

SECTION 00100 - NOTICE TO BIDDERS

Deppe Family Conservation Area Improvements
Story County Conservation Board
Ames, Iowa

Receipt and Opening of Sealed Proposals. Sealed proposals for the work comprising the repair or improvement as stated below must be filed before 9:30 A.M. on June 2, 2026, in the office of the Story County Auditor's Office, Story County Administration Building, 900 6th Street, Nevada, Iowa 50201. Sealed proposals will be opened and publicly read, with bids being tabulated at 10:00 A.M. at the regular meeting of the Story County Board of Supervisors. The results will be reported to the Story County Conservation Board at its meeting at 5:30 P.M. on June 8, 2026, at which time the Story County Conservation Board may make a recommendation to the Story County Board of Supervisors on the proposals submitted or at such time as may then be fixed. The Story County Conservation Board and Story County Board of Supervisors reserve the right to reject any or all bids, to waive informalities or technicalities in any bid, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the Story County Conservation Board.

Time for Commencement and Completion of Work. Work on the improvement shall commence upon approval of the contract by the Story County Board of Supervisors and as stated in the Notice to Proceed. All work under the contract must be substantially completed on or before December 1, 2026. Liquidated damages are as set forth in Section 00500 – Contract.

Bid Security. Each Bidder shall accompany its bid with bid security, as defined in Iowa Code Section 26.8, as security that the successful Bidder will enter into a contract for the work bid upon. The Bidder's security shall be in an amount equal to 10 percent of the total amount of the bid. The bid shall contain no condition except as provided in the specifications. If the Bidder fails to execute the contract and to furnish an acceptable Performance, Payment, and Maintenance Bond or provide a Certificate of Insurance within ten (10) days after acceptance of the bid by the County, the bid security may be forfeited or cashed by the County as liquidated damages.

Contract Documents. Copies of the project documents are available for a price of \$25.00 per set. This fee is refundable, provided the plans and specifications are returned complete and in reusable condition, and they are returned within fourteen (14) calendar days after the award of the project. Please make your check payable to Bolton & Menk, Inc. and send it to 430 E. Grand Avenue, Suite 101, Des Moines, Iowa 50309. Complete digital project bidding documents are available at www.bolton-menk.com or www.questcdn.com. You may view the digital plan documents for free by entering **QuestCDN Project #10137345** on the website's Project Search page. Documents may be downloaded for \$0.00. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, viewing, downloading, and working with this digital project information.

Preference of Products and Labor. By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, to the extent lawfully required under Iowa statutes.

Sales Tax Exemption Certificates. The Bidder shall not include sales tax in the bid. The Story County Conservation Board will distribute tax exemption certificates and authorization letters to the contractor and all subcontractors who are identified. The contractor and subcontractor may make copies of the tax exemption certificates and provide a copy to each supplier providing construction materials. These tax exemption certificates and authorization letters are applicable only for this specific project under the contract.

Bidder Residency Requirements. All bidder must fully complete the bidder/residency-status information worksheets found in Part G of this packet as required by 875 Iowa Administrative Code, Chapter 156 and Iowa Code section 8A.311B. Incomplete submissions will not be considered unless the Owner waives this requirement.

Bidders shall be prepared to submit a performance bond and payment bond conditioned on the faithful performance of the contract. Out-of-state bidders shall be prepared to submit an Out-of-State Contractor Bond to the Iowa Division of Labor in accordance with Chapter 91C of the Code of Iowa.