

NOTICE TO BIDDERS

Sealed bids will be received by the City Clerk of the City of Altoona, at City Hall, 900 Venbury Dr., Suite A, Altoona, Iowa, 50009-0338, until 2:00 p.m. on Wednesday, September 3, 2025 for the following described public improvement:

**Phase 2 Fiber Deployment
Altoona, Iowa
Project No. 021-06366**

At the above time and place all bids received by the City Clerk will be opened and publicly read with the results being reported to the Altoona City Council at their meeting on Monday, September 15, 2025 at 6:30 p.m. at which time the Council may take action on the proposals submitted or at such time as may then be fixed, to act upon proposals and enter into a contract for the construction of said improvements.

The extent of work on this project is the furnishing of all labor, materials and equipment for the construction of improvements generally described as follows:

The project involves supplying and installing conduit, handholes, tracer wire, locate terminals, fiber optic cable, splices, terminations, and fiber optic hardware deemed necessary for a complete ITS Infrastructure installation designed for use with existing devices and facilities and other uses planned by the City of Altoona.

The kinds of materials, estimated quantities, and work to be done for the project on which bids will be received are as shown on the bid proposal for said project.

All work is to be done in strict compliance with the Plans and Specifications prepared by Olsson, Inc. which have been heretofore approved by the City Council, and which are now on file for public examination in the office of the City Clerk. All project questions should be addressed to:

Olsson, Inc.
Attn: Tyler Wiles
1717 Ingersoll Ave, Ste 111
Des Moines, IA 50309

All bids shall be made on a form furnished by the City and shall be filed on or before the time specified above, in a sealed envelope addressed to the City Clerk of Altoona, Iowa, clearly stating that the envelope contains a bid on this project. Each proposal shall be accompanied by a bid bond, a cashier's or certified check drawn on an Iowa bank or a bank chartered under the laws of the United States in an amount equal to ten percent (10%) of the total amount of the bid. If a bid bond is submitted it must be on the form provided with the contract documents.

The bid security submitted should be made payable to the City of Altoona, Iowa, and not contain any conditions either in the body or as an endorsement thereon. This bid security is provided to the City of Altoona as security that if the bidder is awarded the contract by the City, the bidder will enter into a contract on the form provided by the City at prices bid and shall furnish the required performance and payment bond to the City. If the bidder fails to execute the contract and to furnish an acceptable performance and payment bond or provide a Certificate of Insurance within ten (10) days after acceptance of the bid by the City, the bid security may be forfeited or cashed by the City as liquidated damages.

The successful bidder will be required to furnish a bond in the amount equal to one hundred percent (100%) of the contract price, said bond to be issued by responsible surety approved by the City and shall guarantee faithful performance of the contract and guarantee payment to all persons supplying labor and/or materials in the execution of the work provided for in the contract. Additionally, the Contractor must provide the City with a guarantee of maintenance of said improvement in the form of surety for a period of eighteen (18) months from the time of acceptance by the City.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa domestic labor, to the extent lawfully required under Iowa Statutes; provided that the award of contract will be made to the lowest responsible bidder submitting the lowest responsive bid, which shall be determined without regard to state or local law whereby preference is given on factors other than the amount of the bid.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The City reserves the right to reject any and all bids, to waive informalities and technicalities and to enter into such contract as it shall deem for the best interest of the City. Bids will be evaluated on the basis set forth in the specifications. The City reserves the right to defer acceptance of any bid for a period not to exceed sixty (60) calendar days from the date of letting.

Work on said project shall commence within ten (10) days of the written notice to proceed and shall be completed by November 6, 2026. Liquidated damages in the amount of five hundred dollars (\$500) per calendar day will be assessed for each day that the work remains uncompleted after the end of each contract period.

Payment to the Contractor will be on the basis of monthly estimates equivalent to ninety-five percent (95%) of the contract value of the work completed and payments made to material suppliers for materials ordered specifically for the project or delivered to the site during the preceding calendar month. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work partially or totally completed. Upon completion of the work and its acceptance by the City, the Contractor will be paid an amount which, together with previous payments, will equal ninety-five percent (95%) of the contract price of the contract. Final payment of the remaining amount due will be made not less than thirty-one (31) days after completion and acceptance by the City of the completed contract, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa. No such partial or final payments will be due until the Contractor has certified to the City that the materials, labor and services involved in each estimate have been paid for in accordance with the requirements stated in the specifications.

The City will issue a sales tax exemption certificate applicable to all materials purchased for the project.

Prior to completion, the City, with the approval of the Engineer and with the concurrence of the Contractor, may use any completed or substantially completed portions of the work. Such use shall not constitute an acceptance of such portions of the work.

The City shall have the right to enter the premises for the purpose of doing work not covered by the contract documents. This provision shall not be construed as relieving the Contractor of the sole responsibility for the care and protection of the work, or the restoration of any damaged work except such as may be caused by agents or employees of the City.

Bidding forms, electronic copies of Plans (reduced-sized), Specifications and Contract Documents are available at <http://www.questcdn.com> at no cost. Search for eBidDoc #9820155. Project information and plan holder information is also available at no cost at the same link.

If downloading from QuestCDN for the first time, you will need to create a free membership account prior to downloading. Please contact QuestCDN for assistance with free membership registration, downloading and working with this digital project information. There will be no cost to the Bidder for downloading Bidding Documents from QuestCDN.

Bidding Documents may be downloaded from the designated website. Prospective Bidders are urged to register with the designated website as a Bidding Documents holder, even if Bidding Documents are obtained from a third-party plan room or source other than the designated website in either electronic or paper format. The designated website will be updated periodically with Addenda, lists of registered Bidding Documents holders, reports on the Site, and other information relevant to submitting a Bid for the Project. All official notifications, Addenda, and other Bidding Documents will be offered only through the designated website. Neither Owner nor Engineer will be responsible for Bidding Documents, including Addenda, if any, obtained from sources other than the designated website.

The City reserves the right to reject any and/or all bids and to waive any and/or all technicalities and/or all irregularities.

City Clerk

Publish: Wednesday, August 6, 2025