

### NOTICE OF BID LETTING

NOTICE IS HEREBY GIVEN: **That sealed bids will be received at the Clive City Hall, 1900 NW 114th Street, Clive, Iowa, until 2:00 p.m. CST on August 5, 2025.** Bids received after this time will not be accepted. Bids will be publicly opened and read aloud at the above noted time. All bidders are welcome to attend. Questions will be due ten (10) days prior to the bid due date. Please submit questions to [drewj@dcigroup-us.com](mailto:drewj@dcigroup-us.com) by 2:00 p.m. CST on July 25, 2025.

A Pre-Bid Conference will be held on July 22, 2025, at 7:30 AM CST at the Clive City Hall. All interested bidders are highly encouraged to attend.

Bids will be considered by the Clive City Council at its meeting at 6:00 PM on August 28, 2025, at the Clive City Hall. The City Council may award contracts at said meeting, or at such other time and place as shall be announced.

#### **Target Dates: Start of Work – September 2025, Completion of Work – April 2026**

Project Description: Clive City Hall Renovation – Phase 2 – Interior remodel of an existing split level 26,890 SF City Hall facility. New reception areas, offices, work rooms and conference rooms will be modified. New finishes, room layout, security measures, and MEPT systems will be included in the scope of this work. All existing space uses, occupancy and egress will be maintained. Drawings and Specifications prepared by OPN Architects dated July 3, 2025.

Project consists of multiple Prime Contractor Packages:

- Bid Package #1 – General Construction (Demo, framing, DIV 09, millwork)
- Bid Package #2 – Aluminum Frames and Glazing
- Bid Package #3 – Mechanical and Plumbing
- Bid Package #4 – Electrical and Low Voltage
- Bid Package #5 – Fire Sprinkler

Pursuant to Iowa Code Sections: 422.42 (15) & (16), and 422.47 (5), tax exempt certificates and authorization letters will be issued to the successful bidder and subcontractors thereby exempting the successful bidder and subcontractors from having to pay sales tax on this project. Sales tax shall not be added to any bid submitted.

Plans and Specifications governing the installation of the proposed work have been prepared by OPN Architects of Des Moines, IA. Bidding Documents will be available on July 11, 2025. Specifications and Bid Forms for the project are available from Beeline and Blue at 2507 Ingersoll Avenue, Des Moines, IA 50312. Alternatively, Bid Documents can be viewed at [beelineandblue.com](http://beelineandblue.com). Project documents will be loaned to qualified bidders upon receipt of either a Master Builders of Iowa non-cash deposit card, or a check for one-hundred dollars (\$100.00) per set. Deposit checks will be refunded if documents are returned complete and in a reusable condition to Beeline and Blue within fourteen (14) days after the award of the project. Checks are to be made to Beeline and Blue.

Bid security in the amount of 10% of the total bid must accompany each Bid in accordance with the Instruction to Bidders. The successful bidder shall be required to furnish a Performance Bond and a Payment Bond, each in an amount equal to the Bid, guaranteeing faithful performance of the Contract. No bidder may withdraw its bid for a period of thirty [30] business days after the date and hour set for opening of bids.

A public hearing will be conducted at the regular Clive City Council meeting, to be held at Clive City Hall on August 28, 2025, at 6:00 PM for a hearing on the proposed plans, specifications,

form of contract, and estimated total project cost. This will include bid results and award recommendations.

The award of the contract may be made by the City of Clive to any responsive, responsible bidder or bidders offering suitable supplies, equipment and/or service at the lowest price taking into consideration the schedule, quality of material, or service in the best interest of the City of Clive. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities, and to enter into such contract as shall be deemed in the best interest of the City of Clive.

For further information, contact:

Drew Johnson  
DCI Group, Inc.  
220 SE 6th Street, Suite 200  
Des Moines IA 50309  
[drewj@dcigroup-us.com](mailto:drewj@dcigroup-us.com)  
Telephone: 641-425-6419

**END OF SECTION 00 10 01**

**NOTICE OF HEARING**

NOTICE IS HEREBY GIVEN that the Clive City Council will meet at the Clive City Hall, 1900 NW 114<sup>th</sup> Street, Clive, IA 50325 on August 28<sup>th</sup>, 2025, at 6:00 p.m. for a public hearing on the proposed plans, specifications, form of contract, estimated total cost, bid results, and award recommendations of the following public improvement.

Clive City Hall Renovation- Phase 2 – Interior remodel of an existing split level 26.890 SF City Hall facility. New reception areas, offices, work rooms and conference rooms will be modified. New finishes, room layout, security measures, and MEPT systems will be included in the scope of this work. All existing space uses, occupancy and egress will be maintained. Drawings and Specifications prepared by OPN Architects dated July 3, 2025.

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**END OF SECTION 00 10 05**