



102 North St PO Box 7
Marquette, IA 52158-0007
Phone: 563-873-3735
www.Marquettelowa.city

January 14, 2026

Subject: Financial Exam Request for Proposals

To Whom It May Concern:

The City of Marquette, Iowa will receive proposals to perform the annual examination requirements of Section 11.6 of the Code of Iowa for three (3) years ended June 30, 2026, June 30 2027, and June 30, 2028. Sealed proposals will be accepted until 4:00 p.m., February 27, 2026, at the office of the City Hall in Marquette, Iowa. If mailed, the proposals should be sent to: City of Marquette, PO Box 7, Marquette, IA 52158. Those submitting sealed proposals should indicate on the outside of the envelope in the lower left-hand corner that it is a sealed proposal for the Annual Examination RFP. It is anticipated that the contract for services will be awarded at the March 2026 Council meeting. The City reserves the right to reject any and all proposals received. Only proposals received at the location described and in the time frame given will be considered.

Briefly describe your understanding of the scope of services to be provided. Include the approximate dates you would perform fieldwork, office review, report preparation, and the latest delivery date of the final report. Provide the following information: estimated total hours, estimated out-of-pocket expenses, all-inclusive maximum fee, and out-of-pocket expenses which will not to be exceeded. Enclosed please find a copy of our 2025/2026 budget for your review. Further information may be obtained from Bonnie at 563-873-3735 and is available on the Auditor of State's website at: <https://www.auditor.iowa.gov/city-resources/city-exam-resources/>

Sincerely,

A handwritten signature in black ink that reads "Bonnie Basemann".

