

CITY OF INDIANOLA
REQUEST FOR PROPOSALS
OF
INDIANOLA PARKS DEPARTMENT
MCVAY TRAIL REPAIR



PROPOSAL INSTRUCTIONS AND CONDITIONS

SECTION 1

1. Purpose

The purpose of this request for proposal (RFP) is to solicit proposals for removing 65 feet of trail, repairing a culvert, installing rip rap, armoring the slope, lowering the grade of 65 feet of trail and re-installing the trail with class B or C concrete.

It is the intent of the City of Indianola to enter into a contract offering the best proposal(s), as determined by the City, for the McVay Trail Repair.

2. Requests for Clarification

Any questions shall be directed to:
Doug Bylund, Chief of Culture and Recreation
City of Indianola
2204 W 2nd Avenue
Indianola, IA 50125
(515) 961-9420

3. Semi-Formal Competitive Quotation

Please prepare a Competitive Quotation to include all materials, equipment, and labor necessary to complete work indicated in close coordination with the City. Provide a lump sum total with the associated cost breakdown for the items identified on the attached form. Changes in project limits or conditions that produce changes in contract quantities will be adjusted at the unit price provided.

The successful bidder will be required to enter into a construction contract with the City of Indianola and provide material certification and evidence of quantity used.

This project will require close coordination with the City of Indianola in the determination of removal and replacement extents. The successful bidder will be required to meet the schedule and coordinate the work with City crews.

4. Schedule of Events

Municipal Government issues RFP.....	March 24, 2026
Written questions due to City	April 2, 2026
Proposals due to the City.....	April 9, 2026, 2:00 p.m.
Notice of award by City Council.....	April 20, 2026
Proposed construction start date.....	May 1, 2026
Completion of Project.....	July 1, 2026

5. Disposition of Proposals

Contractors must provide a quote as close to the described requirements as possible in this RFP (see Section 3), if unable to provide requirement, please note. To achieve a uniform review process and the maximum degree of comparability, proposals are required to be organized in the following manner:

- A. Title page that includes the subject of the proposal, name of institution, address, name of contact person, telephone and email, and date.
- B. Quote on Installation

Your proposal may not be considered, and may be rejected as non-responsive, if it does not include all the information requested. The Municipal Government reserves the right to reject any and all proposals, in whole and in part, received in response to the RFP at any time during the solicitation process.

6. Proposal Evaluation

A task force consisting of City Staff will evaluate the proposals. The purpose of the task force will be to evaluate responses, to rank the proposals, and to make a recommendation to the City Council regarding the proposal which best meets the Municipal Government's requirements.

The task force will evaluate the proposals using the following criteria:

- A. Cost of Installation
- B. Compliance with Installation Specifications (section 3)
- C. References

The task force will consider all information provided and may consider relevant information from other sources. **The City Council will award the contract to the responsible service provider submitting the best proposal. The lowest priced proposal is not necessarily the best proposal.**

7. Taxes

The Municipal Government is exempt from federal excise taxes and state and local sales and use taxes on the services supplied pursuant to this proposal.

9. Maintenance Bond & Warranty

To remedy any and all defects that may develop resulting from work to be performed under the Contract within 1 year from the date of acceptance of the work under Contract, by reason of defects in workmanship or materials used in construction of said work.

PROPOSAL PREPARATION

SECTION 2

1. **Submission of Proposals**

The proposal must be received at the City Clerk's Office no later than 2:00 p.m., April 9, 2026. The proposals shall be delivered or mailed to:

City of Indianola
Attn: Jackie Raffety
110 N 1st, PO Box 299
Indianola, IA 50125

No emailed proposals will be accepted. No proposals after 2:00 p.m. on April 9, 2026 will be accepted. The task force will evaluate all proposals. Be prepared to answer any calls in regard to the proposal.

2. **Time and Place Sealed Proposals Will be Opened and Considered**

There will not be a public opening for the RFPs.

3. **Amendment to the Request for Proposals**

In the event it becomes necessary to amend, add to, or delete any part of the RFP, such amendment will be provided to all the contractors that received the original RFP. The contractor response must include acknowledgment of all addenda.

