



To: All Companies Interested in Submitting a Proposal
From: Rita Marling, Purchasing Coordinator
RFP: eProcurement Solution & Services
Subject: Addendum #1
Date: October 13, 2025

The following questions and/or clarifications were asked relative to the above-listed Request for Proposal. This memo is sent for clarification to all companies to whom the RFP was sent.

Question 1: Does the City intend for the selected system to include functionality for sealed electronic bid or RFP submission by suppliers (i.e., a full electronic bidding module)?

Answer 1: The City is open to a full electronic bidding module that allows vendors to log in, upload, and submit their bids or proposals electronically, with all submissions remaining sealed and confidential until the official opening time. If this functionality is offered as a standalone option, please provide the cost as a separate line item.

Question 2: Would the City be interested in electronic bid tabulation and proposal evaluation features, or is the focus limited to posting, vendor registration, and contract management functions?

Answer 2:

The City is open to include electronic bid tabulation and proposal evaluation features. If these functions are offered as standalone options, please provide the cost as a separate line item.