Bonnie Basemann, City Manager/Clerk
marqclerk@alpinecom.net

REVIEWED
DATE: 1-13-26 BY: TSW

Fiscal Year 2025-2026

Budget Status Report

4

| EXPENDITURES | BUDGET | EXPENDED | EXP. | % USED | BUDGET |
|-----------------------------|------------------------|----------------------|------------------------|---------------|------------------------|
| 2025-2026 | | December | YT DATE | YT DATE | BALANCE |
| POLICE | \$ 205,813.00 | \$ - | \$ 102,594.00 | 49.85% | \$ 103,219.00 |
| EMERGENCY MANAGEMENT | \$ 1,345.00 | \$ 20.00 | \$ 120.00 | 8.92% | \$ 1,225.00 |
| FLOOD CONTROL | \$ 8,530.00 | \$ 279.99 | \$ 1,448.77 | 16.98% | \$ 7,081.23 |
| FIRE DEPARTMENT | \$ 19,800.00 | \$ - | \$ 14,610.20 | 73.79% | \$ 5,189.80 |
| AMBULANCE | \$ 2,500.00 | \$ - | \$ - | 0.00% | \$ 2,500.00 |
| STREET DEPT. | \$ 143,344.00 | \$ 4,833.75 | \$ 73,017.11 | 50.94% | \$ 70,326.89 |
| TRAFFIC CONTROL | \$ 3,250.00 | \$ 2,714.56 | \$ 2,714.56 | 83.52% | \$ 535.44 |
| GARBAGE | \$ 46,000.00 | \$ 3,820.80 | \$ 26,745.60 | 58.14% | \$ 19,254.40 |
| OTHER HEALTH/H.S. | \$ 1,130.00 | \$ - | \$ - | 0.00% | \$ 1,130.00 |
| LIBRARY | \$ 19,200.00 | \$ 1,600.00 | \$ 9,600.00 | 50.00% | \$ 9,600.00 |
| DEPOT/RR MUSEUM | \$ 24,382.00 | \$ 68.74 | \$ 13,310.16 | 54.59% | \$ 11,071.84 |
| PARKS | \$ 99,370.00 | \$ 3,814.38 | \$ 38,925.98 | 39.17% | \$ 60,444.02 |
| MARINA | \$ 5,345.00 | \$ 59.28 | \$ 3,314.42 | 62.01% | \$ 2,030.58 |
| DAWC | \$ 90,559.00 | \$ 5,040.59 | \$ 45,353.15 | 50.08% | \$ 45,205.85 |
| OTHER CULTURE & REC | \$ 13,700.00 | \$ 429.00 | \$ 13,894.00 | 101.42% | \$ (194.00) |
| ECONOMIC DEVELOPMENT | \$ 29,700.00 | \$ 850.00 | \$ 14,890.40 | 50.14% | \$ 14,809.60 |
| MAYOR/COUNCIL/MANAGER | \$ 99,208.00 | \$ 11,390.67 | \$ 50,239.95 | 50.64% | \$ 48,968.05 |
| CLERK/TREASURER/FIN. | \$ 8,946.00 | \$ 398.56 | \$ 2,115.57 | 23.65% | \$ 6,830.43 |
| ELECTIONS | \$ 700.00 | \$ - | \$ - | 0.00% | \$ 700.00 |
| LEGAL SERVICES | \$ 7,000.00 | \$ 99.00 | \$ 561.00 | 8.01% | \$ 6,439.00 |
| CITY HALL BLDG. | \$ 39,600.00 | \$ 798.68 | \$ 10,694.68 | 27.01% | \$ 28,905.32 |
| INSURANCE | \$ 9,660.00 | | \$ - | 0.00% | \$ 9,660.00 |
| GENERAL GOVT | \$ - | | \$ - | 0.00% | \$ - |
| TRANSFERS OUT | \$ 300,000.00 | | \$ - | 0.00% | \$ 300,000.00 |
| GENERAL FUND TOTAL | \$ 1,179,082.00 | \$ 36,218.00 | \$ 424,149.55 | 35.97% | \$ 754,932.45 |
| ROAD USE TAX | \$ 60,369.00 | \$ 2,771.99 | \$ 17,242.58 | 28.56% | \$ 43,126.42 |
| TIF | \$ 300,000.00 | | \$ - | 0.00% | \$ 300,000.00 |
| URBAN RENEWAL | \$ 5,000.00 | | \$ 5,000.00 | 100.00% | \$ - |
| CAPITAL PROJECTS | \$ 1,083,500.00 | \$ 82,135.30 | \$ 806,820.54 | 74.46% | \$ 276,679.46 |
| WATER | \$ 131,695.00 | \$ 8,444.97 | \$ 55,227.83 | 41.94% | \$ 76,467.17 |
| SEWER | \$ 140,572.00 | \$ 7,261.25 | \$ 52,522.58 | 37.36% | \$ 88,049.42 |
| ALL FUNDS TOTAL EXP. | \$ 2,900,218.00 | \$ 136,831.51 | \$ 1,360,963.08 | 46.93% | \$ 1,539,254.92 |

| REVENUES | | RECEIVED | REVENUES | % | BUDGET |
|-----------------------------|------------------------|----------------------|----------------------|---------------|------------------------|
| 2025-2026 | BUDGET | December | YTD | YT DATE | BALANCE |
| GENERAL FUND | \$ 1,004,270.00 | \$ 96,851.14 | \$ 468,175.86 | 46.62% | \$ 536,094.14 |
| ROAD USE TAX | \$ 50,000.00 | \$ 4,041.95 | \$ 26,194.76 | 52.39% | \$ 23,805.24 |
| TIF FUND | \$ 300,000.00 | \$ 6,581.79 | \$ 163,261.64 | 54.42% | \$ 136,738.36 |
| URBAN RENEWAL | \$ - | | \$ - | #DIV/0! | \$ - |
| CAPITAL PROJECTS | \$ 400,000.00 | | \$ 1,761.28 | 0.44% | \$ 398,238.72 |
| WATER FUND | \$ 104,100.00 | \$ 9,914.09 | \$ 56,178.25 | 53.97% | \$ 47,921.75 |
| SEWER FUND | \$ 106,160.00 | \$ 10,953.45 | \$ 63,766.64 | 60.07% | \$ 42,393.36 |
| ALL FUNDS TOTAL REV. | \$ 1,964,530.00 | \$ 128,342.42 | \$ 779,338.43 | 39.67% | \$ 1,185,191.57 |