

Request for Proposal (RFP): Ballfield Improvements

Issued By: The City of Mount Ayr Park Board

Issue Date: June 24, 2026

Submission Deadline: July 22, 2026

Target Completion Date: November 30, 2026

1. Executive Summary

The City of Mount Ayr Park Board is seeking competitive, itemized proposals from qualified contractors for comprehensive athletic field improvements. This project targets critical surface maintenance, structural safety upgrades, and modernized infrastructure across three municipal ballfields. The goal is to elevate playing conditions and player safety for the upcoming seasons.

2. Project Scope & Deliverables

The selected contractor must provide all necessary mobilization, materials, equipment, and labor to complete the following projects:



Dirt Work & Field Surfaces

- **Infield Dirt Grading:** Precision leveling and grading for the **East, West, and Terry Howie Fields**.
- **Infield Dirt Material:** Supply and delivery of high-quality infield dirt mix for the **East and West Fields**.
- **Infield Dirt Filling:** Spreading and compacting material to regulation depths on the **East and West Fields**.
- **Mound & Box Clay:** Supply, labor, and installation of professional-grade packing clay for batter's boxes and pitching mounds on the **East and West Fields**.



Infrastructure & Hardware

- **Base Anchors:** Setting and securing permanent, regulation base anchors on the **East and West Fields**.
- **Mobilization:** All costs associated with transporting, staging, and managing equipment and materials on-site.

Lighting & Utilities

- **Field Lighting:** Supply and installation of athletic-grade lighting systems around the perimeters of the **East and West Fields**.

Fencing & Safety Boundaries

- **Fencing:** Installation of perimeter fencing around the **East and West Fields**.
 - **Backstops:** Full installation and reinforcement of structural backstops for the **East and West Fields**.
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3. Project Timeline & Key Dates

Bidders must demonstrate the capability to meet or exceed the following municipal timeline:

- **RFP Release Date:** June 24, 2026
 - **Proposal Submission Deadline:** July 22, 2026
 - **Contract Award Date:** July 27, 2026
 - **On-Site Construction Start:** TBD
 - **Final Project Completion:** November 30, 2026
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4. Proposal Submission Guidelines

All submissions must adhere to the following framework to ensure an equitable evaluation:

- **Delivery:** Submit one consolidated PDF via email to brentwise@mountayriowa.com or physical copies to the Mount Ayr City Administrators office.
- **Deadline:** All bids must be received no later than **4:00 PM CST on July 22, 2026**. Late submissions will not be reviewed.
- **Pricing Structure:** Bidders must provide a transparent, itemized cost breakdown for each deliverable listed in the Scope of Work.

5. Vendor Qualifications

Prospective contractors must include the following verification documents with their proposal:

- Proof of active commercial contracting licenses valid in the State of Iowa.
- Proof of general liability and workers' compensation insurance.
- A list of three professional references from recent municipal, school district, or commercial athletic field projects.

6. Reservation of Rights (City Disclaimer)

The City of Mount Ayr reserves the right to reject any or all proposals, to waive any technicalities or informalities, to negotiate contract terms with the successful bidder, and to accept the proposal deemed most advantageous and in the best interest of the city. The City is under no obligation to award a contract to the lowest bidder.