; and a four-year maintenance bond. Work to commence approximately 8/18/2025 and be substantially complete by 12/26/2025, and the current project budget is set at \$740,000.

#### **Bid Packages**

1. General Trades (Dugouts, Bleachers, Mounds, Concrete)
2. Site Grading/ Site Finishes/ Utilities (Demolition, Grading, Infield Material, Topsoil, Site Restoration, and Drain Tile)
3. Fencing (Chain Link, Dugout Shelters)
4. Landscaping (Seeding, Sod, Plantings, Erosion Control, and Irrigation)

**Submission Procedure**

To obtain a Statement of Qualification (SOQ) and/ or submit questions/ clarifications, please contact Ryan Snider at [Ryan.Snider@opus-group.com](mailto:Ryan.Snider@opus-group.com) and Jonathan Utley at [Jonathan.Utley@opus-group.com](mailto:Jonathan.Utley@opus-group.com).

Submissions of the Statement of Qualification (SOQ) form shall be made via email only to Ryan Snider at [Ryan.Snider@opus-group.com](mailto:Ryan.Snider@opus-group.com) and Jonathan Utley at [Jonathan.Utley@opus-group.com](mailto:Jonathan.Utley@opus-group.com). Completed forms will be accepted until the submission deadline of **2:00pm on 7/23/2025**. Late or incomplete forms will not be accepted.

**Submission Withdrawal**

Submissions may be withdrawn by submitter upon written request to Opus any time prior to the submission deadline.

**Submission Acceptance**

Opus and/or the Owner will review and evaluate all submitted Statement of Qualification forms in accordance with the criteria outlined within the forms. Submissions that meet or exceed the minimum qualifications will be approved as a sub-bidder for the project.

Opus or the Owner retain the right to reject any submission that is incomplete or provides insufficient documentation. Submissions must be complete with all sections filled out properly to be considered.

The acceptance of the Statement of Qualification (SOQ) form by Opus and/or the Owner does not indicate the guarantee of a contract being awarded to the submitter.