

**SECTION 00 21 10**  
**NOTICE TO BIDDERS**

**NOTICE OF THE TAKING OF BIDS FOR BACK OF BUILDING DOGHOUSE REBUILD**

Sealed bids must be filed with the City Clerk at the Marshalltown City offices office located at 24 N Center Street, Marshalltown, Iowa, before 10:00 A.M. on the 16th day of September 2025, for the Back of Building Doghouse Rebuild at 21 W Main Street, Marshalltown, Iowa, and work incidental thereto, as described in the plans and specifications therefor, now on file in the city office, located at 24 N Center Street, Marshalltown, Iowa. Proposals will be publicly opened and read aloud at this same time and place. Proposals will be considered by the Marshalltown City Council at their meeting on September 22, 2025 at 5:30 pm. The City Council meeting will be held at the City Council Chambers at 10 West State Street, Marshalltown, Iowa.

Neither the City nor its agents will assume liability for the inability of a bidder to submit a bid in a timely manner or to the correct location. Bidders bear full and complete responsibility for the timely submission of such bid. Bids received after the deadline will not be considered and will be returned to the bidder unopened.

The work to be done for the Back of Building Doghouse Rebuild at 21 W Main Steet, Marshalltown, Iowa to include::

1. Demolish the existing single story roof. Ensure existing utilities are protected.
2. Demolish the single story wall down to existing top of foundation wall.
3. Repair the existing second story wall at rear of building.
4. Reinforce the existing single story foundation wall.
5. Re-build the single story back wall.
6. Re-build the single story roof.

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the city office, located at 24 N Center Street, Marshalltown, Iowa, and incorporated by this reference made a part thereof as though fully set out and incorporated herein.

Work on the project shall commence on or before October 15, 2025 and shall be finally complete by December 31, 2025.

All proposals in connection therewith shall be submitted to the city representative before the time herein set for receiving bids. All proposals shall be made on official bidding blank forms furnished in this specification, and any alterations in the official form of proposal will entitle the City, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished in this specification and must be placed in a sealed envelope accompanied by either (1) a certified or cashier's check drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to five percent (5%) of the bid, or (2) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of five percent (5%) of the bid.

The bid security should be made payable to THE CITY OF MARSHALLTOWN, IOWA. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within ten (10) days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and other contract documents. Bidders shall use the bid bond form found in the specifications.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident. In accordance with Department of Labor Rules located at 875 IAC 156.2, the Owner requests a statement from each bidder regarding the bidder's resident status. This statement shall be on the Bidder Status Form designated by the labor commissioner and available online at: <http://www.iowaworkforce.org/labor/bidderstatusform.pdf>.

The City Council shall award the bid to the lowest, responsive, responsible bidder meeting specifications. However, the City reserves the right to reject any and all bids and to waive informalities or irregularities as allowed by law.

The City reserves the right to defer acceptance of any proposal for a period not to exceed sixty (60) calendar days from the opening of bids.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor, and shall guarantee the work against faulty workmanship and materials for a period of four (4) years after its completion and acceptance by the City.

A sales tax exemption certificate will be available for all material purchased for incorporation in the project.

Copies of said plans and specifications are now on file in the City office, located at 24 N Center Street, Marshalltown, Iowa for examination by bidders. PDF copies are available upon request by contacting Daniel Willrich at Pelds Design Services (daniel@pelds.com).

This notice is given by order of the City Council of Marshalltown, IA.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk

**END OF SECTION**