



The City of Slater is hiring:

Public Works Operator

Hourly Pay Range \$23 - \$37

Submit job application available on the City's website and resume by August 5, 2026, to:

Jerry Moore

City Administrator

City of Slater

101 Story Street

Slater, IA 50244

Jerry.moore@slateriowa.org

515-685-2531

About Us:

Slater, Iowa, is a vibrant and welcoming community with a population of 1,543 residents, located approximately 30 miles north of Des Moines and 15 miles south of Ames. Nestled in the heart of the Midwest, just off I-35 and Highway 210, Slater offers a small-town charm combined with a strong sense of community, a welcoming atmosphere, and extraordinary economic opportunity. Slater is known for its thriving and growing local business base, including Sievers Industrial Park, engaged citizens, and a proud tradition of community events. The city's active social calendar, including events like July 4th, Christmas on Main, Gather, and the Town Divided Tailgate, highlights the community's spirit and commitment to coming together. Slater has active residential growth, including the Trailside and Prairie Creek housing developments.

PUBLIC WORKS OPERATOR

Job Title: Public Works Operator

REPORTS TO: Public Works Director

FLSA CLASSIFICATION: Non-exempt

FACILITY AND WORK AREA: City of Slater Maintenance Shop, City Buildings, Sites, and other locations within the City of Slater.

JOB SUMMARY:

Under general supervision of the Public Works Director (or City Administrator), performs manual labor, semi-skilled and skilled work often involving the operation of light and medium construction and maintenance equipment. Employee needs to show knowledge of how to use the machinery. Shall be generally available for off-hour emergencies and/or work assignments.

JOB FUNCTIONS

Examples of Essential Job Functions

1. Operates trucks, tractors, front end loader, skid loader, street sweeper, dump truck, and other relevant equipment to maintain and repair streets; performs routine maintenance and repairs on equipment. Understands equipment operating manuals and safety requirements.
2. Operates snow plow, sanding and salting equipment; clears snow and ice from streets and sidewalks in accordance with the snow removal policies.
3. Repairs, replaces, and maintains street signs, markers, and banners.
4. May spray chemicals to control noxious weeds and grasses.
5. Performs manual labor in the repair and reconstruction of streets.
6. Operates painting equipment to paint crosswalks, parking spaces, curbs, and other street and sidewalk markings.
7. Performs routine maintenance and repairs on equipment.
8. Assist with One Call utility locates.
9. Assist with mowing grass & weeds, cuts brush, trims trees, and cleans up site by raking and/or removal of debris.
10. Assist with maintenance of recreational related functions including but not limited to the swimming pool, parks, and multiuse recreational trails.
11. Load and unload heavy objects and materials as needed.
12. Assist with concrete and asphalt work on other city properties.
13. Reads water meters.
14. As directed assists with the operation and maintenance of the water treatment plant and water distribution system utility operations. Performs the necessary labor to ensure a safe supply of water to the City, such as collecting samples, repairing water mains and repairing or replacing water meters and water shut-off's.
15. As directed assists with the operation and maintenance of the waste water treatment plant. Performs the necessary tasks of collecting samples, maintenance, man holes, and sewer mains.

16. Notifies supervisor regarding public works related items in need of attention within the City and responds accordingly.
17. Assists with the oversight of the repair and installation and inspection of water mains, sanitary sewer, storm sewers, manholes, intakes and hydrants as qualified.
18. Performs maintenance duties relating to City's building and grounds maintenance as directed by Public Works Director.
19. Assist with the development of parts inventories, equipment replacement and maintenance schedules.
20. Assist other City departments as directed.
21. Assist Public Works Director in researching information required to include in the annual operational budget.
22. Assist Public Works Director with development and maintenance of the Multi-Hazard Emergency Operations Plan for the City. Implementing the Plan in emergencies in cooperation with Story County Emergency Management Services (EMS) and other regulatory agencies as necessary.
23. Work with supervisor addressing FEMA, US Department of Homeland Security, and Story County EMS, regarding Multi-Hazard Management Assessment for the City of Slater.
24. Participates as requested and appropriate on local emergency events within the National Incident Management Systems (NIMS) requirements.

