

NOTICE OF LETTING

1. SEALED PROPOSALS SHALL BE HAND DELIVERED TO WBM GYMNASIUM & ADMINISTRATION BUILDING, 300 3RD AVENUE SW WEST BEND, IA 50597, IN THE BOARD ROOM ON OR BEFORE APRIL 9TH, 2026, AT 2:00 PM. BID FORM AND BID SECURITY SHOULD BE SUBMITTED IN A SEALED ENVELOPE WITH THE CONTRACTOR'S NAME, ADDRESS, AND BID PACKAGES BEING BID. SEALED ENVELOPE SHOULD BE ADDRESSED TO WEST BEND MALLARD COMMUNITY SCHOOL DISTRICT, 300 3RD AVENUE SW WEST BEND, IA 50597, IN REFERENCE TO THE PROJECT NAMED: WEST BEND MALLARD CLASSROOM ADDITION CONSTRUCTION BID.

- A. The project will be performed under a Single Prime Contract.
- B. Bids must be submitted on the approved Bid Form available in the Contract Documents or a printable electronic Bid Form is available from the Architect. No oral, facsimile, electronic or telephonic bids or modifications will be considered. Bids received after the deadline for submission of Bids as stated herein shall not be considered and shall be returned to the late Bidder unopened.
- C. Each Bidder shall accompany its Bid with Bid Security, as security that the successful Bidder will enter into a Contract for the work bid upon in accordance with the Contract Documents and statutory requirements. The Bidder's security shall be in an amount equal to 5% of the total amount of the Base Bid and shall be in the form cash; or a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a Bid Bond and shall be made payable to West Bend Mallard School Board and the proceeds retained as penalty if the Bidder fails to execute a contract and file acceptable Performance and Payment Bonds or provide an acceptable Certificate of Insurance within 10 days after the acceptance of such proposal by resolution of the Board.
- D. Consideration of the Bids received and the award of the Contract or other action may be made by the WBM CSD upon the proposals received in accordance with the law and the Contract Documents at its meeting to be held at 5:30 PM on April 5, 2026 at the WBM School Administration Building or at such later time and date as may be fixed.
- E. Contract Documents may be examined at the office of the Architect, the School Superintendent's Office or obtained from the reprographer, A&D Technical Supply Co., 4320 So. 89th, Omaha, NE 68127 for a \$150 refundable deposit
 - 1. Sioux City Construction League, 3900 Stadium Drive, Sioux City, IA 51106.
 - 2. Plains Builder's Exchange, 220 N. Kiwanis Ave., Sioux Falls, SD 57104.
 - 3. Sioux Falls Builder's Exchange, 1418 C Ave., Sioux Falls, SD 57104.
 - 4. North Iowa Builder's Exchange, 15 W. State Street, Mason City, IA 50401.

5. Greater Fort Dodge Growth Alliance, 24 N. 9th Street, Fort Dodge, IA 50501.
 6. Omaha Builder's Exchange, 4159 S. 94th Street, Omaha, NE 68127. (electronic only)
 7. Master Builders of Iowa, 221 Park Street, Des Moines, Iowa 50309. (electronic only)
 8. CMBA Architects, 505 Grand Ave, Spencer, IA 51301; Contact Adam Van Gorp or Levi Brausey for access.
- F. Work under the proposed Contract shall commence upon receipt of the signed Contract and shall be completed in a timely manner and is expected to be substantially complete on or before July 30, 2027.
- G. The School Board reserves the right to reject any and all proposals, re-advertise for new bids, and to waive informalities that may be in the best interest of the Board.
- H. By virtue of statutory authority, a preference will be given to products and provisions grown and locally produced within the State of Iowa and to Iowa domestic labor.
- I. The successful Bidder will be required to furnish a Performance Bond, a separate Labor & Payment Bond, both in an amount equal to 100% of its Contract Price, and Insurance; said documents to be issued by a responsible Surety approved by the Board and shall guarantee the faithful performance of the Contract and the terms and conditions therein contained.
- J. Plans and Specifications governing the construction of said improvements have been prepared by CMBA Architects, 505 Grand Ave., Spencer, Iowa 51301 which plans and specifications to and defining said proposed improvements are hereby made a part of this Notice, and the proposed contract shall be executed to comply therein.
- K. A **PRE-BID CONFERENCE** will be held at the WBM School, 300 3RD AVENUE SW WEST BEND, IA 50597 at 2:00 PM, March 26, 2026. All interested contractors, sub-contractors and material suppliers are encouraged to attend. The Owner, Architect and Consulting Engineers will be present to describe the Project and answer questions. Attendance is not mandatory, but is recommended.
- F. A site visit can be scheduled with the Owner or Architect. Please contact the Owner or Architect with at least 3 days notice of site visit. Please see below for Owner Contact information:

Paul Peppmeier – Superintendent – ppeppmeier@west-bend.k12.ia.us

**NOTICE IS POSTED UPON ORDER OF THE WEST BEND MALLARD COMMUNITY SCHOOL DISTRICT,
WEST BEND, IOWA.**