

## **NOTICE TO BIDDERS**

### **CITY OF CLIVE CITY HALL PARKING LOT IMPROVEMENTS**

**Time and Place for Filing Sealed Proposals.** Sealed bids for the work comprising each improvement as stated below must be filed before 2:00 p.m. on March 4, 2026 in the office of the City Clerk, **(Note location for filing of sealed bids is different than in previous years due to construction at City Hall) Clive Harbach Center, 8505 Harbach Blvd, Clive, Iowa 50325-7077.**

**Time and Place Sealed Proposals Will be Opened and Considered.** Sealed proposals will be opened and bids tabulated at 2:00 p.m. on March 4, 2026, **(Note location for opening of bids is different than in previous years due to construction at City Hall)** in the **Community Room of the Clive Harbach Center, 8505 Harbach Blvd.**, for consideration by the Clive City Council at its meeting on March 12, 2026. The City of Clive reserves the right to reject any and all bids.

The City of Clive in accordance with Title VI of the Civil Rights Act of 1964, Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, or disability in consideration for award.

**Time for Commencement and Completion of Work.** Work shall commence on or before April 6<sup>th</sup> 2026. Work shall be completed on or before June 19<sup>th</sup> 2026. Liquidated damages for noncompliance with said substantial completion provisions will be assessed at the rate of Five Hundred Dollars (\$500.00) for each calendar day thereafter that work remains incomplete.

**Bid Security.** Each bidder shall accompany its bid with bid security as defined in Section 26.8 of the Iowa Code and as outlined in the Instruction to Bidders in an amount equal to Ten (10) percent of the total bid amount.

**Contract Documents.** Copies of the contract documents are available from the Public Works Department and may be examined at the Public Works Facility, 2123 NW 111<sup>th</sup> Street, Clive, Iowa or digital copies of the documents can be provided by request if made to [jcygan@cityofclive.com](mailto:jcygan@cityofclive.com). Copies shall be available at no cost. Project documents will be on file for inspection at the following offices after issuance date:

Construction Update Plan Room Network  
Des Moines Office  
221 Park Street  
Des Moines, IA 50303  
(515) 288-8904 or 1-800-362-2578

Dodge Data & Analytics  
3315 Central Avenue  
Hot Springs, AR 71913  
1-800-328-4542 Ext. 3628

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement.

A public hearing will be held by the Clive City Council on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvements, as bid by the selected bidder, at its meeting at 6:00 pm on March 12, 2026, in said Council Chambers of the City Hall, 1900 NW 114<sup>th</sup> Street, Clive, Iowa.

Preference of Products and Labor. Preference shall be given to domestic construction materials by the contractor, subcontractors, material, men and suppliers in performance of the contract and, further, by virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

Resident Bidder Preference Law. Iowa Code 73A.21 outlines the reciprocal resident bidder and labor force preference statute. The Iowa Department of Labor (DOL) has adopted administrative rules to enforce this law. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

Sales Tax. The bidder shall not include sales tax in the bid. The City of Clive will distribute tax exemption certificates and authorization letters to the Contractor and all Subcontractors who are identified. The Contractor and Subcontractors may make copies of the tax exemption certificates and provide a copy to each supplier providing construction materials. These tax exemption certificates and authorization letters are applicable only for this specific project under the Contract.

General Nature of Public Improvement. This project includes all materials, equipment, transportation and labor necessary for the HMA overlay, pavement markings, and pedestrian improvements within the City Hall parking lot. Specific project location along with the kind and approximate quantity of materials to be used shall be as set forth in the Plans and Specifications.

This notice is given by authority of the City of Clive.

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Matthew D. Graham, City Clerk