

NOTICE OF PUBLIC BID LETTING FOR CONSTRUCTION OF THE "2026 AV-GAS FUEL SYSTEM IMPROVEMENT PROJECT, SPENCER MUNICIPAL AIRPORT, SPENCER, IOWA".

NOTICE IS HEREBY GIVEN: That sealed bids will be received by the Spencer Municipal Airport Board of Trustees on behalf of the City of Spencer, Clay County, Iowa, at the office of the City Clerk until **3:00 O'clock P.M. on the 6th day of August, 2026**, and opened at 3:00 O'clock P.M. on the same date, at the City Hall Conference Room located at 101 West 5th Street, Spencer, Iowa, for the construction of the "2026 AV-GAS FUEL SYSTEM IMPROVEMENT PROJECT, SPENCER MUNICIPAL AIRPORT, SPENCER, IOWA", in accordance with the plans and specifications now on file in the office of the City Clerk. Said proposals received shall be acted upon at 3:00 PM, August 10, 2026 at the Airport Board of Trustees Meeting or at such later time and place as may then be fixed.

The 2026 AV-GAS FUEL SYSTEM IMPROVEMENT PROJECT, SPENCER MUNICIPAL AIRPORT, SPENCER, IOWA, consists of:

Replacing the existing 100 Low Lead Aircraft fueling cabinet with a new cabinet capable of fueling overwing fueled aircraft.

Major items of construction and approximate quantities thereof for the project are as follows:

Remove Existing Fueling Cabinet	1	Lump Sum
30 GPM Av-Gas Fueling Cabinet	1	Lump Sum
Fuel Piping System Modifications	1	Lump Sum
Electrical Work	1	Lump Sum
Cardtrol & Control Interface Modifications	1	Lump Sum
Alt. No.1 – Automatic Tank Gauge Replacement	1	Lump Sum

To allow for the long lead time to fabricate the Av-Gas Cabinet, the completion date for the project has been set for November 1, 2027. The contractor shall have 14 consecutive calendar days to complete the project. The contractor shall complete all work covered by the contract on or before the 14th calendar day following the commencement of work at the site, or November 1, 2027, whichever comes first.

All work is to be done in strict compliance with the plans and specifications that have been approved by the Spencer Airport Board and are now on file for public examination in the City Clerk's Office.

Each proposal/bid shall be submitted in a sealed envelope to the City Clerk on or before the time herein set for said letting. Each proposal/bid shall be made on a proposal form furnished by the Engineer for use on this project.

Plans and specifications covering the construction of the proposed improvement have been prepared by the engineering firm of KRUSE, CATE & NELSON, P.C., 2303 West 18th Street, Spencer, Iowa, 51301 and said plans and specifications defining said proposed improvements are hereby made a part of this notice and the contract by reference and the contract shall be executed in compliance therewith.

Each proposal shall be accompanied by a cashier's check or certified check on a solvent Iowa bank or a bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond in the form prescribed in the specifications (see Chapter 26 of the current Code of Iowa) and filed in an envelope separate from the one containing the proposal, sealed, and in the amount of not less than 5 percent of the bid. The check or bid bond shall be made payable to the Treasurer, City of Spencer, Iowa. Said check may be cashed or the bid bond declared forfeited by the City as liquidated damages in the event the bidder fails or refuses to enter into a contract as required by the specifications within fifteen (15) days of the award of a contract.

The Contractor shall furnish a Performance and Payment Bond (see Chapter 573 of the current Code of Iowa), in an amount equal to one hundred percent (100%) of the amount of the contract, said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall protect and save harmless the CITY, and KRUSE, CATE & NELSON, P.C., Spencer, Iowa, from claims and damages of any kind caused by the construction of said improvements, and shall also guarantee the maintenance of said improvement in good repair for not less than two (2) years from the date of final acceptance of the improvement by the City.

The City reserves the right to defer acceptance of any proposal for a period not to exceed thirty-one (31) days from the date for bid opening. In addition, until the award of a contract is made, the owner reserves the right to reject any or all proposals, waive technicalities, if such waiver is in the best interest of the owner and is in conformance with applicable state and local laws or regulations pertaining to the letting of construction contracts; advertise for new proposals; or proceed with the work otherwise. All such actions shall promote the owner's best interests.

The Contractor shall observe the laws of the State of Iowa with reference to "Occupational Safety and Health Standards".

By virtue of statutory authority, a preference will be given to products and provisions and coal produced within the state of Iowa.

Payment to the Contractor for these improvements will be made in cash from such funds as are legally available for such purpose. Final payment of the three percent (3%) due the Contractor will not be made earlier than thirty days from the final acceptance of the work by the City, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the current Iowa Code.

A copy of the plans and specifications are on file at the office of the City Clerk, City Hall Spencer, Iowa and at the office of the engineering firm of KRUSE, CATE & NELSON, P.C., 2303 West 18th Street, Spencer, Iowa, 51301, Telephone Number 712-262-3468, Email: info@kcn-eng.com. A paper copy of same may be obtained from the engineer, upon making a deposit of \$30.00. This deposit will be refunded provided the said plans and specifications are returned in good condition within fifteen days after the date of the bid opening.

Contractors shall use their best efforts to solicit bids from and to utilize minority group contractors and subcontractors, or contractors and subcontractors with meaningful minority group and female representation among their employees.

This project is funded in part by a grant from the Iowa Department of Transportation, bidders are required to meet affirmative action requirements to encourage and increase participation of disadvantaged individuals in Targeted Small Business (TSB) enterprises. These requirements are based on Iowa Code Section 19B.7. These requirements supersede all existing TSB regulations, orders, circulars and administrative requirements. Bidders shall comply with the TSB provisions of this contract. The TSB Directory can be found at: <https://iowaeda.microsoftcrmportals.com/tsb-search/>

The City of Spencer, Iowa, does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. The City of Spencer, Iowa, does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities.

The Spencer City Manager has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations. Information concerning the provisions of the American with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

This Notice is given by order of the Spencer Municipal Airport Board of Trustees, Northwest Iowa Regional Airport, Spencer, Iowa.

By: Don Schoorman
Chairperson, Spencer Municipal Airport Board of Trustees

Attest: Mary Beth Breidinger
City Clerk, Spencer, Iowa

END OF NOTICE