City of Ankeny Iowa
GIS Coordinator

SALARY	$37.25 - $50.00 Hourly	**LOCATION**	410 W 1st St, Ankeny
	$77,486.00 - $103,992.00 Annually		
JOB TYPE	Full Time	**JOB NUMBER**	00691
DEPARTMENT	Information Technology Department	**OPENING DATE**	02/11/2026
CLOSING DATE	3/1/2026 11:00 PM Central		

Function

The City of Ankeny is accepting applications for a fulltime GIS Coordinator in our IT Department. This position will administer, develop, and maintain the City's Geographic Information System (GIS) under general supervision and provide GIS information in various formats as needed to all City departments and intergovernmental agencies.

The starting salary is **$37.25 - $43.13 per hour depending on relevant experience**, with an excellent benefit package. Hours: Monday - Friday, 8:00 AM - 5:00 PM - This is an <u>on-site</u> position based in Ankeny, IA (*No remote work available*)

The City of Ankeny offers a comprehensive benefits package including:
Vacation and Sick Leave Personal Leave
Nine (9) Paid Holidays
Health/Dental/Life/LTD Insurance
Paid Parental Leave
Wellness Programs and Incentives
Tuition Reimbursement and Continuing Education Programs
Public Service Student Loan Forgiveness
Defined Benefits Pension Plan Through IPERS
Deferred Compensation Plan
Voluntary Insurance Benefit Options
Longevity Pay

Deadline to apply is Sunday, March 1, 2026. Please apply online at <u>www.AnkenyIowa.gov/jobs</u>. Interested candidates must complete an application online and attach a current resume and cover letter. Pre-employment drug screen and background check required.

To advance in the hiring process, you must pass a basic skills exam to be administered to all qualified applicants. Additional information will be emailed on <u>Monday, March 2, 2026</u>. Check your email (and junk email) for testing information. Contact HR if you do not receive the testing information on 3/02/26.

Principal Duties and Responsibilities

- Administer the GIS including, but not limited to design and implementation of specific programs and procedures, MS SQL Server, ESRI ArcGIS environment, and file geodatabases.
- Manage and maintain GIS data.
- Coordinate GIS related needs of various City departments and establish internal systems in a manner that emphasizes continuous improvement, customer service, and productivity.
- Serve as a liaison to County, State, and other municipalities to coordinate the acquisition and implementation of improved data sets from various governmental agencies, vendors, and contractors.
- Develop mapping applications for the public and staff.
- Manage integration between the GIS and other database systems.
- Support, mentor and train GIS users in the City.
- Assist the general public with requests for information.
- Perform other related duties as required.

Entry Requirements and Skills

Requires a bachelor's degree in Geography, GIS, Civil Engineering, Computer Science, or a related field, from an accredited four-year college or university; and at least two years of full-time experience involving coordination of geographic mapping, planning and GIS data maintenance and analysis.

- Basic understanding of general GIS standards and terms.
- Knowledge of relational databases, including Microsoft SQL and Microsoft Access.
- Experience with the ESRI ArcGIS suite of products (online, server, and desktop).
- Experience with mobile GIS applications.
- Proficient in SQL and Python.

Knowledge of standard office procedures and equipment and ability to operate a computer, ability to understand and carry out oral and written instructions, interpret trade and technical journals, as well as departmental policies and routines; ability to establish and maintain effective working relationships with fellow workers, vendors and the public; ability to communicate effectively verbally and in writing in the English language are all required skills.

WORKING CONDITIONS:

- Works in office and non-office environments.
- Performs light physical labor moving and installing computer equipment components.
- Must keep regular and reliable attendance at work.

PHYSICAL REQUIREMENTS:

- Must be sighted.
- Must be able to hear a normal conversation.
- Must be able to speak clearly at normal rate of conversation.
- Must be able to lift computers, monitors, printers, and related office equipment.

Employer

City of Ankeny Iowa

Address

410 West 1st St

Ankeny, Iowa, 50023-1557

Phone

515-965-6400

Website

http://www.ankenyiowa.gov

GIS Coordinator Supplemental Questionnaire

*QUESTION 1

Please choose what best describes your college education.

◯ Bachelor Degree

◯ Associates Degree

◯ Master Degree

◯ None

*QUESTION 2

What major is your degree?

◯ Geography

◯ GIS

◯ Civil Engineering

◯ Computer Science

◯ Other

*QUESTION 3

How many years of full-time experience coordinating geographic mapping, planning, and GIS data maintenance and analysis?

◯ One (1) year of work experience

◯ Two (2) years of work experience

◯ Three (3) years of work experience

◯ Four (4) years of work experience

◯ No work experience

*QUESTION 4

Do you have full-time experience working with ESRI Arc GIS Suite of products, click all that apply.

◯ Online

◯ Server

◯ Desktop

◯ No experience

*QUESTION 5

Check if you have knowledge of the following databases.

◯ Microsoft SQL

◯ Microsoft Access

◯ None

*QUESTION 6

How many years of full-time experience do you have managing SQL Server?

○   1 year

○   2 years

○   3 years

○   4 years

○   No work experience

*QUESTION 7

What versions of Microsoft SQL Server do you have experience with, please list below.

*QUESTION 8

If you have experience working with other relational databases, please list below.

*QUESTION 9

Have you worked with mobile GIS applications?

○   Yes

○   No

* Required Question