

**SECTION 00 11 13
ADVERTISEMENT FOR BIDS**

FROM:

1.01 THE OWNER (HEREINAFTER REFERRED TO AS OWNER):

- A. City of Marshalltown
24 N Center Street
Marshalltown, IA50158
- B. Project Address:
105 W Boone St
Marshalltown, Iowa50158

1.02 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT):

- A. FEH DESIGN
604 E. Grand Ave
Des Moines , IA 50309
- B. Architect's Project Number: 2022226

1.03 BIDS DUE

- A. Date: 12-02-2025
- B. Time: Until 10:00 AM local time
- C. Location:
 - 1. Marshalltown City Hall
 - 2. 10 W State Street
 - 3. Marshalltown , IA 50158

1.04 NOTICE IS HEREBY GIVEN:

- A. Sealed bids for the Marshalltown Public Library Remodel will be received by the City of Marshalltown .
- B. Bids will be publicly opened by the Owner and publicly read by the Owner or designee, on said date and will be acted upon by the Owner at such later time and place as may then be fixed. Award of the Contract shall be to the lowest responsive, responsible bidder determined on the basis of a combination of the Base Bid and selected Alternates. Neither the Owner nor its agents will assume liability for the inability of the bidder to submit a bid in a timely manner. Bids received after the deadline will be rejected. Bidders bear full and complete responsibility for the timely submission of such bid. Time of receipt shall be the time recorded and determined by the District or designee.

1.05 TO: POTENTIAL BIDDERS

- A. Project: Marshalltown Public Library Remodel
- B. Project Scope: The Work of the Project is defined by the Contract Documents and consists of the following:
 - 1. PROJECT INCLUDES SELECTIVE BUILDING DEMOLITION, AND RENOVATION OF THE EXISTING PUBLIC LIBRARY TO CREATE NEW MEETING SPACES.
- C. Bids will be received for the following:
 - 1. General Contract, including Architectural, Structural, Mechanical, Electrical, Technology, Civil, and Landscaping .
- D. All bids shall be in accordance with Contract Documents prepared by FEH DESIGN , Which Contract Documents are made a part of this Advertisement by reference thereto.
- E. Prime Contractors can obtain sets of printed bidding documents, and Sub-Contractors can obtain sets of printed bidding documents from Beeline and Blue , 2507 Ingersoll Ave , Des Moines , IA 50312 . Phone: (515) 244-1611 for a plan deposit of \$100 per set. Deposit will be refunded

to bidders upon return of their complete set(s) of Bidding Documents, including any Addenda, properly bound and in good condition to FEH DESIGN within 14 calendar days after opening bids. Cash deposits will not be accepted. MBI plan deposit cards are also an acceptable method for deposit for documents. When shipping/postage is required, there will be a \$20 non-refundable fee for each set of Bid Documents shipped.

- F. Deposit checks shall be made payable to FEH DESIGN .
- G. Postage checks shall be made payable to Beeline and Blue .
- H. **Send all checks to Beeline and Blue .**
- I. Bidding documents will be available for pickup/ordering on 11-10-2025 .
- J. Bidding documents are on file at the Architect 's Office, 604 E. Grand Ave , Des Moines , IA 50309 ; at at the following Plan Centers:
 - 1. Builders Association of Missouri, 720 Oak Street, Kansas City, Missouri 64106
 - 2. Builders Exchange of Rochester, 108 Elton Hills Lane NW, Rochester, MN 55901
 - 3. Central Illinois Plan Room, 1620 S. 5th Street, Springfield, IL 62703
 - 4. Construct Connect, 28 N. Clark Street, Suite 450, Chicago, IL 60602
 - 5. Greater Fort Dodge Growth Alliance, 24 North 9th Street, Suite A, Ft. Dodge, IA, 50501
 - 6. LaCrosse Builders Exchange, 427 Gillette Street, La Crosse, WI 54603
 - 7. Lincoln Builder's Bureau, 5910 S. 58th St., Suite C, Lincoln, NE 68516
 - 8. Master Builders of Iowa, 221 Park St., Des Moines, IA 50303
 - 9. Minnesota Builders Exchange, 1123 Glenwood Ave., Minneapolis, MN 55405
 - 10. North Iowa Builders Exchange, 15 W. State St, P. O. Box 1128, Mason City, IA 50401
 - 11. Omaha Builders Exchange, 4159 South 94th Street, Omaha, NE 68127
 - 12. Plains Builders Exchange, 220 N. Kiwanis Ave, Sioux Falls, SD 57101
 - 13. Sioux City Construction League, 3900 Stadium Dr., Sioux City, IA 51106
 - 14. Sioux Falls Builders Exchange, 1418 North C Avenue, Sioux Falls, SD 57104
 - 15. Springfield Blueprint, 1620 S Fifth Street, Springfield, IL 62703

The Planholder's List may be viewed on-line at www.beelineandblue.com .