Other Job Duties

1. Attend safety meetings, seminars, and staff meetings as required.
2. Performs other duties as apparent or assigned.
3. Assist/Maintain with daily operator's log.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS

Required Physical Activities: Climbing, Balancing, Stooping, Kneeling, Crouching, Crawling, Reaching, Standing, Walking, Pushing, Pulling, Lifting, Grasping, Talking, Hearing, Seeing, and Detecting Odors.

Physical Characteristics of the Job: Heavy work requiring exertion of up to 100 pounds of force occasionally and exertion of up to 50 pounds of force frequently.

Environmental Conditions: The work is performed primarily outside and includes seasonal exposure to cold and heat. The worker is also exposed to awkward or confining work space, darkness or poor lighting, dirt/dust, fumes/odors, moving machinery, noise, vibration, visual strain, wetness/humidity, working on uneven ground, mechanical hazards, chemical hazards, and traffic hazards. Also, the work may expose the employee to unpleasant social situations, a significant work pace, pressure and irregular work hours.

Visual Requirements: Must meet visual requirements to obtain a Class B Commercial Driver's License from the State of Iowa.

EQUIPMENT AND MATERIALS used but not limited to:

Truck and attachments, tractor, mowers, air compressor, electrical welding equipment, combustible gas meter, pumps, drill press, saws, grinder, ladder, generator, chains, extension cords, measuring equipment, sledgehammer, pick-axe, winch, hoses, oils, chemicals, concrete

and asphalt tools, hydraulic tools, traffic control equipment, calculator, telephone, mobile radio, MSDS documentation, Code of Iowa, and Slater Policies and Procedures including the City Code. NIMS, SUDAS, and ISO Materials and local Multi-Hazard Plan. Hand-held computer used for reading meters and generating reports.

EMPLOYMENT STANDARDS

Required Knowledge, Skills and Abilities

- * Ability to follow verbal or demonstrated instructions.
- * Ability to perform addition and subtraction, copy figures, counting, and record numbers.
- * Ability to read and write identifying information; request supplies verbally or in writing.
- * Ability to operate, or learn how to operate, light and medium construction equipment including, but not limited to, car/light truck, end loader, mower, truck, tractor, and other equipment.
- * Ability to understand operating manuals and safety requirements.
- * Ability to perform manual labor for extended periods of time often in inclement weather.
- * Ability to use a telephone, voice mail, or other communication equipment.
- * Operate other computer technological and software applications and equipment such as computerized data bases, the internet, GIS mapping, and utility system monitoring equipment.
- * Ability to read blue prints, zoning plats, and utility maps.
- * Ability to read and utilize parts catalogs, maintenance and operation manuals, and work orders.
- * Knowledge of traffic laws and regulations involved in equipment operation.
- * Knowledge of occupational hazards and safety precautions associated with the operation of tools and equipment.
- * Ability to establish and maintain an affective working relationship with co-workers and the public.
- * Ability to work well independently and take responsibility for following previously outlined procedures to their logical end.
- * Basic knowledge of computer operations and keyboarding skills to record and research job related information.

Education Training and Experience

Education Required:	Graduation from High School or equivalent (G.E.D.)
Required Experience:	At least one to three (1-3) years of relevant experience
Preferred Experience:	One year of operating light and medium construction equipment. Valid Certified Pool Operators License (CPO) or ability to obtain such licenses within a specified period of employment or obtain within one year. Grade 2 Water Treatment Operator 1 Certificate Grade 2 Water Distribution Certificate Grade 2 Wastewater Operator Certificate

Required Special Qualifications

1. Shall possess a Class B Commercial Driver's License (CDL) with air brakes endorsements issued by the State of Iowa within six months of appointment.
2. Due to emergency response requirements, employee should reside within 30 minutes of the City within the first six months of employment

The City of Slater supports equal employment opportunity for all individuals without regard to any other category protected by any applicable local, state or federal law, such as race, color, religion, sex, sexual orientation, age, national origin, marital status, disability, or status as a veteran.