

# City of Williamsburg, Iowa

## REQUEST FOR PROPOSALS FOR STREETS REPAIR

The City of Williamsburg is requesting proposals on the repair of street pavement.

### Vendor Requirements

Vendors must provide a certificate of insurance to the City with the following minimum requirements:

#### **§10.009 MINIMUM INSURANCE REQUIREMENTS.**

- (A) Individuals obtaining a license or permit requiring insurance shall have the following minimum liability and submit the certificate of insurance with the license or permit application prior to approval of such license or permit.
  - (1) Automobile liability: \$1,000,000 combined single limit for bodily injury and property damage.
  - (2) General liability insurance:
    - (a) \$1,000,000 each occurrence (combined bodily injury and property damage) - premises/operations and products/completed operations;
    - (b) \$1,000,000 personal and advertising injury; and
    - (c) \$2,000,000 general aggregate.
  - (3) Workers compensation (statutory) and employer's liability: \$500,000 per accident/\$500,000 per disease/\$500,000 policy limit.
- (B) All licenses and permits issued requiring a certificate of insurance shall expire annually on the month and day indicated on the expiration date of the certificate of insurance.
- (C) The certificate of insurance shall specifically evidence the amount of insurance coverage, which shall remain in effect for the term of the license, and shall

provide that written notice be given to the City Clerk 30 days prior to any change of coverage or termination of policy.

- (D) Individuals contracting directly with the city shall submit a certificate of insurance with at least the above stated minimum coverages and add the city as additional insured.

### **Specifications/Scope of Work**

City has adopted the SUDAS Standard Specifications with the City's Municipal Design Standards. The City of Williamsburg's Municipal Design Standards may be obtained at city hall.

#### **General Repair Requirements**

- Removed damaged surfacing.
- Saw cut streets to a straight line.
- Excavate damaged areas to provide a minimum depth of 8" PCC and 6" of compacted stone.

#### **Specifications to be Used:**

- **Williamsburg's Municipal Design Standards to Amend the 2021 Iowa Statewide Urban Design and Specifications (SUDAS)**

The Scope of Work and quantities can be found at the end of this Request for Proposal.

### **Timeline and Award**

The City of Williamsburg is proposing the following timeline for the Request for Proposal process.

- |                                |                               |
|--------------------------------|-------------------------------|
| • August 1, 2025:              | Advertised                    |
| • September 5, 2025 @ 12PM CST | Receipt of Proposals          |
| • September 8, 2025:           | Award of Contract             |
| • October 31, 2025:            | Completion of Work & Invoiced |

Award will be made to the lowest responsible proposal. Responsible bidders are defined as those demonstrating integrity, complying with public policy, possessing a record of positive past performance, and demonstrate the financial and technical resources necessary to complete the scope of work.

All contracts awarded will be lump sum contracts for the estimated for the Scope of Work. There will be no separate measurement or payment made for additional quantities. Contractors are encouraged to visit each site and satisfy themselves of quantities provided.

### **Proposal Submission**

All proposals may be mailed, dropped off, or emailed. Include vendor name and title "Williamsburg Street Repair" on correspondence. Proposals are due no later than 12 PM Central Standard Time on September 5, 2025, to the following:

City of Williamsburg  
Attn: Aaron  
  
Sandersfeld  
Public Works Department  
210 W State St  
PO Box 596  
Williamsburg, IA 52361  
[asandersfeld@williamsburgiowa.org](mailto:asandersfeld@williamsburgiowa.org)

Any proposals received after the due date will be rejected and not considered. The City will contact all vendors submitting proposals to inform them of the City's award. The City reserves the right to reject all proposals.

**CITY OF WILLIAMSBURG**  
**2025 RFP FOR STREET REPAIR.**  
**PROPOSAL SHEET**

All proposals must be provided on this proposal sheet in order to be accepted. Failure to use this proposal sheet will result in the proposal being determined to be not responsive.

Company Name: \_\_\_\_\_

Contact Person/Phone/Email: \_\_\_\_\_

Please review the attached information for each Repair Scope of Services and list your dollar proposal in the box on the right.

Item Description	Dollar Proposal
R-1 403 Maplewood Ave 12'x 26' pavement tear out and replacement with dowels, joints sealed	\$
R-2 504 S. Highland Alley 5'6" x 12' pavement tear out and replacement with dowels, joints sealed	\$
R-3 102 Fire Ridge Dr 12' x 17' curb/septic rock removal, replacement with dowels, bollards around fire hydrant, joints sealed	\$
	\$
<b>Total All Sites</b>	<b>\$</b>

**PROPOSAL CERTIFICATION:**

I, \_\_\_\_\_, represent that I am authorized to  
submit the above proposal on behalf of \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

