

August 19, 2025

**SECTION 00 10 01
NOTICE OF BID LETTING**

NOTICE IS HEREBY GIVEN: **That sealed bids will be received at the Clive City Hall, 1900 NW 114th Street, Clive, Iowa, until 11:00 a.m. CST on September 11, 2025.** Bids received after this time will not be accepted. Bids will be publicly opened and read aloud at the above noted time. All bidders are welcome to attend. Questions will be due ten (10) days prior to the bid due date. Please submit questions to drewj@dcigroup-us.com by 11:00 a.m. CST on September 1, 2025.

Bids will be considered by the Clive City Council at its meeting at 6:00 PM on September 25, 2025, at the Clive City Hall. The City Council may award the contract at said meeting, or at such other time and place as shall be announced.

Target Dates: Start of Work – September 2025, Completion of Work – April 2026

Project Description: Clive City Hall Renovation – Phase 2 – Interior remodel of an existing split level 26,890 SF City Hall facility. New reception areas, offices, work rooms and conference rooms will be modified. New finishes, room layout, security measures, and MEPT systems will be included in the scope of this work. All existing space uses, occupancy and egress will be maintained. Drawings and Specifications prepared by OPN Architects dated July 3, 2025.

Project consists of Prime Contractor Package:

Bid Package #2 – Aluminum Frames and Glazing

Pursuant to Iowa Code Sections: 422.42 (15) & (16), and 422.47 (5), tax exempt certificates and authorization letters will be issued to the successful bidder and subcontractors thereby exempting the successful bidder and subcontractors from having to pay sales tax on this project. Sales tax shall not be added to any bid submitted.

Plans and Specifications governing the installation of the proposed work have been prepared by OPN Architects of Des Moines, IA. Bidding Documents will be available on July 11, 2025. Specifications and Bid Forms for the project are available from Beeline and Blue at 2507 Ingersoll Avenue, Des Moines, IA 50312. Alternatively, Bid Documents can be viewed at beelineandblue.com. Project documents will be loaned to qualified bidders upon receipt of either a Master Builders of Iowa non-cash deposit card, or a check for one-hundred dollars (\$100.00) per set. Deposit checks will be refunded if documents are returned complete and in a reusable condition to Beeline and Blue within fourteen (14) days after the award of the project. Checks are to be made to Beeline and Blue.

Bid security in the amount of 10% of the total bid must accompany each Bid in accordance with the Instruction to Bidders. The successful bidder shall be required to furnish a Performance Bond and a Payment Bond, each in an amount equal to the Bid, guaranteeing faithful performance of the Contract. No bidder may withdraw its bid for a period of thirty [30] business days after the date and hour set for opening of bids.

A public hearing will be conducted at the regular Clive City Council meeting, to be held at Clive City Hall on September 25, 2025, at 6:00 PM for a hearing on the form of contract, and estimated total project cost. This will include bid results and award recommendations.

The award of the contract may be made by the City of Clive to any responsive, responsible bidder or bidders offering suitable supplies, equipment and/or service at the lowest price taking into consideration the schedule, quality of material, or service in the best interest of the City of Clive.

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The right is reserved to reject any and all bids, or any part thereof, and to waive informalities, and to enter into such contract as shall be deemed in the best interest of the City of Clive.

For further information, contact:

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END OF SECTION 00 10 01