

SECTION 00100 - NOTICE TO BIDDERS

Apron Reconstruction
Grinnell Regional Airport
Grinnell, Iowa

Receipt and Opening of Sealed Proposals. Sealed proposals for the work comprising the repair and improvement as stated below must be filed before 2:00 P.M. on April 13, 2026, in the office of the City Clerk, City Hall, 520 4th Avenue, Grinnell, Iowa, 50112. Sealed proposals will be opened and publicly read with bids being tabulated at that time or thereafter. The results will be reported to the City of Grinnell at its council meeting at 7:00 P.M. on April 20, 2026, at which time the City Council may take action on the proposals submitted or at such time as may then be fixed.

Time and Place Sealed Proposals Will be Opened and Considered. Sealed proposals will be opened and proposals tabulated at 2:00 P.M. on April 13, 2026, in the office of the City Clerk by the City Clerk, at City Hall, 520 4th Avenue, Grinnell, Iowa, 50112 for consideration by the City of Grinnell at its council meeting at 7:00 P.M. on April 20, 2026, City Hall, 520 4th Avenue, Grinnell, Iowa 50112. The City of Grinnell reserves the right to reject any and all bids, to waive informalities or technicalities in any bid, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City of Grinnell.

Time for Commencement and Completion of Work. Work on the improvement shall commence upon approval of the contract by the City Council and as stated in the Notice to Proceed. Work under the base bid improvements (Division A and Division B) shall be substantially completed in fifty (50) working days. Of the fifty days (50) given for the base bid, that work shall be further divided down to fifteen (15) working days given for Phase 1 improvements and thirty-five (35) working days given for Phase 2 improvements. If not all the time allotted for Phase 1 is utilized during the completion of this phase, it shall be allowed to carry over to Phase 2 improvements the remainder of the working days to extend the time by the left with unused working days from Phase 1. Phase 1 shall be substantially completed prior to beginning work on Phase 2 improvements. Substantial completion for Phase 1 shall be considered completion of paved surfacing and graded shoulders ready for use by aircraft as determined by the engineer. Phase 2 improvements is broken down into two separate subphases. Once work begins on Phase 2A it must be actively completed until completion of the phase improvements. Phase 2B shall be completed concurrently with Phase 2A improvements. Phase 2B improvements shall be substantially completed in four (4) calendar days once work begins on the Phase 2B improvements. Phase 2B improvements do not have to start or end at the same time as Phase 2A improvements. Phase 2B substantial completion shall be considered completion of paved surfacing and grading improvements ready for use by vehicles as determined by the engineer. The contractor shall provide the airport with a minimum of 3 calendar days' notice of impending phase 2B work to allow for issuance of a NOTAM by the airport manager to let the airport manager inform the tenants of the construction schedule.

Division B Alternate Bid 1 shall be completed in five (5) additional working days, if awarded. It shall be added to the total allotted for Phase 2A.

Due to the funding coming partially from Airport Improvement Program Funded and Airport Infrastructure Grant funded from the FAA, the sponsor anticipates issuing a notice to proceed for the project on or after August 17, 2026, subject to the receipt of FAA funding prior to the start of construction.

Liquidated damages as set forth in Section 00500 – Contract.

Bid Security. Each bidder shall accompany its bid with bid security, as defined in Iowa Code Section 26.8, as security that the successful bidder will enter into a contract for the work bid upon. The bidder's security shall be in an amount equal to 5% percent of the total amount of the bid. The bid shall contain no condition except as provided in the specifications.

If the bidder fails to execute the contract and to furnish an acceptable performance and payment bond or provide a Certificate of Insurance within ten (10) days after acceptance of the bid by the City of Grinnell, the bid security may be forfeited or cashed by the City of Grinnell as liquidated damages.

Contract Documents. Copies of the project documents are available for a price of \$25.00 per set. This fee is refundable, provided the plans and specifications are returned complete and in good usable condition, and they are returned within fourteen (14) calendar days after the award of the project. Please contact Bolton & Menk, Inc at cedarrapids@bolton-menk.com to obtain a hard set of project documents. Complete digital project bidding documents are available at www.bolton-menk.com or www.questcdn.com. You may view the digital plan documents for free by entering **Quest project # 10099480** on the website's Project Search page. Documents may be downloaded for \$0.00. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, viewing, downloading, and working with this digital project information.

