



Accepting applications for:

Climate Action Engagement Specialist

Office of Climate Action & Outreach / City Manager's Office

Application deadline: Monday, August 25, 2025

Visit www.icgov.org/jobs to apply online

Permanent full-time position available

Wage: \$64,292.80 – \$80,620.80 (starting wage contingent upon experience)

Hours: Monday – Friday, 8:00am – 5:00pm

Job summary:

Fosters and supports community relations with engagement for City climate action initiatives. Actively establishes, diversifies, and strengthens community stakeholder partnerships. Coordinates awareness, education and marketing efforts for the Office of Climate Action and Outreach with external and internal audiences. Ensures alignment of Climate Action educational programs, special events, and communication materials with goals and objectives of City Climate Action and Adaptation Plan. Manages environmental and climate action volunteer programs, facilitates meaningful engagement with diverse populations, and supports collaborative implementation of special projects and programs across City departments.

Minimum Education, Experience, Certification/Licensure, Other:

Associate's degree from an accredited educational institution and one year of related experience; or three years of related experience and/or equivalent combination of education and experience. Degree in Public Relations, Journalism, Marketing, Event Planning, Graphic Design, Environmental Policy and Planning, or related. Experience in writing, communication, and presentation skills. Valid State of Iowa driver's license with satisfactory driving record required. Must be at least 18 years of age. Must pass criminal background check.

Preferred Education, Experience, Certification/Licensure, Other:

Bachelor's degree from an accredited educational institution; or four years of related experience and/or equivalent combination of education and experience. Experience in community engagement, facilitation, or mediation, sustainability program development or planning and volunteer coordination. Bilingual speaking ability.

A full job description including a listing of essential duties and responsibilities and necessary knowledge, skills and abilities is available at www.icgov.org/jobs under Job Descriptions.

The City of Iowa City is an eligible employer under Public Service Loan Forgiveness Program. Please visit the PSLF website for more information: <https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service#qualifying-repayment-plans>.

It is the policy of the City of Iowa City to afford equal employment opportunities for all employees and potential City employees.

Date posted: August 4, 2025

