



## *Public Administration Associates, LLC*

---

1155 W. South Street  
Whitewater, WI 53190

608-516-9012

[smcdade@public-administration.com](mailto:smcdade@public-administration.com)  
[public-administration.com](http://public-administration.com)

### Position Announcement

#### **Finance Director/Treasurer**

#### **Village of Shorewood Hills, WI (Population 2,139)**

The Village of Shorewood Hills, WI (population 2,139) is seeking qualified applicants to fill the full-time Finance Director/Treasurer role within their Administrative department.

The Village of Shorewood Hills is a highly desirable, inner-ring suburb of Madison, the State Capital, located along the shores of Lake Mendota and adjacent to the University of Wisconsin–Madison campus. Known for its welcoming and inclusive character, the community offers outstanding schools, excellent healthcare access, vibrant shopping, and abundant parks and open spaces connected by extensive biking and walking trails.

Building on the Village's strong financial position, including a AAA bond rating and three active Tax Incremental Districts along a key regional commercial corridor, the Finance Director/Treasurer serves as the chief financial officer, overseeing all financial operations in accordance with Village Code and Wisconsin Statutes. The position supervises Administrative Department staff, maintains official financial records, coordinates the annual audit, and prepares financial statements and required State and Federal reports. Working closely with the Village Administrator and department heads, the Finance Director/Treasurer leads development of the annual budget and presents it to the Village Board, while also overseeing cash management, investments, payroll, and employee benefits administration.

Starting salary range: \$94,681 - \$104,707 DOQ, plus excellent benefits package which includes participation in the Wisconsin Retirement System, health/dental insurance, paid time off and Wisconsin Deferred Compensation participation.

A Bachelor's degree in Accounting, Finance, Public Administration, or a related field from an accredited college or university is preferred, along with experience as a Municipal Finance Director, Assistant Finance Director, or Treasurer. Candidates should demonstrate knowledge of generally accepted accounting principles, municipal tax billing, collection and settlement procedures, and budgeting and financial forecasting. Any equivalent combination of education and experience that provides the necessary knowledge, skills, and abilities will be considered.

While the Village of Shorewood Hills has identified preferred qualifications, it values strong candidates with relevant experience who may not meet every listed criterion. The Village is open to supporting high-potential individuals through training and professional development opportunities. An ideal candidate will bring a solid foundation in accounting—particularly within a municipal context—along with a willingness to grow and develop in the role.

Visit the community website at <https://shorewoodhillswi.gov/> for additional information. The full Shorewood Hills Finance Director/Treasurer Position Profile can be accessed on the PAA website at [www.public-administration.com](http://www.public-administration.com).

Send cover letter, resume, salary history and 5 work-related references (in one PDF file) to Public Administration Associates, LLC, Attn: Sue McDade, Vice President, at [smcdade@public-administration.com](mailto:smcdade@public-administration.com) by June 12, 2026. (608) 516-9012. Confidentiality must be requested and cannot be guaranteed for finalists.