

NOTICE TO BIDDERS

JURISDICTION OF CITY OF MONTICELLO PUBLIC IMPROVEMENT PROJECT

Notice is hereby given that a public hearing will be held by the **City of Monticello** on the proposed contract documents (plans, specifications, and form of contract) and estimated cost for the improvement at its meeting at **6:00 P.M.** on **June 15, 2026**, in the **Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa**, for the construction of the **Monticello 6th Street Ditch Restoration Project**.

Electronic bids for the work comprising each improvement as stated below must be filed before **11:00 A.M.** local time on **June 24, 2026**. Bids shall be submitted electronically via the **QuestCDN VirtuBid system**. No alternate electronic bid submittals or paper bids will be accepted. Bids will not be able to be electronically submitted after the deadline for submission of bids. Refer to the Instructions to Bidders for additional information.

Electronic proposals will be opened and bids tabulated at **11:00 A.M.** on **June 24, 2026**. The bid opening will be conducted via **Microsoft Teams and teleconference**. At the time of the opening of bids, you may enter the virtual bid opening meeting by clicking on the following URL: **<https://teams.microsoft.com/meet/21915602373005?p=rmOz0qAA2tinbpWcFL>**. You may also phone into the bid opening by calling **(515) 598-4967** and entering the conference code **107665944#**. The bid results will be read aloud and posted in the Teams meeting. Results will be considered by the **City of Monticello** at its meeting on **July 6, 2026**.

Work on the improvement may commence in accordance with the written Notice to Proceed following approval of the contract by the City of Monticello City Council, and be completed as stated below. The work shall be performed regularly and diligently throughout the duration of the project.

Electronic copies of the contract documents are available at no cost by clicking on the “Bids” link at **www.snyder-associates.com** and choosing **6th Street Ditch Restoration** on the left. Project information, engineer’s cost opinion, and planholder information is also available at no cost at this website. Plans may be examined at this site without providing login information, but downloads require the user to register for a free membership at QuestCDN.com. Downloading electronic contract documents is strongly encouraged, but hard copies of the project documents may be obtained from Snyder & Associates, Inc. at 900 Bell Drive SW, Cedar Rapids, Iowa 52404 at no cost. Those desiring to obtain hard copies must make an appointment to pick up the documents by calling 319-362-9394. No drop-ins will be allowed. The contract documents are available in the City of Monticello City Council, Administrative Office and may be examined at 200 East First Street, Monticello, Iowa.

Contact Patricia Foote for document distribution or any questions via phone: (319) 362-9394, or email: **pfoote@snyder-associates.com**.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

General Nature of the Public Improvement

6th Street Ditch Restoration – This project involves approximately 500 LF of stream restoration and 215 LF retaining wall replacement within the City of Monticello. This includes grading to realign the stream, retaining wall removal, proposed PCC and block retaining walls, flexamat, and installation of erosion control features. The Engineer's Opinion of Probable Construction cost is \$760,000.

Site access to private property during the letting process shall require scheduling a meeting with City Staff to access the full project area. Contact City Administrator Russ Farnum at (319) 465-3577.

Each bidder shall accompany its bid with bid security as defined in Iowa Code Section 26.8, as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in a form acceptable to the Jurisdiction, for the faithful performance of the contract, in an amount equal to 100% of the amount of the contract. The bidder's security shall be in the amount fixed in the Instruction to Bidders and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond on the form provided in the contract documents with corporate surety satisfactory to the Jurisdiction. The bid shall contain no condition except as provided in the specifications.

The **City of Monticello** reserves the right to defer acceptance of any bid for a period of up to sixty (60) calendar days after receipt of bids and no bid may be withdrawn during this period. If requested, the bid security of unsuccessful bidders shall be promptly returned as soon as the successful bidder is determined or within thirty (30) days, whichever is sooner.

Each successful bidder will be required to furnish a corporate surety bond in an amount equal to 100% of its contract price. Said bond shall be issued by a responsible surety approved by **City of Monticello** and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and

labor, and protect and save harmless the **City of Monticello** from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of two years from and after acceptance of the contract. The guaranteed maintenance period shall be four years.

The **City of Monticello**, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Contractor shall fully complete the portion of the project east of N. Cedar Street (Highway 38) no later than **September 30, 2026**, which includes final seeding. Contractor shall fully complete the project no later than **November 20, 2026**, except for final seeding if seeding is placed outside of the seeding window. Should the contractor fail to complete the work in this timeframe, liquidated damages of **One Thousand (\$1,000)** per calendar day will be assessed for work not completed within the designated contract term.

The **City of Monticello** does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the jurisdiction.

This Notice is given by authority of the **City of Monticello**

/s/ Sally Hinrichsen

City of Monticello