

Town Administrator  
Grand Chute, WI (Population 24,458)

The Town of Grand Chute, Wisconsin's most populous town, is seeking an experienced, collaborative and forward-thinking professional to serve as its next Town Administrator.

Located in the heart of the Fox Valley, Grand Chute serves as the region's commercial and retail hub, offering residents the perfect blend of big-city amenities and small-town quality of life. The Town boasts a thriving shopping, hospitality, and entertainment district, anchored by the Fox River Mall as well as recreational activities including the Fox Cities Stadium, Gordon Bubolz Nature Preserve, the Community First Champion Center, and an extensive network of parks, trails, and bicycle facilities. A recent survey of residents found a 93 percent satisfaction rate with the quality of life in Grand Chute. Learn more about Grand Chute and this position by viewing the [position profile](#).

The Town's 2026 expense budget (all funds) totals \$73.2 million including a \$26.6 million general fund. Approximately 170 full-time-equivalent employees deliver high-quality services in public safety, public works, sanitation, forestry, recreation, planning and zoning, assessing, building inspection, human resources, information technology, finance, and municipal court.

Four sanitary districts operated by the Town provide water distribution, wastewater, and stormwater management. Grand Chute is also a wholesale water customer of the City of Appleton and a member of a regional sewage treatment district. The Town currently manages five active Tax Incremental Districts (TIDs).

Key priorities for the next Administrator include: Maintaining and improving the Town's road system and identifying sustainable long-term funding sources; leading implementation of the Town's recently completed space needs assessment for the Town Hall campus and strategic plan; and maintaining quality services in light of state-imposed levy limits and increased demand for services.

Requires a bachelor's degree in public administration, business administration, organizational leadership, planning, finance, accounting, human resources, or a related field; a master's degree is strongly preferred. A minimum of five years of progressively responsible upper-level management experience in a complex organization is required. Candidates should demonstrate expertise in strategic planning, budget and capital improvement planning, economic development, and human resources management. ICMA-CM credentialing is a plus. Candidates must have unrestricted access to reliable transportation.

The anticipated 2026 hiring range is \$152,672 to \$174,491, depending on qualifications, plus excellent benefits. The Board encourages residency within the Town and is prepared to incentivize the successful candidate to live in Grand Chute.

The ideal candidate will be an approachable and collaborative leader, an effective communicator, and an innovative problem solver who can make timely, well-reasoned decisions in the best interests of the community.

To apply, email a single PDF containing a cover letter, résumé, three professional references, and salary history to David Bretl, Public Administration Associates, LLC, at [smcdade@public-administration.com](mailto:smcdade@public-administration.com). Please include “Grand Chute Administrator Search” in the subject line.

The deadline for applications is July 6, 2026. Confidentiality must be requested but cannot be guaranteed. Under Wisconsin law the names of final candidates for the position must be released by the Town upon request.