

## NOTICE TO BIDDERS

### NOTICE OF THE TAKING OF BIDS FOR THE TRUNK SEWER EXTENSION - SOUTH OF AURORA TO MEREDITH DRIVE – CONTRACT 1 FOR THE URBANDALE SANITARY SEWER DISTRICT, IOWA

Sealed proposals must be filed with the Board of Trustees of the Urbandale Sanitary Sewer District, Iowa, at the Urbandale Engineering Office, 3600 86<sup>th</sup> Street, Urbandale, Iowa, 50322 before 2:00 P.M. on the 4<sup>th</sup> day of December, 2025 for the construction of the Trunk Sewer Extension - South of Aurora to Meredith Drive – Contract 1 and work incidental thereto, as described in the plans and specifications therefor, now on file in the office of the Urbandale Sanitary Sewer District. Proposals will be opened and the amount of the bids announced in said Urbandale Engineering Office by the President of the Board of Trustees at the time and date specified above.

The work to be done is as follows:

#### TRUNK SEWER EXTENSION - SOUTH OF AURORA TO MEREDITH DRIVE – CONTRACT 1

Construct the Trunk Sewer Extension - South of Aurora to Meredith Drive – Contract 1 including all materials, labor and equipment necessary for approximately 3,102 linear feet of 8" to 12" diameter sanitary sewer trenched installation, 125 linear feet of 12" sanitary sewer trenchless installation, connecting to existing manholes, excavation and backfill, traffic control, erosion control, seeding and other miscellaneous associated work, including cleanup. The project is located in the 13800 block from Aurora Avenue to Meredith Drive in the City of Urbandale.

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the Urbandale Sanitary Sewer District, and by this reference made a part thereof as though fully set out and incorporated herein.

All proposals in connection therewith shall be submitted to the Urbandale Sanitary Sewer District before the time herein set for receiving bids. All proposals shall be made on official bidding blanks furnished by the Urbandale Sanitary Sewer District, and any alterations in the official form of proposal will entitle the Board of Trustees, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished by the municipality and must be accompanied in a sealed envelope by either (1) a certified or cashier's check drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to ten percent (10%) of the bid, or (2) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of ten percent (10%) of the bid.

The bid security should be made payable to THE URBANDALE SANITARY SEWER DISTRICT, IOWA. The bid security must not contain any conditions either in the body or as an

endorsement thereon. The bid security shall be forfeited to the Urbandale Sanitary Sewer District as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within ten (10) days after the award of contract and post bond satisfactory to the Urbandale Sanitary Sewer District insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and other contract documents. Bidders shall use the bid bond form found in the specifications.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The Board of Trustees reserves the right to reject any or all bids and to waive informalities or technicalities in any bid.

The Board of Trustees reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) calendar days from the deadline for submission of bids.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the Board of Trustees and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for all materials and labor and protect and save harmless the Urbandale Sanitary Sewer District from claims and damages of any kind caused by the operations of the Contractor, and shall guarantee the work against faulty workmanship and materials for a period of four (4) years after its completion and acceptance by the Board of Trustees.

The work under the contract shall commence within ten (10) days after the date set forth in the Notice to Proceed. The sewer from Manhole 5 to Manhole 9 shall be completed by April 1, 2026 (Interim Completion Date). All work on the project shall be completed by July 31, 2026.

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Liquidated damages in the amount of One Thousand Dollars (\$1,000) per calendar day that the work required under the Interim Completion Date shall remain uncompleted. Liquidated damages in the amount of Five Hundred Dollars (\$500.00) per calendar day will be assessed for each calendar day that work shall remain uncompleted after the end of the contract period, with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor. Separate assessments of liquidated damages may be imposed.

A sales tax exemption certificate will be available for all material purchased for incorporation in the project.

Payment of the cost of said project will be made from any one or a combination of the following sources at the sole discretion of the Board of Trustees: (1) cash derived from the proceeds of the issuance of General Obligation Bonds or Notes of said District, or (2) cash from such general funds of said District as may be legally used for such purpose.

At least ten (10) days before each progress payment falls due (but not more often than once a month), the Contractor will submit to the Engineer a partial payment estimate filled out and signed by the Contractor covering the work performed during the period covered by the partial payment estimate and supported by such data as the Engineer may reasonably require. If payment is requested on the basis of materials and equipment not incorporated in the work but delivered and suitably stored at or near the site, the partial payment estimate shall also be accompanied by such supporting data, satisfactory to the Owner, as will establish the Owner's title to the material and equipment. The Engineer will, within fifteen (15) days after receipt of each partial payment estimate, either indicate in writing his approval of payment and present the partial payment estimate to the Owner, or return the partial payment estimate to the Contractor indicating in writing his reasons for refusing to approve payment. In the latter case, the Contractor may make the necessary corrections and resubmit the partial payment estimate. The Owner will, within thirty (30) days of presentation to him of an approved partial payment estimate, pay the Contractor a progress payment on the basis of the approved partial payment estimate.

Plans and specifications governing the construction of the proposed improvements, and also the prior proceedings of the Board of Trustees referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications are now on file in the office of the Board of Trustees, for examination by bidders. Copies may be obtained from Greenwood Consulting LLC, 4139 Greenwood Drive, Des Moines, Iowa 50312 at [info@greenwoodconsultingia.com](mailto:info@greenwoodconsultingia.com) or 515-577-3661.

Notice to Bidders

This notice is given by order of the Board of Trustees of the Urbandale Sanitary Sewer District, Iowa.

URBANDALE SANITARY SEWER DISTRICT, IOWA

By: D.J. Nawrocki

ATTEST:

Bill Henry, Clerk