Some plan centers may include the documents on their respective electronic sites, including iSQFT. Check with the individual plan centers to verify.

K. BIDDING REQUIREMENTS

- 1. Each Bid shall be made on a form furnished by the Architect , and must be accompanied by a certified check or cashier's check drawn on an Iowa bank, or Bid Bond to be executed by corporation authorized to contract as a surety in the State of Iowa , in the amount equal to five percent (5%) of the amount of the Bid, made payable to the City of Marshalltown , Marshalltown , IA and may be cashed by the Owner as liquidated damages in the event that the successful bidder fails to enter into a Contract and file a bond satisfactory to the Owner assuring the faithful fulfillment of the Contract and maintenance of said improvements as required by the law, the provisions of this Notice and Contract Documents within (10) days after acceptance of the lowest responsive, responsible bid. All bids shall be sealed and plainly marked. Any alteration of the Bid Form may be cause for rejection of the bid.
- 2. **State Sales Tax:** This project is tax exempt. **Do Not** include State Sales Tax in any calculation of Bid totals. Contractor will be provided with IA sales tax exemption number for this project.

L. BASIS OF BIDS

- 1. The successful Bidder will be required to furnish a Performance Bond and Labor and Material Payment Bond in an amount equal to one hundred percent (100%) of the Contract Sum, issued by a responsible Surety approved by the Owner and shall guarantee the faithful performance of the Contract and terms and conditions therein contained and the maintenance of said improvements pursuant to the provisions of the

Contract Document. Bid Security shall be made payable to City of Marshalltown , Marshalltown , IA .

2. Bid Security of two lowest Bidders will be retained until a contract has been awarded and executed, but no longer than 45 days. No Bidder may withdraw their bid within 30 days after opening of bids.
3. City of Marshalltown , reserves the right to reject any and all bids, re-advertise for new bids, and to waive informalities that may be in the best interest of City of Marshalltown .
4. Payment will be made by City of Marshalltown from cash-on-hand from such sources as may be legally available.
5. Monthly estimates will be paid to the Contractor as the work progresses in amounts equal to ninety-sevenpercent (97%) of the Contract value of the work completed during the preceding calendar month, including the actual cost (exclusive of overhead or profit to the Contractor) of materials and equipment of a permanent nature to be incorporated in the work and delivered to and stored at the job site. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work, partially or totally completed. Final payment of the three percent (3%) due each Contractor will be made upon final acceptance of the work under the respective Contract by the Owner , and after receipt of satisfactory evidence that all claims pertaining to such Contract have been paid in full as provided in the Contract Document for said work.
6. The work under the Contract shall be commenced on or before a date to be specified in the Contract or written Notice to Proceed of the Owner, and shall achieve Substantial Completion by 07-16-2025 .
7. All bids will be governed by applicable provisions in the IA Code and District Policies.

M. PRE-BID MEETING/TOUR:

1. A Pre-Bid Meeting/Tour for interested bidders will be on 11-18-2025 at 10:00 AM local time at 105 W Boone St , Marshalltown , IA 50158 in the - . All prospective bidders are encouraged to be present at this Pre-Bid Meeting/Tour. A walk through tour will follow.
2. Each bidder shall visit the site to familiarize themselves with conditions under which they will operate. All interested parties in attendance at the pre-bid meeting will sign the attendance form. There are no provisions for any additional dates for site visits.

N. REJECTIONS

1. The Owner reserves the right to accept or reject any or all offers.

END OF SECTION 00 11 13

SECTION 00 11 14
NOTICE OF HEARING

HEARING: 11-24-2025

PROJECT: Marshalltown Public Library Remodel

For the

City of Marshalltown

24 N Center Street

Marshalltown , IA 50158

NOTICE OF PUBLIC HEARING: On 11-24-2025 at the Marshalltown City Hall , 10 W State Street , Marshalltown , IA 50158 , at 5:30 PM the City of Marshalltown shall hold a public hearing on the proposed plans, specifications, proposed form of contract and the estimated cost of said improvements. At said hearing any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated cost of said improvements.

Published upon order of the City of Marshalltown , Marshalltown , IA .

END OF SECTION 00 11 14