

## **City of Madrid, Iowa**

### **Job Opening**

The City of Madrid is accepting applications for a full-time Public Works Wastewater II/III operator position in the Public Works Department.

The Wastewater II/III Operator is a lead worker position. This position will report to the Public Works Director. Performs a variety of technical duties, and is responsible for the daily operation, maintenance and repair of the waste water treatment plant and related facilities and equipment, may also assist with streets, parks and water/wastewater daily operations as assigned.

Essential duties and responsibilities include: Maintains, operates, and assists in the repair of equipment at the wastewater facility to provide effective plant operations. Maintains buildings and grounds, must be kept clean and neatly organized. Make inspections of mechanical equipment and processing area: grease, oil, and adjust equipment as needed. Monitors recording instruments, flow meters, panel lights and other indicators and listens for sounds from equipment that warn of mechanical malfunction. Maintains records of performance checks and service to equipment to anticipate and prepare for future malfunctions. Follows a preventative maintenance schedule on equipment in process area. Troubleshoots and diagnoses equipment when malfunction occurs; suggests appropriate method of correction. Prepares equipment for disassembly and repair or rebuild. Recommends design changes to improve performance or maximize the operational life of equipment and provide input as to the specifications for new equipment. Performs routine maintenance and repairs equipment, assists craftsman in maintaining electrical and plumbing equipment. Monitors equipment operation plans and performs calculations relating to plant process. Collects samples and conducts tests of wastewater and digested solids, performs calculations and logs data according to established procedures. Places appropriate equipment in operation to meet established operating parameters and production goals. Interprets results and adjusts equipment operations to maintain and improve the quality operations. Maintains log of maintenance and operations, records readings of various equipment outputs. Performs routine cleaning and maintenance and repairs to equipment in process area. Performs routine lubrication procedures. Observes all required safe work practices and behaviors. As an essential employee, participation in snow removal, storm damage recovery and other disaster mitigation operations on behalf of the City which may result in emergency call-outs or extended and/or unusual work hours, is required. Responding within 30 minutes for after hour emergencies is required. Participation in on call rotation weekend schedule. Performs tasks involved in parks, streets, water and wastewater treatment facilities, building maintenance, and snow removal within the City limits of Madrid. Performs tasks involved in maintenance and repairs of grounds, exterior/interior structures, building and related utilities, requiring the use of a variety of trade practices. Assist in water/sewer operations with routine maintenance and upkeeps tasks including, but not limited to, reading water meters, flushing fire hydrants, excavating leak sites, installing meters/meter pits, fixing water, and sewer mains and operating machinery. Maintains operates and repairs trucks, dump trucks, tractors, backhoe, mowers and other city owned equipment. Adheres to all city policies, procedures and ordinances. Performs other related duties as assigned by the public works director.

Qualifications/Certifications: Graduation from a high school or GED equivalent, preference will be given to post high school credits. Three (3) years of experience related to wastewater, water, construction, highway/public works maintenance and repair. Valid Class B CDL with Air Brake endorsement or willing to obtain within 30 days of start date. Must have a valid State of Iowa Grade 2 wastewater certification and obtain a valid State of Iowa Grade 3 wastewater certification within 6 months of start date. Preference will be given to those that possess a State of Iowa Grade 3 wastewater certification. Ability to obtain a valid State of Iowa Grade 1 water certification within 18 months of start date.

Salary Range: - \$68,473.60 (\$32.92/hour) - \$74,880.00 (\$36.00/hour) plus overtime when needed. Depending on experience and qualifications, salary may be negotiable.

This position is eligible for union membership. Employees may choose to join the union in accordance with applicable collective bargaining agreements.

Candidates may be subject to a background check. Employment application and job description are available upon request or can be found on the City's website <https://madridiowa.org/>. The City of Madrid requires all full-time city employees to live within a thirty-minute commute distance from the city boundaries of the City of Madrid.

Interested parties may apply by submitting a resume, employment application and three (3) professional references to Scott Church, Public Works Director via email at [madridpwpd@gmail.com](mailto:madridpwpd@gmail.com) or mailing to/dropping off at City Hall, 304 S. Water Street, Madrid, IA 50156. Applications will be accepted until the position is filled.

The City of Madrid, Iowa is an Equal Opportunity Employer.