



FINANCE DIRECTOR CITY OF CLINTON, IOWA

The City of Clinton, Iowa (population 24,469) is seeking candidates for the position of finance director. The current finance director is moving to the private sector after serving twelve (12) years with the city. Clinton is in Clinton County, Iowa, on the Mississippi River. Located in eastern Iowa, adjacent to Quad Cities, and several other suburban cities, just over 2 hours from Chicago, citizens enjoy convenient access to a large variety of cultural events, dining, retail, recreation, sporting, employment, educational and entertainment opportunities. This is an exceptional opportunity for the right person.

For additional information about the City of Clinton please visit: [Clinton, IA | Official Website](https://www.cityofclintoniowa.gov)
To see the full job description: [Jobs • Clinton, IA • CivicEngage](#)

Education Requirements:

Bachelor's Degree in accounting, financial management or closely related field. Master's preferred

Experience/Qualifications:

Five (5) years of work experience in financial management. Public sector experience preferred
Five (5) years supervisory/leadership experience with increasing responsibility in a related field
Advanced accounting certificate including CPA and/or CPFO preferred
Access to transportation with insurance at required state levels to conduct business throughout the assigned area

Salary and Benefits:

The finance director is a full-time, FLSA exempt position.
Salary negotiable DOQ. Current salary range is \$111,779 - \$143,725.
Generous benefit package including: paid vacation, sick leave, holidays, Iowa Public Employees Retirement System (IPERS) contributions, and group health/dental/life insurance. Ability to purchase through payroll deduct vision insurance, long-term disability insurance, and flexible health/dependent care spending plan contributions.

Residency:

Finance Director must live within 20 miles from Clinton's City Hall in either Iowa or Illinois

To apply: Send a completed City of Clinton application along with cover letter, resume, and salary history by 4:00 p.m. on December 5, 2025 to: Human Resources at HR@cityofclintoniowa.gov
For questions, call 563-594-6754 or 563-613-0135.

The City of Clinton is an Equal Opportunity Employer (EOE) and considers applicants for any posted position without regard to race, color, creed, religion, gender, national origin, age, disability, marital status, or any other legally protected status.

City of Clinton

Finance Director Job Description

SUMMARY:

Under the supervision of the City Administrator, the Finance Director is an exempt position under the FLSA. This role directs the activities of the City Finance Department, including maintenance and control of financial records; administration of fiscal policies; supervision of accounting functions (accounts payable, receivable, payroll, general ledger); treasury and utility customer service; purchasing functions; and financial systems. The Finance Director participates in budget development and administration, monitors insurance and debt management activities, and serves as the City's Chief Financial Officer. This position goes beyond managing budgets and balance sheets. It's about shaping the financial future of one of Iowa's premier river cities with integrity, foresight, and collaboration.

TO APPLY: Send a completed City of Clinton application along with cover letter, resume, and salary history by 4:00 p.m. on December 5, 2025 to: Human Resources at HR@cityofclintoniowa.gov For questions, call 563-594-6754 or 563-613-0135.

ESSENTIAL FUNCTIONS:

Lead and direct Finance Department staff through hiring, training, performance management, and discipline.

Oversee budgeting, accounting, revenue collection, utility billing, debt issuance, cash and investment management, risk management, and payroll.

Develop and implement the annual budget; prepare official documents and ensure compliance with state requirements.

Manage debt issuance, bond rating presentations, and compliance with covenants and federal restrictions.

Administer Tax Increment Financing (TIF) programs, including debt management and reporting.

Oversee audits, internal controls, and preparation of financial statements and reports.

Monitor fixed assets and ensure internal controls for City property.

Prepare and present accurate reports to elected officials and staff for decision-making.

Ensure compliance with GAAP, state and federal regulations.

SUCCESS FACTORS:

Strong problem-solving and decision-making skills.

Ability to foster collaboration across departments and with external stakeholders.

Commitment to confidentiality and integrity.

Skilled in motivating and developing staff.

Excellent communication and presentation skills.

Train, motivate and monitor the effective work of staff.

Safeguard confidential information and use it or disclose it only as expressly authorized or specifically required while performing specific job duties.

Contribute to overall City effectiveness by providing critical staff support to task forces and by participating, as necessary, in assisting all other teams.

Attentive to the City's standards for customer service, accuracy, quality, efficiency and all City policies and procedures ensuring that all work is performed and all staff members meet those standards while exhibiting consistent treatment of all staff.

Excellent knowledge of current municipal, state and federal codes, laws and ordinances as related to finance and generally accepted accounting principles.

Extensive knowledge of Microsoft Office as well as considerable experience and ability to adapt to computerized accounting systems.

Ability to read, analyze and clearly interpret professional publications, technical manuals and complex regulations and communicate these in understandable terms.

Able to effectively present information and respond to questions from groups of directors, staff, colleagues, elected officials and the general public in a friendly tactful manner.

Able to prepare and present accurate and reliable reports containing findings and recommendations.

PHYSICAL REQUIREMENTS:

Regular office environment with occasional lifting up to 25 lbs.

Requires travel within and outside the City.

Standard work hours are Monday – Friday 8:00 AM – 4:30 PM, and position will often include meetings, presentations and events during weekends and evenings.

Residency within 20 miles of Clinton City Hall (Iowa or Illinois).

WORKING CONDITIONS:

Climate controlled offices.