

SECTION 00100 – REQUEST FOR QUOTE

Obstruction Mitigation
Vinton Veterans Memorial Airpark
Vinton, Iowa

Quote – December 2025

Time and Place for Filing Sealed Quotes. Electronic or sealed quotes for the work comprising the repair and improvement as stated below must be filed before 11:00 A.M. CST on Tuesday, December 30, 2025, in the office of the City Clerk, City Hall, 110 West 3rd Street, Vinton, Iowa 52349 or electronically to cedarrapids@bolton-menk.com and mschwan@vintonia.gov. **Electronic submission is the preferred method of delivery, although delivery of hard copies is acceptable.**

Time and Place Sealed Quotes Will be Opened and Considered. Sealed or electronically submitted quotes will be opened at 11:00 A.M. CST on Tuesday, December 30, 2025, in the office of the City Clerk by the City Clerk, City Hall, 110 West 3rd Street, Vinton, Iowa 52349 for consideration by the City of Vinton at its meeting at 7:00 P.M. CST on Thursday, January 8, 2026, City Hall, 110 West 3rd Street, Vinton, Iowa 52349. The City of Vinton reserves the right to reject any and all quotes, to waive informalities or technicalities in any quote, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City of Vinton.

Time for Commencement and Completion of Work. Work on the improvement shall commence upon approval of the contract by the City Council and as stated below. Tree trimming may begin as soon as the Quote is awarded and must be completed by March 31, 2026. Removal of any trees which have been trimmed may be completed after March 31, 2026. All work under the Contract must be substantially complete on or before April 15, 2026.

Liquidated damages as set forth in Section 00500 – Contract.

Quote Security. No quote security is required on this project.

Contract Documents. Copies of the project documents are available for a price of \$25.00 per set. This fee is refundable, provided the plans and specifications are returned complete and in good usable condition, and they are returned within fourteen (14) calendar days after the award of the project. Please contact Bolton & Menk, Inc at cedarrapids@bolton-menk.com to obtain a hard set of project documents. Complete digital project quote documents are available at www.bolton-menk.com or www.questcdn.com. You may view the digital plan documents for free by entering **Quest project #9987260** on the website's Project Search page. Documents may be downloaded for \$0.00. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, viewing, downloading, and working with this digital project information.

Preference of Products and Labor. By virtue of statutory authority, further preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes. **Failure to submit a fully completed Status Form with the quote may result in the quote being deemed nonresponsive and rejected.**

Site Visit. This project is on private property, and not on airport-owned ground. Should the potential quoter desire to visit the site and see the work area, they shall first contact the City to coordinate with the property owner to schedule a visit to the site.

Sales Tax Exemption Certificates. The quoter shall not include sales tax in the quote. The City of Vinton will distribute tax exemption certificates and authorization letters to the Contractor and all subcontractors who are identified. The Contractor and subcontractor may make copies of the tax exemption certificates and provide a copy to each supplier providing construction materials. These tax exemption certificates and authorization letters are applicable only for this specific project under the Contract.

Award of Contract. All quotes submitted in accordance with the instructions presented herein will be subject to evaluation. Quotes may be held by the City of Vinton for a period not to exceed **Sixty (60) days** from the date of the quote due date for the purpose of conducting the quote evaluation.

The Owner will base the award of contract upon the lowest aggregate sum proposal submitted from those quotes the Owner confirms as being responsive and responsible. The right is reserved, as the City of Vinton may require, to reject any and all quotes and to waive any informality in the quotes received.

Prospective Quoters are hereby advised that award of contract is contingent upon the owner receiving State funding assistance under the Capital Improvement Program.

PROJECT DESCRIPTION: Removal of Trees off South (Runway 34) End of Runway 16/34

This Notice is given by authority of the City of Vinton

Melissa Schwan, City Clerk