PROPOSAL FOR MCVAY TRAIL REPAIRS

SECTION 3

1. Proposal Form

Name of contractor: _____

Address: _____

Phone Number: _____

Email Address: _____

Authorized signature: _____

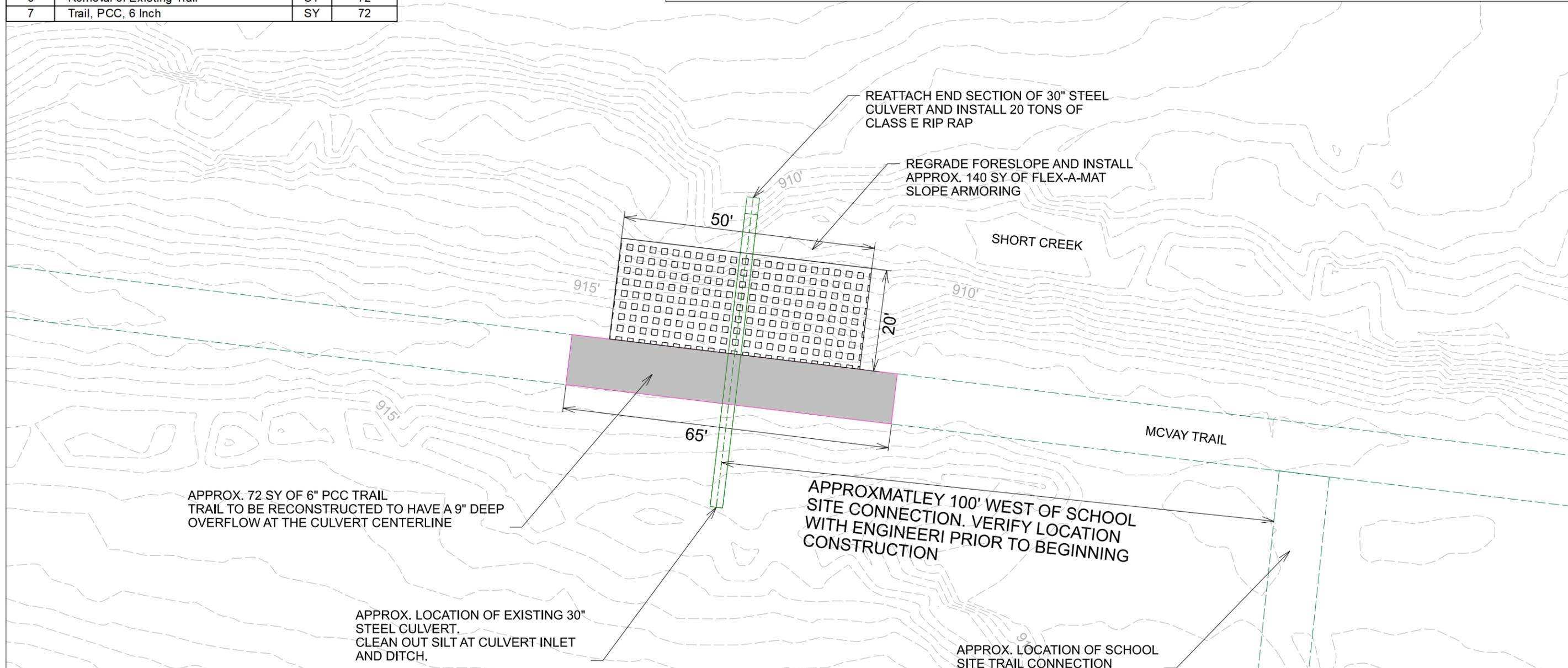
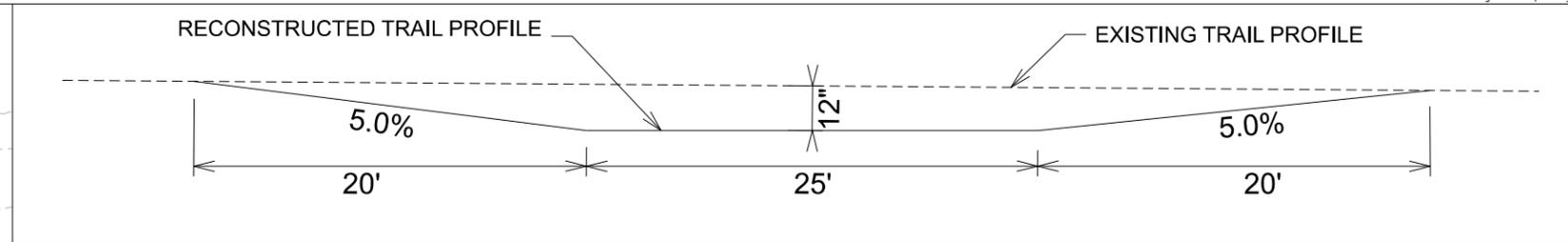
2. Cost Description

Description	Unit	Quantity	Unit Price	Extended Price
Excavation, Class 10	CY	450		
Clean Existing Culvert	LF	50		
Reconnect Existing Pipe Section	LS	1		
Rip Rap, Class E	TON	20		
Grid-Tied Concrete Block Mat	SY	140		
Removal of Existing Trail	SY	72		
Trail, PCC, 6 Inch	SY	72		
TOTAL PROJECT QUOTE:				



	<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p>
	<p><i>Travis D. Warnke</i> 3-2-2026 Travis D. Warnke, P.E. Date</p>
	<p>License Number P25316</p>
	<p>My License Renewal Date is December 31, 2026</p>
	<p>Pages or sheets covered by this seal: _____ _____ _____</p>

ITEM #	DESCRIPTION	UNIT	QUANTITY
1	Excavation, Class 10	CY	450
2	Clean Existing Culvert	LF	50
3	Reconnect Existing Pipe Section	LS	1
4	Rip Rap, Class E	TON	20
5	Grid-Tied Concrete Block Mat	SY	140
6	Removal of Existing Trail	SY	72
7	Trail, PCC, 6 Inch	SY	72



General Notes:

- PCC Trail material shall be Class B or C concrete with coarse aggregate of Class 2 durability or better.
- Grid Tied Concrete Block Mat material shall comply with Section 9040.2.21 of SUDAS. Installation of the concrete block mat shall follow Section 9040.3.24 of SUDAS in addition to the manufacturer's recommendations and details. Estimated quantity for grid tied concrete block mat is only the surface measurement only.