

Position Announcement

Organization: City of Inver Grove Heights, Minnesota

Position: City Administrator

Salary: \$176,800 to \$224,660

Benefits: Health, Dental, Vision, Retirement & Savings Plans, Time Off, Life & Disability, and more

Application Deadline: March 24, 2026

Job Summary: Under the direction of the City Council, the City Administrator is responsible for overseeing the implementation of the decisions, policies, and goals of the City Council in collaboration with City department directors and their staff. The City Administrator provides overall direction and oversight to department directors to ensure the most effective use of City resources and adherence to City administrative policies and procedures.

View the full position profile at <https://www.ddahumanresources.com/active-searches>.

Minimum Qualifications: A degree in Public Administration, or closely related field, and five (5) years of management and leadership experience in the areas of finance, government, and public administration, or an equivalent combination of education and experience. A master's degree in Public Administration or closely related field is preferred.

Apply: Visit <https://daviddrown.hiringplatform.com/375598-inver-grove-heights-city-administrator/1432123-application-form/en> and complete the application process by March 24, 2026. Finalists will be selected on April 13, 2026, and final interviews will be held on May 5, 2026.

Please direct any questions to Liza Donabauer at liza@daviddrown.com or 612-920-3320 x111.