Preference of Products and Labor. By virtue of statutory authority, further preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes. **Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.**

Sales Tax Exemption Certificates. The bidder shall not include sales tax in the bid. The City of Grinnell will distribute tax exemption certificates and authorization letters to the Contractor and all subcontractors who are identified. The Contractor and subcontractor may make copies of the tax exemption certificates and provide a copy to each supplier providing construction materials. These tax exemption certificates and authorization letters are applicable only for this specific project under the Contract.

Award of Contract. All proposals submitted in accordance with the instructions presented herein will be subject to evaluation. Bids may be held by the City of Grinnell for a period not to exceed **Ninety (90) days or August 1, 2026, whichever is later**, from the date of the bid opening for the purpose of conducting the bid evaluation.

The Owner will base the award of contract upon the lowest aggregate sum proposal submitted from those bidders the Owner confirms as being responsive and responsible. The right is reserved, as the City of Grinnell may require, to reject any and all bids and to waive any informality in the bids received.

Prospective Bidders are hereby advised that award of contract is contingent upon the owner receiving Federal funding assistance under the Airport Improvement Program.

Federal Provisions (Applies to Division A Work)

This project is subject to the following Federal provisions, statutes, and regulations:

Equal Employment Opportunity - Executive Order 11246 and 41 CFR Part 60: The Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth within the supplementary provisions. The successful Bidder shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin.

Goals for Minority and Female Participation – Executive Order 11246 and 41 CFR Part 60:

1. The Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth within the supplementary provisions.

2. The goals and timetables for minority and female participation, expressed in percentage terms for the contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

Timetables:

Goals for minority participation for each trade: **2.4 %**

Goals for female participation in each trade: **6.9 %**

These goals are applicable to all of the contractor's construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the contractor performs construction work in a geographical area located outside of the geographical area where the work is actually performed. With regard to this second area, the contractor also is subject to the goals for both its Federally involved and non-federally involved construction.

Certification of Non-Segregated Facilities – 41 CFR Part 60: A certification of Non-segregated Facilities must be submitted prior to the award of a federally-assisted construction contract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity Clause.

Contractors receiving federally assisted construction contract awards exceeding \$10,000, which are not exempt from the provisions of the Equal Opportunity Clause will be required to provide for the forwarding of the notice to prospective subcontractors for supplies and construction contracts where the subcontracts exceed \$10,000 and are not exempt from the provisions of the Equal Opportunity Clause. The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Disadvantaged Business Enterprise – 49 CFR Part 26: The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contracts. In accordance with 49 CFR Part 26.45, the sponsor has established a **contract goal of 0%** participation for small business concerns owned and controlled by certified socially and economically **Disadvantaged Business Enterprise (DBE)**. The bidder shall make and document good faith efforts, as defined in Appendix A of 49 CFR Part 26, to meet this established goal.

Davis-Bacon Act, as amended – 29 CFR Part 5: The Contractor is required to comply with wage and labor provisions and to pay minimum wages in accordance with the current schedule of wage rates established by the United States Department of Labor.

Debarment, Suspension, Ineligibility and Voluntary Exclusion – 49 CFR Part 29: The bidder certifies, by submission of a proposal or acceptance of a contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Individuals or companies listed in the General Services Administration's "Excluded Parties Listing System" will not be considered for award of contract.

Foreign Trade Restriction – 49 CFR Part 30

The Bidder and Bidder's subcontractors, by submission of an offer and/or execution of a contract, is required to certify that it:

- a. Is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR).
- b. Has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list.

- c. Has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Buy American Certificate – Aviation Safety and Capacity Act of 1990:

This contract is subject to the “Buy American Preferences” of the Aviation Safety and Capacity Act of 1990. Per Title 49 U.S.C. Section 50101, all steel and manufactured products installed under an AIP assisted project must be produce in the United States unless the Federal Aviation Administration has granted a formal waiver.

As a condition of bid responsiveness, Bidders must complete and submit as part of their proposal the enclosed Buy American certification. The bidder must indicate whether it intends to meet Buy American preferences by only installing steel and manufactured products produced with the United State of America; or if it intends to seek a permissible waiver to the Buy American requirements.

PROJECT DESCRIPTION: Removal and Replacement of PCC Apron Pavement, Base Course Placement, Subgrade Preparation and Storm Sewer

This Notice is given by the authority of the City of Grinnell

Alyssa Devig
City Clerk