

**SECTION 00-1113
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN: Sealed bids will be received by the City of Pella at the City Clerk's office at 825 Broadway Street, Pella, IA 50219, before 2:00 PM local Iowa time, according to the designated clock in the City Clerk's office, on Friday, 4/17/2026 for the Pella Community Center Renovation project. Proposals received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened. Bids will be publicly opened and read aloud after 2:00 PM.

A Pre-Bid conference will be held at the Pella Community Center on 3/27/2026 at 10:00 AM. The Pella Community Center is located at 712 Union Street, Pella, IA 50219. Prospective bidders are encouraged to attend.

Consideration of the bids received, and the award of contracts or other action may be made by the City of Pella upon the proposals received in accordance with the law and the plans and specifications at its regular meeting at **6:00 PM on 5/5/2026** in the City Council Chambers, Public Safety Complex, 614 Main Street, Pella, Iowa. The City Council may award a Contract at said meeting, or at such other time and place as shall then be announced. The Project consists of elevator/stair addition, ADA, restrooms, kitchen, MEP, and fire sprinkler improvements.

The Work on the Project shall commence as soon as possible after award of the Contract with material submittals, procurement, and mobilization to site on 6/1/2026, and is scheduled to be substantially complete on 4/5/2027 as outlined in the specifications. The final completion date will be on Friday, 5/5/2027, with Final Acceptance to be no later than ninety (90) days after substantial completion.

Bids must be a lump sum basis for a single bid package as described in the specifications.

Project Architect

Schemmer Architects & Engineers
Contact: John Bloom
1840 NW 118th Street, Suite 110
Clive, IA 50325
Phone: 515-419-2221

Project Owner

City of Pella
Contact: Mike Nardini
825 Broadway
Pella, IA 50219
Phone: 641-628-4173

Bidding Documents may be examined after 3/17/2026, on the Web at the Printers On-line Plan Room (www.beelineandblue.com); and at the following exchanges:

MASTER BUILDERS OF IOWA, 4100 Westown Parkway, West Des Moines, IA 50303 (Electronic Set)

Bidders may obtain Bidding Documents at the office of the Printer, Beeline and Blue, 2507 Ingersoll Ave, Des Moines, Iowa 50312, by calling 515-244-1611 or through their On-line Plan Room from 8:00 AM until 5:00 PM, Monday through Friday, upon deposit of \$150. The deposit shall be refunded to bidders who return the Bidding Documents in good condition within fourteen (14) days after award of the project. Checks for deposits and shipping costs shall be made out to Beeline and Blue.

Members of the listed exchanges may obtain Bidding Documents by use of the non-cast security method adopted by the respective exchange.

Bids must be submitted on the approved bid form available in the Bidding Documents. No oral, facsimile, electronic or telephonic bids or modifications will be considered.

Each Bidder shall accompany its bid with bid security in a separate, sealed envelope as defined in Iowa Code Section 26.8, as security that the successful Bidder will enter into a Contract for the work. The Bidder's security shall be in an amount equal to five percent (5%) of the amount of the bid and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a Bid Bond on the form provided in the Contract Documents with corporate Surety satisfactory to the City of Pella. The bid shall contain no condition except as provided in the specifications. Bid security shall be made payable to City of Pella.

The successful Bidder will be required to furnish, within ten (10) days of the award, proof of insurance as required by the Bid Documents and a Performance Bond and Labor and Material Payment Bond, both in an amount equal to 100% of the Contract Price and in accordance with other requirements outlined in the Bid Documents.

Should the successful bidder fail or neglect to furnish satisfactory performance/payment bonds, or proof of insurance, refuse to enter into a Contract on the basis of the bid, or fail to meet the requirements of this Notice and the specifications regulating the award, the bidder's security may be retained as liquidated damages. No bidder may withdraw its bid for a period of sixty (60) calendar days after the date and hour set for the opening of bids.

The City of Pella may make the contract award to the lowest responsive, responsible bidder meeting specifications. The right is reserved to reject any or all bids, or any part thereof, and to waive informalities as allowed by law, and to enter into such contract or contracts as shall be deemed in the best interests of City of Pella.

Minority and Targeted Small Business participation is encouraged. Bidders shall make a good faith documented effort to encourage the participation of Certified Iowa Targeted Small Business in accordance with the Code of Iowa.

By virtue of statutory authority, a preference will be given to products and provisions grown and/or produced within the State of Iowa.

All Bidders are required to provide a statement regarding their resident status as required by Iowa Administrative Code Chapter 156. Failure to provide the resident bidder status form with the bid may be grounds for the Owner to reject the bid as non-responsive.

Pella Community Center
Renovation Project
Pella, Iowa
Schemmer No.: 09064.001



In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other' form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

All bids will be governed by applicable provisions in the Iowa Code and City of Pella Policies.

END OF SECTION 00-1113

