



City of Norwalk (IA) Public Worker II

SALARY	\$26.79 - \$37.28 Hourly \$55,723.20 - \$77,542.40 Annually	LOCATION	Public Works, IA
JOB TYPE	Full-time	JOB NUMBER	00192
DEPARTMENT	Public Works	OPENING DATE	07/31/2026
CLOSING DATE	8/16/2026 11:59 PM Central		

Help Keep Norwalk Running. Build a Career That Matters.

The City of Norwalk is looking for a skilled, self-motivated **Public Worker II** to join our Public Works team, with a primary focus on maintaining the City's facilities. This is more than a maintenance position—it's an opportunity to solve problems, improve public buildings, and make a lasting impact on the community every day.

We're seeking someone with experience in **HVAC, plumbing, electrical systems, and general building maintenance** who enjoys diagnosing issues, finding practical solutions, and taking initiative. Whether you're repairing a mechanical system yourself or coordinating with contractors and City departments to complete a project, you'll play a key role in keeping our facilities safe, functional, and operating efficiently.

While facility maintenance will be your primary focus, this position is also part of a collaborative Public Works team and may be called upon to help in other areas. From assisting with street repairs and snow removal to responding to water main breaks and other emergencies, no two days are the same. We're looking for someone who is organized, communicates effectively with coworkers, vendors, contractors, and the public, and is willing to step in wherever needed.

If you're a dependable problem solver who takes pride in quality work, enjoys working both independently and as part of a team, and wants to serve a growing community, we'd love to hear from you. Join the City of Norwalk and help maintain the infrastructure and facilities that keep our community moving.

JOB FUNCTION: Under the general supervision of the Public Works Director and Assistant Public Works Director, the Public Worker II performs skilled and semi-skilled construction and maintenance tasks related to municipal infrastructure, including streets, water, sewer, storm sewer systems, and city facility maintenance. This position supports public works services' safe and efficient operation through hands-on fieldwork across various city projects.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The following duties are typical for this position but depend upon the individual's skill level, ability, and experience. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Perform preventative maintenance, troubleshooting, repairs, and minor installations involving HVAC, plumbing, electrical, mechanical, and building systems.

- Perform routine inspections of City facilities, equipment, and building systems to identify maintenance needs, safety concerns, and opportunities for operational improvements.
- Respond to facility maintenance emergencies and assist in resolving urgent building-related issues.
- Maintain and repair streets, curbs, sidewalks, alleys, and related areas using asphalt and concrete.
- Remove snow and ice from streets, sidewalks, and facilities.
- Inspect, maintain, and repair sanitary and storm sewer collection systems.
- Operate equipment such as loaders, backhoes, skid steers, dump trucks, tractors, vac/jet trucks, and various hand tools.
- Install and maintain traffic control devices, barricades, and signage; MUTCD experience preferred.
- Perform manual labor, including shoveling, raking, tamping, and debris removal.
- Maintain, inspect, and repair the water distribution system, including pipes, hydrants, pumps, motors, and hydraulic components.
- Clean and maintain tools, equipment, and work areas.
- Maintain accurate records of work performed and materials used.
- Respond to after-hours emergencies, call-outs, and work assignments.
- Maintain punctual attendance, a positive attitude, and effective working relationships with coworkers and the public.

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL FUNCTIONS:**Entry Requirements:**

- High school diploma or GED required.
- Minimum of three years of experience in construction, equipment operation, or a related field.

Skills:

- Basic computer skills, including word processing.
- Ability to work independently with minimal supervision.
- Strong problem-solving and time management skills.
- Effective communication and customer service skills.
- Ability to read, interpret, and maintain technical records.
- Ability to maintain positive relationships with co-workers, vendors, and the public.

Physical Requirements:

- Frequent walking, standing, climbing, bending, kneeling, and reaching.
- Regular lifting of up to 50 pounds; occasional lifting to 100 pounds.
- Manual dexterity and ability to use hand tools.
- Ability to speak clearly and hear instructions in a variety of environments.
- Visual requirements include depth perception, peripheral vision, and color differentiation.

Functional Requirements:

- Standard work hours will be Monday-Friday, 7:00 a.m. - 3:30 p.m.

WORKING CONDITIONS:

- Regular exposure to outdoor weather conditions and prolonged periods in extreme temperatures.
- Frequent exposure to moving mechanical parts, noise, vibrations, and potentially hazardous materials.
- Occasional risk of electrical shock and exposure to fumes, dust, or chemicals.
- The use of personal protective equipment is required in various job duties.

LICENSES AND CERTIFICATES:

- Valid Iowa Driver's License required.
- Must obtain Iowa Class A Commercial Driver's License with an air brake endorsement within six months of hire and maintain it throughout employment.

Employer

City of Norwalk (IA)

Address

705 North Ave.

Norwalk, Iowa, 50211

Phone

515-981-0228

Website<http://www.norwalk.iowa.gov/>**Public Worker II Supplemental Questionnaire*****QUESTION 1****What is your highest level of education?**

- ☐ High School Diploma or GED
- ☐ Associate's Degree
- ☐ Bachelor's Degree
- ☐ Masters or Higher

QUESTION 2*How many years of work experience do you have in maintaining commercial facilities, including HVAC, plumbing, and electrical work?**

- ☐ No experience
- ☐ 2 years or less
- ☐ 3 years or more
- ☐ 5 years or more

QUESTION 3*Which statement best describes your experience responding to facility maintenance issues?**

- ☐ I have no experience responding to facility maintenance issues.
- ☐ I have assisted others with facility maintenance and repairs.
- ☐ I have independently diagnosed and completed routine building repairs.
- ☐ I have independently responded to facility maintenance emergencies, diagnosed problems, determined appropriate solutions, and coordinated repairs when necessary.

*** Required Question**