

City Clerk. The City of Neola, IA is seeking a City Clerk. The position coordinates communication, schedules and tracks service requests, produces reports, maintains a website, and provides assistance with financial accounting and utility billing. Computer skills and excellent customer service required. This position is permanent full-time. Compensation will be based upon qualifications of successful applicant. For job description, questions, or to submit a resume please contact **neolaclerks@walnutel.net**. Review of resumes begins on January 16, 2026. EOE.