



NOW HIRING

PUBLIC WORKS OPERATIONS SPECIALIST

The City of Dallas Center is accepting applications for a full-time Public Works Operations Specialist. This is a 40-hour-per-week, hands-on position responsible for helping maintain the City's streets, water and wastewater systems, parks, facilities, equipment, and other public infrastructure. Evening, weekend, and after-hours work is required as needed.



POSITION DUTIES

- Operate and maintain City water and wastewater systems
- Perform street maintenance, repairs, signage, and snow/ice removal
- Maintain parks, City buildings, grounds, and public facilities.
- Operate trucks, mowers, tractors, and other Public Works equipment
- Perform general maintenance and repairs on equipment and infrastructure
- Respond to water leaks, sewer issues, storm damage, and other emergencies
- Assist with seasonal projects, community events, and other department duties



MINIMUM QUALIFICATIONS

- High school diploma or equivalent
- Valid driver's license



PREFERRED QUALIFICATIONS OR ABILITY TO OBTAIN

Not required at the time of hire

- Class B CDL with air brakes — within 90 days of employment
- Grade 1 / Grade 2 Water Treatment certification
- Grade 1 / Grade 2 Water Distribution certification
- Grade 1 / Grade 2 Wastewater Treatment certification
- Certified Pool Operator (CPO) certification



COMPETITIVE WAGES OFFERED BASED ON EXPERIENCE AND QUALIFICATIONS.



HOW TO APPLY

Applications are available at Dallas Center City Hall or online at:

dallascenter.com/dallas-center/files/employment-application

Please submit a cover letter, resume, and completed City application to:



City of Dallas Center
P.O. Box 396
Dallas Center, Iowa 50063



APPLICATION DEADLINE

Monday, October 19th at 5:00 p.m.

Full job description available upon request.

The City of Dallas Center is an Equal Opportunity Employer (EOE).