

SECTION 001113

NOTICE TO BIDDERS FOR THE Stanwood Public Library Addition, for City of Stanwood, hereafter referred to as the Owner.

Notice is hereby given that the Owner, City of Stanwood, invites contractors to submit bids for this project and that a public hearing will be held on the on the project.

Project Description: The proposed project consists of The Stanwood Public Library project consists of a new 1,600-square-foot addition designed to expand the library's flexibility and community programming capabilities. The addition will provide multipurpose program space, a small kitchen, storage and utility rooms, and supporting functions to better serve current and future community needs.

Bid Type: One lump sum contract will be awarded at the appointed time and place

Pre-Bid Conference: A pre-bid meeting will not be held

Bidder Questions: Written questions, requests for clarification, and substitution requests must be submitted to the Architect no later than 12:00 PM local time on August 10th, 2026. Questions will not be accepted or responded to after this time.

Project Access: The building site is available for inspection during normal business hours at 202 East Broadway Stanwood, Iowa 52337.

Documents: Plans and specifications governing construction of the proposed project have been prepared by Martin Gardner Architecture PC., Marion, Iowa as Architect. All materials and procedures shall be in strict accordance with said plans and specifications referred to and defining said proposed improvements and are hereby made a part of this Advertisement and of the proposed contract by reference, and that the contract shall be executed in compliance therewith.

Document Availability: Plans and specifications and proposed contract documents may be examined at the offices of the Architect, and other locations as outlined in the Construction Documents. Copies of the plans and specifications, form of contract and bid form may be obtained from Rapids Reproductions, 6015 Huntington Court NE, Cedar Rapids, IA 52402, (319) 364-2473. You may also access and request plans by visiting their online Plan Room on their website at www.RapidsRepro.com. Rapids Reproductions will issue plans to all Contractors. A maximum of two sets of Construction Documents will be provided to each General Contractor upon delivery of a \$250 per set refundable deposit made payable to the Architect but delivered to Rapids Reproductions Cedar Rapids office. All other Subcontractors and Suppliers may obtain one set of Construction Documents upon delivery of a \$250 per set refundable deposit made payable to the Architect but delivered to Rapids Reproductions Cedar Rapids office. A link to the drawings and specifications are also available at the architect's website www.MartinGardnerArch.com. Plans and specifications to be viewed are in PDF format and may be downloaded and printed. Be aware that no warranty as to the compatibility of your computer software or hardware with the files provided is made. Variations between the printed files provided above by the Architect and these electronic files may exist. In the event that a conflict does exist, the printed documents issued by the Architect will take precedence over the downloaded files.

Bid Forms: All bids shall be on the forms provided in the specifications for project. The provided forms of proposal shall be submitted at the time required for bids.

Bid Security: Each bid shall be accompanied by a bid bond, certified check, cashier's check or credit union certified share draft, in a separate sealed envelope in an amount equal to five percent (5%) of the total amount of the bid. If bid bond is submitted, it must be on an approved AIA bid bond form. The certified check or cashier's check shall be drawn on a bank in Iowa or a bank chartered under the laws of the United States of America; certified share draft shall be drawn on a credit union chartered under the laws of the United States. Bid security should be made payable to the Owner as security that if awarded a contract the bidder will enter into a contract at the prices bid and furnish the required Contractor's Bonds, Certificate of Insurance, and other materials as may be required in the contract documents. The certified check, cashier's check, or certified share draft may be cashed, or the Bid Bond forfeited, and the proceeds retained as liquidated damages if the Bidder fails to execute a contract and file acceptable Certificate of Insurance within ten (10) days after the acceptance of the proposal by the Owner. No bidder may withdraw a proposal within 30 days after the date set for opening bids.

Project Bonding: The successful bidder shall be required to furnish a Contractor's Performance and Labor and Material Payment Bond on an approved AIA form in an amount equal to one hundred percent (100%) of the contract price. The bonds are to be issued by responsible surety, approved by the Owner, and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for and of all materials and protect and save harmless the Owner from all claims and damages of any kind caused by the operation of the Contractor, and shall guarantee the work contracted for a period of one (1) year from the date of final acceptance of the improvements by the Owner.

Sales Tax: The said project is a tax-exempt project. The Owner will issue exemption certificates from the Iowa Department of Revenue, as specified in the 701 Iowa Administrative Code, Chapter 19, Rule 19.12. These certificates shall be used by the successful bidder when purchasing materials or the completion of the project.

Bid Filing: All bids must be filed at the Stanwood Public Library, 202 East Broadway Stanwood, Iowa 52337, on or before 2:00 PM local time, August 13th, 2026. Bids received after this time will not be accepted.

Bid Opening: Bids will be opened and publicly read aloud immediately following the specified closing time at the Stanwood Public Library, 202 East Broadway Stanwood, Iowa 52337, at 2:00 PM local time on August 13th, 2026.

Award of Contract: Notice is hereby given that the Owner will consider the bids received and may award a contract to the lowest responsive and responsible bidder at the regular meeting of the Stanwood Public Library Board on September 2, 2026, or at such other time and place as determined by the Owner. The Owner reserves the right to reject any or all bids, to waive informalities and irregularities, and to accept the bid deemed to be in the best interest of the Owner.

Progress Payments: Payment to the Contractor will be made in monthly estimates and one final payment. Monthly estimates will be equivalent to ninety-seven percent (97%) of the contract value of the work completed during the preceding calendar month. Such payments will in no way be construed as an act of acceptance for any of the work partially or totally completed.

Final Payment: Final payment to Contractor will be made no earlier than forty-five (45) days from and after final acceptance of work by the Owner, subject to the contract conditions and in accordance with the provisions of Iowa Code chapters 26 and 573.

Project Construction Schedule: The Work under the Contract shall commence on or before the date specified in the written Notice to Proceed, or in lieu of the Notice to Proceed, the execution of the Contract for Construction, and shall

be Substantially Completed on or before April 30, 2027, and fully completed and ready for final acceptance no later than May 31, 2027

Iowa Preference: By virtue of statutory authority, preference will be given to products and provisions grown and produced within the State of Iowa and to Iowa domestic labor.

The Owner hereby reserves the right to reject any or all bids and to waive informalities and irregularities and to accept the lowest responsive and responsible bid.

Published upon order of the Stanwood Public Library Board of Trustees.

Megan Mallie
Library Director

By _____

Attest: _____